

City of Concord Parks & Recreation Department

14 Canterbury Rd. - Concord, NH 03301

Phone: (603) 225-8690; Fax: (603)225-8589; Web Site: www.concordnh.gov/recreation

Park Rental Request

Renter must be 18 years old or older.

Name of Contact Person: _____ Date: _____

Name of the agency, business or league you are representing: _____

Mailing Address: _____
Street City/Town State Zip Code

Phone: _____
Daytime Evening Cell

E-mail: _____

City Park Requested: _____

Days of Week & Dates Requested: _____

Start Time: _____ End Time: _____

Please include time for your set up and clean up # of people expected _____

What is the purpose for using the facility? _____

Please review rental information online for park rules and regulations and information on holding events in city parks. Information is online at <https://www.concordnh.gov/755/Rental-Information>

Full payment is due within 72 hours of when rental permit is issued by the Parks and Recreation Department.

Indemnification: In consideration for allowing the rental of a Parks & Recreation Facility and in full recognition of the City's fiduciary responsibility to protect owned property and assets, the renter hereby agrees to indemnify, investigate, protect, defend and save harmless the City, its officials, officers, agents and employees from any and all claims and losses accruing or resulting to any and all renters, contractors, subcontractors, suppliers, laborers and any other person, firm or corporation furnishing or supplying work, services, materials or supplies in connection with this rental agreement, or from any or all claims or losses accruing or resulting to any person, firm or corporation which may be injured or damaged by the renter in the performance of this agreement. In any case, the foregoing provisions concerning indemnification shall not be construed to indemnify the City for damage arising out of bodily injury to persons or damage to property caused by or resulting from the sole negligence of the City or its employees. This indemnification shall survive the expiration or early termination of this contract.

Indemnification/Rental Agreement: _____
Renters Signature

Rules and Regulations Received: _____
Renters Signature

Certificate of Insurance Received (If needed) _____
Parks & Rec.

(over)

**APPENDIX B
(City of Concord Certification Form)**

CITY OF CONCORD YOUTH SKILLS CAMP CERTIFICATION FORM

As a party who leases or uses City of Concord property or buildings/structures for youth activities, you are required to complete and return this form:

ALL RENTERS MUST CHECK ONE OF THE TWO BOXES:

I hereby certify that background checks for a youth skill camp have been completed in accordance with RSA 170-E:56, II.

Or

I hereby certify that the activities that my organization will be conducting on property or buildings/structures owned by the City of Concord do not constitute a "youth skill camp" as defined in RSA 170-E:55, II and Administrative Rules, He-C 4004.03(e).

Please note that a "Youth Skills Camp" is defined under the statute and administrative rules as a program that *lasts 8 hours total or more in a year* **and** *occurs over a period of 3 or more consecutive days*. See below for complete definitions. Any questions about whether your organization is a "youth skill camp" should be referred to Youth Skill Camp Program, DHHS- Child Care Licensing Unit at 603-271-9025 or 1-800-852-3345 Ext. 9025.

In completing this form, I further certify that:

- The information provided on this certification form is true and complete to the best of my knowledge and belief; and
- I understand that I am subject to the penalties specified in New Hampshire law for making unsworn false statements if the information is false, incomplete, or misleading.

Name of Organization: _____

By: _____ **Date:** _____
(signature)

Name (print legibly or type): _____

Title: _____

The following definitions apply to youth skill camps:

170-E:55, II: "Youth skill camp" means a nonprofit or for-profit **program that lasts 8 hours total or more in a year** for the purpose of teaching a skill to minors. Such camps include, but are not limited to, the teaching of sports, the arts, and scientific inquiry.

Administrative Rules, He-C 4004.03(e): "Program" as used in the definition of "youth skills camp" means a specific curriculum that: (1) Has been developed by individuals knowledgeable and experienced in the field to impart a specific skill in a logical progression of increasing difficulty **over a period of 3 or more consecutive days**; and (2) Is taught by at least one instructor who is knowledgeable and experienced in the skill being imparted.