

Airport Advisory Committee
Thursday, June 10, 2021
Airport Terminal Lobby
Meeting Minutes

In attendance:

Committee (in attendance): Councilor Candace Bouchard, Councilor Gail Matson, Rick Bartle, Rita Hunt, Jim MacKay, Sathesh Mani, Warren Runde and Deputy City Manager Carlos Baía

Committee (absent): None

Staff: Martha Drukker and Jay Burgess

Airport Manager: David Rolla

Guests: John Gorham (Jacobs); Gail Wolek (neighborhood resident)

Meeting called to order at 4:30 pm

1. Introduction of new member-Sathesh Mani

The committee members introduced themselves to Mr. Mani.

2. Adoption of the February 16, 2021 Minutes

Councilor Matson moved approval; Mr. Runde seconded. Mr. Bartle abstained. Motion passes.

3. Aerobatic flights

Mr. Rolla explained that the FAA waiver for these flights at the Concord Municipal Airport (CMA) expired in April. He noted that the airport held about 5-6 of these training sessions and had received about two complaints from neighbors. Ms. Wolek remarked that the National Guard helicopter training is more of a disturbance.

Ms. Hunt suggested that the airport be proactive concerning these sessions and make them community events where the airport could promote them and provide an area for people to park and view the action. Mr. Baía stated that he could coordinate with the City's Public Information Officer on this.

Mr. Bartle moved to authorize Concord Aviation Services to apply for another FAA waiver to allow these aerobatic training flights under the following conditions: Aerobatic flights are only allowed to be in the air from 10am to 3pm. Motion seconded by Councilor Matson. Motion passes unanimously.

4. Terminal Area Study-Final Report

Mr. Baía stated that all of the committee members should have access to the study. Mr. Gorham noted that the FAA has not yet signed off on the proposed location of the new terminal but that approval is expected.

5. Statewide Pavement Content Index

A drone that uses artificial intelligence to image and assign a condition value to airfield pavement will be deployed on Tuesday, June 15th at CMA. This is one of only four locations in the country using this technology.

6. CIP Update

Ms. Drukker reported the following:

The 10-wheel dump truck is expected to be delivered to CMA in December. It will be 100% paid for with federal funds.

The outfall repair on the east side of the airport will be done in July and paid for from funds remaining in the existing taxiway project.

A new Stormwater Pollution Prevent Plan (SWPP) is due for the airport. NHDOT has indicated that it has some discretionary funds that CMA can use for this requirement.

The tanks at the fuel farm will be cleaned out this year. The fuel farm has also been experiencing some problems with its nozzles. It is expected that the City will use funds received from the federal government due to COVID for this improvement.

Mr. Bartle asked if the CMA has to comply with new NFPA overflow protection regulations. Ms. Drukker said it did not due to being a GA facility.

7. Concord Airport Virtual Interactive Website

Ms. Drukker stated that the project has 16-17 videos collected to date including a 3D aerial of the airport. By July 1st, the platform will have a demo ready with a September go-live date projected.

8. On-call Airport Consultant

Ms. Drukker explained that the current 5-year contract with Jacobs is expiring and the City will be issuing an RFP in November, per NHDOT requirements, for these services. Interviews with firms are anticipated in early 2022.

9. Update from Airport Manager

Mr. Rolla stated that the airport is up to 100 based planes. He also noted that, for the first time in a decade, he has expanded his flight training department.

10. CARES Act Funds

Ms. Drukker noted that the \$30,000 has been expensed and that the City anticipates an additional \$12-\$15,000 in federal funds.

11. FY 22 Budget

Mr. Baía reviewed the proposed budget with the committee including the proforma. He noted that the current projection is for the airport’s fund balance to go negative by FY 25.

12. Old Business

Mr. Burgess stated that he has been in contact with the McAuliffe-Shephard Discovery Center and they are working on the space to exhibit the airport beacon. Once they are ready to receive the loaned beacon, the City will transport it to the Center.

13. New Business

None

Councilor Matson moved to go into non-public session per RSA 91-A3:11(d) for the discussion of the acquisition, sale, or lease of real property; Mr. MacKay seconded the motion.

Motion was passed unanimously by roll call vote.

After non-public session, Councilor Matson moved to seal the non-public meeting minutes; Ms. Hunt seconded the motion.

Motion was passed unanimously (NOTE: Mr. MacKay had left meeting by this point).

14. Adjournment

Councilor Matson moved to adjourn the meeting; Ms. Hunt seconded the motion.

Motion passed

Meeting adjourned at 6:45 p.m.

Respectfully submitted,

Carlos P. Baía