

**City of Concord**  
**Transportation Policy Advisory Committee**

**Meeting Minutes**

Thursday, September 27, 2012 - 6:00pm to 8:30pm  
City Hall, 2<sup>nd</sup> Floor Conference Room

**1. Call to Order/Introductions**

Dick Lemieux called the meeting to order. Those in attendance included:

Committee Members Present:

Dick Lemieux (Downtown - Chair)  
Jennifer Kretovic (City Council)  
Brent Todd (Penacook)  
Ursula Maldonado (At-Large)  
Alex Vogt (Pedestrian Community)  
Jim Sudak (Concord Area Transit) (Public Transit)

Committee Members Not Present:

Keith Nyhan, City Council  
Rob Werner, City Council  
Tom Irwin (North/West Concord)  
Craig Tufts, (Bike Community)  
Ed Roberge, City Engineer - Staff Representative

Staff, Visitors and Guests Present:

Robert Baker - Guest  
Rob Mack, Traffic Engineer - Staff Representative

Dick Lemieux noted that the Project Advisory Committee (PAC) for the Main Street Complete Streets Project was holding its first meeting in Council Chambers tonight at 7:00 PM. He noted that he had been appointed to the PAC and would have to leave the TPAC meeting at 7:00 PM in order to attend the other meeting. He requested that attending members complete consideration of tonight's agenda items, if needed, beyond the 7:00 PM time. Most members also expressed interest in also attending the PAC meeting afterwards.

**2. Approval of July 26, 2012 and August 23, 2012 meeting minutes**

Jennifer Kretovic made a motion to approve both the July 26 and August 23, 2012 meeting minutes as submitted. Motion was seconded by Ursula Maldonado and unanimously approved.

**3. Public Comment**

Robert Baker spoke regarding the Main Street Complete Streets Project and the need to accommodate bicyclists of all ages. A concern is that many design alternatives envisioned for Main Street include on-street bicycle lanes, shared-use lanes, or even use of alternative streets to Main Street; such options may be adequate for experienced cyclists, but may be

inappropriate for very young bicyclists or the elderly. He stressed that TPAC's consideration of a 'consensus alternative' should strive to accommodate bicycle users of all ages and abilities.

#### **4. New Business**

##### **a. FY2014-FY2023 CIP Project Priority Review**

Worksheets summarizing upcoming CIP projects for intersections, street corridors, new street construction and sidewalks/streetscapes were distributed in the agenda package. Rob Mack summarized that, as was done in past years, TPAC would work to make a consolidated opinion on the ranking of projects in terms of need and priority; TPAC's recommendation would complement similar rankings to be developed by staff and TOC. Staff would submit these overall recommendations to City Council prior to their consideration and approval of next year's CIP program and adoption of the FY2014 budget. Due to constraints of time available tonight, the Chair suggested that blank worksheets be distributed electronically to members prior to the next meeting with instructions for each member to consider his/her project priority rankings in terms of 'low, medium or high'. Individual rankings would be submitted back to staff a few days before the next meeting for consolidation into a draft overall ranking to facilitate TPAC's discussion.

#### **5. Staff Updates**

##### **a. CIP 460 Downtown Complete Streets Improvement Project – TIGER 2012**

Dick Lemieux noted that this will be one of the most important transportation improvement projects in the city in years, and recommended that TPAC articulate its position to the PAC regarding key design aspects of the project. The PAC is meeting on a compressed schedule with objective to develop a consensus-design recommendation for City Council consideration in late November. The Pedestrian and Bicycle committees have already submitted individual recommendations, but a consolidated recommendation from TPAC would be highly beneficial for PAC's consideration. Attendees concurred.

In order to provide TPAC input to the PAC as soon as possible, TPAC members concurred to set up special meetings to discuss the project over the next three Wednesdays (October 3, 10 and 17 at about 6:00 PM). Rob Mack will confirm meeting time/place in the coming days. To facilitate that discussion, a copy of the Consensus Design alternative from the Rethinking Main Street study was distributed to attendees. Full electronic copies of that report as well as the TIGER Grant application would be distributed to members in the coming days.

