



TEACHER LIBRARY CARD APPLICATION

FOR TEACHERS IN CONCORD OR PENACOOK

- TO APPLY FOR A NEW LIBRARY CARD, PLEASE COMPLETE THIS APPLICATION AND PRESENT IT TO A LIBRARY STAFF MEMBER, ALONG WITH AN ID AND PROOF OF EMPLOYMENT AT A LOCAL SCHOOL.
- SEE BACK OF THIS FORM FOR EXAMPLES OF ACCEPTABLE ID & EMPLOYMENT DOCUMENTATION.
- CPL TEACHER CARDS ARE VALID FOR ONE YEAR.

1. LEGAL NAME (MUST MATCH PHOTO ID):

FIRST	MIDDLE (OPTIONAL)	LAST
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2. PREFERRED NAME (IF DIFFERENT FROM LEGAL NAME):

3. HOME ADDRESS:

STREET	CITY/STATE	ZIP CODE
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4. PHONE NUMBER (INCLUDE AREA CODE):

5. EMAIL ADDRESS:

BY PROVIDING YOUR EMAIL ADDRESS, YOU AGREE TO RECEIVE EMAILED OVERDUE NOTICES, HOLD PICK-UP NOTICES, AND COURTESY REMINDER NOTICES 2 DAYS BEFORE YOUR ITEMS ARE DUE.

5. WOULD YOU LIKE TO SUBSCRIBE TO CPL'S YOUTH SERVICES E-NEWSLETTER? YES NO

6. WOULD YOU LIKE TO RECEIVE WEEKLY WOWBRARY EMAILS ABOUT CPL'S NEWEST BOOKS, MOVIES, AND MORE?

YES NO

7. PLEASE SELECT A 4-DIGIT PIN (USED TO ACCESS YOUR CPL ACCOUNT ONLINE):

8. NAME(S) OF PEOPLE AUTHORIZED TO PICK UP YOUR HOLDS:

THE PEOPLE NAMED ABOVE MAY CHECK OUT MATERIALS USING YOUR LIBRARY CARD OR THEIR OWN PHOTO ID

9. WHERE DO YOU TEACH?

SCHOOL NAME	SCHOOL ADDRESS (<u>MUST</u> BE IN CONCORD OR PENACOOK, NH)	SCHOOL PHONE
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ADDITIONAL INFORMATION:

TO OBTAIN A FREE TEACHER CARD, APPLICANTS MUST PROVIDE PROOF OF IDENTITY AND PROOF OF EMPLOYMENT AT A SCHOOL IN CONCORD OR PENACOOK, NH.

FOR EMPLOYMENT VERIFICATION, AN ELECTRONIC DOCUMENT (E.G. AN EMAIL ATTACHMENT) IS OK. PHOTO ID MUST BE PRINTED AND INCLUDE THE APPLICANT'S LEGAL NAME AND SIGNATURE.

Acceptable forms of photo identification include:

- A valid driver's license or non-driver identification card issued by New Hampshire or any U.S. state
- Passport (from U.S. or another country)
- Alien registration card ("green card")
- Government-issued ID (e.g. military ID)
- University or school ID

Acceptable forms of teacher employment verification include:

- Teacher ID issued by the school (if it includes a photo & signature, teacher ID may also serve as applicant's proof of ID)
- Pay stub from the last 30 days from a Concord or Penacook school district
- A letter from the school district dated in the last 30 days, verifying employment as a teacher

THIS SECTION: FOR STAFF USE ONLY

ID VERIFIED WITH: _____

DATE _____

EMPLOYMENT VERIFIED WITH: _____

STAFF INITIALS _____

2450300 _____