

MINUTES

Beaver Meadow Golf Advisory Committee Meeting November 12, 2020

In Attendance: Linda Mattlage, Nathan Fennessy, Roger Jobin, Bob Whatmough, Jennifer Kretovic, Phil Davis, Bernard “Sid” Chase, and Deputy City Manager Brian LeBrun.

Absent: Chris Mulleavey (Chair), Dick Holden, Bob Norton, and Fran Hunt.

The meeting was called to order. Deputy City Manager Brian LeBrun read the Covid-19 – Public Meeting Procedures Notice in compliance with Governor Sununu’s Executive Order #12. Jennifer Kretovic chaired the meeting, in Chris Mulleavey’s absence.

- 1) **Public Input:** There was no public input.
- 2) **Approval of October 8, 2020 Meeting Minutes:** Jennifer Kretovic asked for a motion on the draft minutes. A motion was made and seconded and the minutes were unanimously approved with a roll call vote.
- 3) **Cross Country Skiing Update:** Joe Ayotte, Coach of Concord area’s entrant in the Bill Koch Ski League for Youth, recently gave a presentation to the Recreation and Parks Advisory Committee, and will be working with Parks Administration to bring a report forward to City Council for new grooming equipment.
- 4) **Pro Shop Update:**
 - October rounds are up 1,722 over last year’s 878. The trend has continued into November, with rounds at 893 over last year’s 83. Tee time utilization continues to be strong at 68%.
 - Simulators: Phil Davis presented the committee with a document that outlines the operational expectations for patrons of the golf course during the winter season. The course has purchased air purifiers for each room. Nathan Fennessy suggested the addition of temperature checks to the check-in process. Jennifer Kretovic added that we should help the 19th Hole collect names and addresses of all patrons per the food and beverage guidelines.
 - Brian LeBrun shared a preliminary financial update. Year to date trend continues to be up significantly over last year. He also noted that the fund produced a positive gain for FY 2020.
- 5) **Course Update:**
 - Crews have been concentrating on leaf management for several weeks.
 - Finishing the winterizing of the irrigation system today.
 - Pump house to be winterized next week.
 - Applying seed, winter turf protectants, and sand to greens in coming weeks in preparation for winter.
 - When closed, greens will be roped off, as well as some tees and other features, to protect the course during winter activities.
 - Arrangements have been made to take down the event tent.
 - Preparing the barns for winter use.
 - Golf Cart RFP will be coming due on November 18th, and staff will be reviewing.

- 6) **Complaint re: Smoking on the Patio:** Roger Jobin suggested adding more signage to clarify the smoking and non-smoking areas, and suggested we use signage asking for courtesy from smokers on the patio. Advisory will take the smoking policy under advisement.
- 7) **Adjournment:** Nathan Fennessy motioned and Roger Jobin seconded to adjourn. The meeting was adjourned on a unanimous roll call vote.