

Concord Public Library

Internet And Computer Use Policy With Penacook Branch Library Guidelines

Library Mission

The Concord Public Library connects individuals with resources in order to enhance lives and build community. To help fulfill this mission the Concord Public Library provides access to the Internet, which enables the Library to provide information beyond the confines of its own collection – to provide access to ideas, information and commentary from around the globe.

Disclaimer

Library patrons use the public computers and the Internet at their own risk. The Concord Public Library and its Trustees and staff do not control the Internet. The Internet is a global entity. The Library cannot censor access to material nor protect users from information they find offensive or controversial. Not all sites on the Internet provide accurate, complete or current information. Users should evaluate Internet sources just as they do printed publications, questioning the validity of the information provided. The Library expressly disclaims any liability or responsibility arising from access to or use of information obtained through the Internet, or any consequences thereof. Furthermore, library patrons should be aware that privacy on the public Internet terminals cannot be guaranteed due to provisions of the Patriot Act.

Use of the Internet by Children (through Grade 8)

It is the Library's policy that parents or legal guardians must assume responsibility for deciding what library resources are appropriate for their children, including the Internet. Children through grade 8 will be required to have parental or guardian permission to access the Internet. The Internet workstation at the Penacook Branch is located where it can be monitored by staff for assistance and security. Parents and guardians are encouraged to work with their children at the workstation.

Use of Internet by Young Adults (Grade 9 through age 17)

Young adults in Grade 9 through age 17 will be required to have parental or guardian permission in order to access the Internet.

Guidelines

1. Users are expected to read the workstation policy and guidelines and agree to abide by them before using the workstation.
2. Public workstations may be used for legal purposes only. Use of public workstations to access obscene material, child pornography, or material that is harmful to minors is *expressly prohibited*. No person may use a workstation in a way that disturbs or interferes with other users. Patrons *shall not*:
 - View, print, distribute, display, send or receive text or graphics that may be construed as obscene under Chapter 650 of the *New Hampshire Revised Statutes Annotated*.
 - View, print, distribute, display, send or receive text or graphics that may be construed to be child pornography under Chapter 649 A or 649 B of the *New Hampshire Revised Statutes Annotated*.
 - Disseminate, exhibit or display materials to minors that may be considered harmful to minors under Chapter 571 B of the *New Hampshire Revised Statutes Annotated*.
 - Use workstations to transmit threatening or harassing material.
 - Engage in any activity that is deliberately offensive to others, or deliberately creates an intimidating, hostile, or offensive work environment.

- Violate copyright or licensing agreements.
 - Gain unauthorized access to any computing systems or resources.
 - Damage, alter or degrade computer equipment, peripherals, software or configurations.
 - Install software.
 - Download information onto Library hard drives.
3. Library employees are authorized to terminate an Internet use session by anyone who fails to comply with the Policy. Users will be held responsible for damage to the equipment caused by their misuse. Malicious damage to equipment will result in suspension of library services and/or prosecution of criminal charges. The Library reserves the right to ask users to refrain from displaying computer images which are inappropriate for public viewing.
 4. The computer may be used for up to one half-hour. The computer may be used for longer periods if no one is waiting to use it. Users may be asked to end their sessions after one half-hour if people are waiting.
 5. The computer is available on a first-come, first-served basis. Reservations are not accepted.
 6. Library patrons age eight and up may use the computer. An adult must accompany any child under eight. Children through age 17 and their parents are required to sign an Internet permission form.
 7. Users may use disks or USB memory devices to save data.
 8. There will be a charge for printing. Users may bring their own paper, but will still be charged for printing.
 9. Users are responsible for the workstation during their time slot. Users should not leave the workstation unattended. No more than two people may share a computer.
 10. Patrons may not turn power buttons off or on. Users are requested to let the Librarian know when they are done using the workstation.

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Penacook Branch Library

Use Of Internet Agreement
For library patrons through age 17

_____ Has my permission to have access to the Internet at the Concord Public Library, Penacook Branch. (Children under eight (8) years of age must use the Internet with a parent/guardian.) I understand and accept the provisions of the Concord Public Library, Penacook Branch Internet Policy.

Signature of parent/guardian

Date

I, _____ understand and agree to abide by the provisions set forth in the Concord Public Library, Penacook Branch Internet Policy.

Today's date _____

Child's grade _____

Child's address

Child's phone number