

**CITY OF CONCORD  
TRANSPORTATION POLICY ADVISORY COMMITTEE  
MINUTES OF DECEMBER 17, 2020**

The *Transportation Policy Advisory Committee* (TPAC) met at 6:00 pm on December 17, 2020. *Due to the COVID 19 Coronavirus Pandemic and in accordance with Governor Sununu's Emergency Order # 12 pursuant to Executive Order 2020-04, the Transportation Policy Advisory Committee was authorized to meet electronically. The City of Concord utilized the WebEx platform for this electronic meeting. There was no physical location to observe and listen to the meeting, which was authorized pursuant to Governor Sununu's emergency Order # 12 pursuant to Executive Order 2020-04.*

*All members of the Committee had the ability to communicate during this meeting through the WebEx platform, and the public had access to listen and participate in this meeting as necessary.*

*Members Present:* Dick Lemieux (Chair), Councilor Meredith Hatfield, Gregory Bakos, Craig Tufts.  
*Members Absent:* Mayor Jim Bouley, Councilor Robert Werner, Ursula Maldonado, Rebecca McWilliams, Terri Paige.  
*Guests:* Councilor Zandra Rice Hawkins (alternate to make quorum).  
 Unidentified Guest: Tom C.  
*City Staff Members:* David Cedarholm (City Engineer), Sam Durfee (Senior Planner), Karen Hill (Transportation Engineer).

**1. Call to Order**

The Chair called the meeting to order at 6:11 pm.  
 Councilor Rice Hawkins was in attendance to add an item to the Agenda per the recommendation of the City Manager; Chairman added as Item 4 C in New Business.

**2. Approval of Minutes**

*Approval of Minutes – October 22, 2020*

The meeting minutes of October 22, 2020 were approved as amended. *Motion:* Meredith Hatfield. *Second:* Craig Tufts. The Chair noted a change to Item 2 All Members in 'attendance', not 'attended'. Members present during the vote: Bakos, Hatfield, Rice Hawkins (abstain), Lemieux, Tufts. *Unanimous.*

**3. Public Comment**

The Chair asked if guest attendee, Tom C. had requested comment - no comment was submitted.

**4. New Business****a. *Discuss TPAC's comments on the Exit 2 (I-89 / Clinton Street) Project Alternatives to be provided to Engineering***

Hill presented a list of comments that were compiled from the previous TPAC presentation. All comments were discussed and amended during the meeting.

- #1 Snowmobile crossing at the southbound ramps
- #2 Crash history
- #3 Left turns out of Iron Works Road
- #4 Safety for pedestrians / bicycles (under either alternative)
- #5 Slowing traffic entering this area
- #6 Bicycle accommodations
- #7 Hybrid roundabout lane configuration
- #8 Grading concerns

Cedarholm and Hill will formalize the comments into a formal memo to send to the design team.

**b. *Discuss TPAC-BP Finalized Sidewalk Priority List***

Tufts reported that a prioritized list has been compiled of streets that may be considered for adding sidewalks, in response to citizen's requests, the Master Plan, grant availability, etc. Durfee presented a detailed explanation of the criteria used to prioritize the sidewalks, including safety, school access, traffic speed and volume, etc.

Cedarholm discussed that this list can be used as a tool for incorporating sidewalks into the CIP 17 project.

Hatfield would like to get a better understanding of the City's striping policy, especially regarding the length of time it takes for striping to be completed, and would like the item to be discussed at the next TPAC meeting.

Cedarholm suggested that input be solicited from General Services and that this agenda item should be addressed by TOC and then by TPAC.

**c. *Added Agenda Item:***

Presented by Councilor Rice Hawkins: Residents of Freedom Acres Drive approached her regarding high traffic volume and the safety concerns for the children playing in the streets. The residents have requested input from City staff regarding how to reduce the traffic volume that travels through the area, including the intersection of Hoit and Mountain Roads. Rice Hawkins requested that the issue be addressed by TOC. Bakos suggested a one-way option; Rice Hawkins noted that the residents are not entirely in favor of a one-way road.

**5. Old Business**

- a. *Finalize TPAC's Council Report in response to Mayor Bouley's TPAC discussion on October 24, 2019 (Tabled).*

No discussion.

- b. *Discuss formation of Traffic Calming Subcommittee (Tabled)*

Hatfield would like to discuss the item in the future when Councilor Todd is present.

**6. Consent Reports**

- a. *Acceptance of Subcommittee Minutes*

- i. *TPAC-BP: June 2, 2020*

Minutes approved by consent.

- ii. *TPAC-PT: August 4, 2020*

Minutes approved by consent.

**7. City Council Meeting Update**

Hatfield noted that two items related to parking had been discussed, as well as a proposal to relocate the farmer's market. She requested a 'weeble' be placed at the crosswalk in the area under the Loudon Road bridge on Storrs street.

Hill noted that the 'weeble' request can be added to the next TOC meeting agenda.

**8. TPAC Referrals from City Council, Staff and Chair**

- a. *Update on Horse Hill / Carter Hill / Bog / River Road intersection study.*

Cedarholm commented that a report may be presented to City Council in January that would recommend a four-way stop.

- b. *Discussion on Audible Pedestrian Signals along Pleasant Street*

Cedarholm noted that the issue may be brought to City Council in February.

**9. Status Report on Subcommittees**

- a. *Bicycle / Pedestrian Committee (TPAC-BP) Craig Tufts / Ursula Maldonado*

Tufts noted that all issues had been previously discussed under other agenda items.

- b. *Traffic Operations Committee (TOC)*

Cedarholm noted that nothing new had been added to the TOC agenda at their last meeting.

- c. *Public Transportation Committee (TPAC-PT)*  
Cedarholm noted that the TPAC-PT meeting had been cancelled.

**10. Staff Updates**

- a. *Storrs Street Extension (CIP 18)*  
Cedarholm noted that the project is on hold due to a block in negotiations.
- b. *Whitney Road / Hoit Road Intersection (CIP 30)*  
Cedarholm noted that the project was approved at the Planning Board meeting on December 16, 2020.
- c. *Merrimack River Greenway Trail (CIP 543)*  
The Chair reported that there is a grant application pending and a decision may be made by spring. The first section of the trail at Terrill Park opened two weeks ago.
- d. *Langley Parkway Phase Three (CIP 40)*  
Cedarholm noted that the project is on hold indefinitely.
- e. *Loudon Road Bridge (CIP 588)*  
Cedarholm commented that a report is being finalized after receiving direction from City Council.
- f. *I-93 Bow-Concord*  
No discussion.

- 11. Other Discussion Items**  
None presented.

- 12. Adjourn**  
*Motion:* Councilor Todd. *Unanimous.* Meeting adjourned at 7:55 pm.