

**City of Concord Recreation and Parks Advisory Committee  
Meeting Minutes from March 15, 2018 Meeting**

**Committee Members:** Amelia Brock, Mary Miller, City Councilor Candace White Bouchard, Nick Kotkowski, Althea Barton, Lauren Flieder and Marilyn Frazer

**Staff Members:** David Gill, Parks and Recreation Director, Laura Bryant, Recreation Supervisor and Heather Shank, City Planner

Meeting was called to order at 5:35 pm by Chair Mary Miller

David Gill introduced guest Stacey Brown from Ward 5

Councilor Bouchard made a motion to accept minutes from the February 2018 meeting, was seconded, and approved.

**New Business:**

Laura Bryant gave an update on the City Wide Community Center. The first topic was rental and drop in rates at the CWCC. The rental rates have been approved by City Council and the drop in rates were suggested by staff. Members of RPAC had a discussion resulting in adjusting the youth drop-in rates to \$2.00 and \$3.00.

Next the group discussed how to educate kids about expectations when participating in drop-in programs. Mary Miller expressed concern about making sure we had a procedure in place by the time we open. The group also discussed having sponsors to make all drop-in programs free for youth. RPAC members also asked about how staff would keep track about who is participating in drop-in programs.

Mary Miller asked about how staff plans to handle the library crowd. David Gill explained all the safety features of the new building. Also that when the library isn't open we will have the authority to ask folks not actively involved in a program or event to move along.

Laura Bryant continued the update discussing summer camps, programs and hours of operation of CWCC. Two new camps have been added; theater and circuit lab and the traditional day camps have been restructured. Also staff has added 3 exercise classes to run during the summer.

Mary Miller asked about the marketing of the new CWCC, David Gill and Laura Bryant went over the time line for brochures and marketing for the spring and fall.

Laura Bryant gave an overview of all the adult programs being added such as cooking, language, dance, art and exercise. Althea asked how much of the schedule is full, Laura said about 60% of the available evening hours. Althea suggested reaching out to home school groups about filling some of the day hours.

Mary Miller suggested posting the mission statement and rule somewhere in the lobby of the CWCC.

David Gill gave a quick update on the status of the current community centers. White Park building will remain the maintenance building, East Concord Community Center will eventually be sold, Parks & Recreation will continue to rent Green Street Community Center and West Street Ward House.

David Gill confirmed that Lauren, Mary, Gail and Nick were still willing to participate in the RPAC/Arena subcommittee.

David Gill gave a brief update on all CIP projects;

Skate House project continues there is now a CM on board and they will provide a number not to exceed by early June.

Terrill Park the final design is underway.

Memorial Field work will resume as soon as weather permits and courts should reopen around June 1, 2018.

Monkey Around Playground, a letter was received from the Friends of White Park group asking to present their most recent findings to RPAC. The Friends of White Park is asking the City of Concord for a \$250,000 match to complete the project.

A brief discussion about the project brought up questions about what an inclusion playground really is. Candace asked that when discussing the new playground please don't lose sight of the fact that all City of Concord playgrounds are ADA accessible.

David proposed meeting with the Friends of White Park on Thursday March 22, 2018 at 5:00pm, he will follow up with RPAC once a meeting time is confirmed.

Marilyn motioned to adjourn the meeting at 6:50pm Lauren seconded.

Respectfully submitted by  
Recreation Supervisor, Laura Bryant