Attendees discussed aspects of TPAC's upcoming main street deliberations. It was felt that the group's recommendation should focus on the 'complete streets' aspects of the project. Brent Todd offered to consolidate current recommendations from TPAC subcommittees into a draft document that could be used to facilitate TPAC's discussions, and with refinements, evolve into a final document for presentation to the PAC. It was suggested that perhaps two representatives from TPAC would present to the PAC in mid-October.

**b. CIP 40 Langley Parkway**

Rob Mack noted that corridor alternatives through the hospital campus were recently developed including coordination with Concord Hospital staff. Neighborhood input on the corridor concepts was anticipated later in the fall.

**6. Presentations**

There were no presentations.

**7. Consent Reports**

**a. Approval of Subcommittee Minutes (Pedestrian, Bicycle, Traffic Operations)**

Alex Vogt made a motion to approve, as submitted, the: August 17, 2012 minutes of the Pedestrian Committee; the August 6, 2012 minutes of the Bicycle Committee; the May 15, 2012 minutes of the Public Transit Committee and the August 21, 2012 minutes of the Traffic Operations Committee. Motion was seconded by Ursula Maldonado and unanimously approved.

**8. TPAC Referrals from City Council, Staff and Chair**

Jennifer Kretovic reported that the Public Transit Committee is considering a request from Horseshoe Pond residents to reinstate the 15-minute trolley service in that area as opposed to the recently-implemented 1-hour service loops.

**9. Status report on subcommittees**

**a. Pedestrian Committee, Alex Vogt**

Alex Vogt reported that the Pedestrian Committee met on September 20, 2012 and discussed 'Walk Friendly Report Card' priorities, field data collection on sidewalk lighting levels, and the Main Street Complete Streets Project.

**b. Bike Committee, Craig Tufts**

Rob Mack relayed a note from Craig Tufts that the Bike Committee met on September 25, 2012 and reviewed a plan of 'recommended bike loops' for recreational rides in and around Concord. There was further discussion of the Main Street improvement project with objective to consider bicycle-related recommendations for the project in the near future. Regarding the prior referral on the N-S Bike route and potential rerouting of the route through the N. State/Rumford intersection, it was decided to leave the bike route designation where it currently is for now, pending future improvements in this locale related to the Langley Parkway project. It was noted that CNHBC placed inverted U bike racks in one of the downtown parking garages.

**c. Public Transit Committee, Jennifer Kretovic**

Jennifer Kretovic reported that CAT has installed all but 15 of the 118 new bus stop signs. The 15 are problematic in that conditions at the respective bus stops make location of the signs difficult. The Public Transit Committee would next meet on October 16, 2012.

**d. Traffic Operations Committee, Rob Mack**

Rob Mack reported that the Traffic Operation Committee met on September 18, 2012. Discussion included a staff visit to S. Burlington Vermont to observe the recent lane conversion (4 to 3 lanes) on Williston Road which services about

20,000 cars per day. TOC also considered requests for: shoulder markings at the Clinton/Langley intersection; location of a No Outlet sign on Roy Street; placement of a weeble on N. State Street at Lake Street; and a cut-through traffic concern on Winthrop and Fernald Streets.

**10. Old Business**

There was no old business to consider.

**11. Adjourn**

Rob Mack noted changes in the TPAC regular meeting venue due to room availability. The October 25 meeting will be at 6:00 PM in the Concord Library Auditorium, and the November 15 meeting will be at 6:00 PM in the City Hall 2<sup>nd</sup> Floor Conference Room. Venues for supplemental Wednesday meeting dates for the Main Street project discussion will be announced when determined.

With no further items to discuss, Brent Todd made a motion to adjourn the meeting. The motion was seconded by Ursula Maldonado. The motion carried unanimously and the meeting adjourned.