

**City of Concord Recreation and Parks Advisory Committee
Meeting Minutes from January 17, 2019 Meeting**

Committee Members: Nick Kotkowski, Althea Barton, Chiara Dolcino, Marilyn Frazer, City Councilor Gail Matson, City Councilor Candace White Bouchard, Mary Miller, Stacey Brown

Guest: Geoa Geer – possible future RPAC Member.

Staff Members: Parks and Recreation Director, David Gill, Assistant Parks & Recreation Director, Laura Bryant and Heather Shank, City Planner

Meeting was called to order at 5:34pm by Mary Miller.

Marilyn made a motion to accept minutes from December 2018 meeting, second by Chiara Dolcino, approved.

New Business:

CIP Review

David Gill reviewed the CIP report that was distributed at the December 2018 meeting. The committee reviewed staff recommendations for each project. There was discussion on four of the projects:

CIP #51; White Park. David Gill gave an update on Monkey Around Playground. The RFQ went out this week and will close on February 4th. Interviews will take place the week of February 18th with the hopes of having a design finalized by fall.

CIP #52: Keach Park: Exercise equipment, staff recommends funding in FY20. The group had a brief discussion about layout, usage and associability. This was one of the items that RPAC had requested last year to be funded. Councilor Bouchard asked when will the walking/walking path at the park be built. David indicated the path is funded in this year's CIP and will be completed by the end of June 2019. Councilor Bouchard asked how the outdoor fitness equipment would be included in the path. David indicated the path was designed to allow the fitness equipment to be installed near the path.

CIP #60: Kiwanis Park: Mary Miller brought up a discussion about the Skate Park at the Riverfront Park. A new Skate Board Park is currently shown as a FY21 and she agrees with staff's recommendation to move out in the capital budget until a new master plan is created. Mary Miller asked for an update on how the Everett Arena Committee is doing with the indoor space needs. Councilor Matson indicated the committee is almost complete with their recommendation and she hoped it would be shared with this committee soon. Mary asked David would the new Master Plan request be similar to what we did for Terrill Park? David indicated that would be his hope: to review old plans for the park and then work with the community to design a new high performing park that is welcoming to the entire community and complements the Arena Operation.

CIP #59: Terrill Park - Phase 1: The committee voted unanimously to keep Phase 1 in the FY20 request. David indicated the project is fully permitted and if funds become available in FY20 ideally construction could start in spring 2020. Nick indicated he feels this park project is long overdue and a good location for the turf field and its connection with the new trail. Stacy asked for an update on the MRGT and LWCF grant request that may help start the development this summer. David indicated MRGT folks are currently updating the LWCF grant request and we should know by this spring if the project is able to move forward.

CIP #557: Memorial Field. The committee asked for a status update on the bleacher review. David indicated the General Services Department selected H.L. Turner Group to conduct a full review of the bleachers for the football field and the baseball field and indicated the final report should be out by this spring. As the report and findings are not complete the committee recommends moving the bleacher repairs out to FY21 CIP. Mary Miller asked will the findings be shared with the Concord School District prior to the city moving ahead with repairs. David indicated that would be up to City Council to decide.

Heather Shank shared that it will be voted on in February whether or not to use the FEMA flood plans for the use in planning for Terrill and Kiwanis Parks. Heather indicated this will be very useful for the new Master Plan for the Kiwanis Riverfront Park (currently in FY21) as this change may allow for more recreational activities on the site – depending on communities requests.

Chiara Dolcino moved to accept the CIP projects as suggested by staff seconded, approved.

Annual Fee Review

David Gill reviewed all the current fees, and presented the staff recommended changes. City Councilor Gail Matson made a motion to accept and was approved.

Meeting was adjourned at 6:50 pm

Respectfully submitted by
Assistant Parks and Recreation Director, Laura Bryant