

**City of Concord Recreation and Parks Advisory Committee  
Meeting Minutes from September 18, 2014**

**Attendees:**

**Committee Members:** Lauren Fielder, Chiara Dolcino, Marilyn Anne Fraser, Althea Barton. City Councilor Candace White Bouchard and City Councilor Gail Matson.

**Staff Members:** Parks and Recreation Director David Gill, Jill McDaniel Cemetery Administer

**Guests:** Nick Mussey, Chris Riddell, James Broadbent

Meeting was called to order at 5:00 pm by Mary Miller.

**New Business:**

**1. Skate Board Park update (see attached pictures):** David Gill introduced Nick, Chris and James who represented skate board park users. David informed the committee that due to safety concerns, the home made ramps recently installed at the park, will need to be removed. David also passed out a report from 1999 regarding the skate board park. Nick, Chris and James discussed the need for improvements at the park since the park is over 15 years old. They are willing to help organize the youth to improve and possibly expand the skate board park. The committee agreed the park is need of a makeover however, before they can recommend funding for the project, they will need to work with the users and the community to develop a plan. Councilor Bouchard and Matson offered to be on the committee as did Althea.

**2. Chapel Light Request.** David indicated City Council received a request to have the Chapel lights on year round. David indicated to the committee that the cemetery staff is actively looking at options to see if this can be achieved. David indicated he thought this is a great idea and if possible, will make it happen this fiscal year. His only concern is if the costs are over \$1000 he would have to request funding in the FY16 budget. The committee agreed it would be a great concept to have the lights on. Chiara also asked if we could have a future meeting at the Chapel since she has never been inside.

**3. Green Burials:** David introduced Jill McDaniel, the Cemetery Administer. David indicated they have received a request from a resident to add “green burials” to the city cemetery options. Jill recommends we look at developing a green burial section in one of our cemeteries with the following conditions: only flat natural heads stones are allowed, flowers will be removed the day after the burials, we will use an upside down vault so the body can lie on the earth, there will be no trees or shrubs planted near the grave site and the grass will be cut with the regular power equipment.

**4. Parks CIP Handout (see attached handout).** David passed out maps of each park with CIP projects and information on what year the project will be funded. David asked the committee members to walk each of their parks and be ready to look at the Park CIP’s at the next RPAC meeting. On the maps (in red) you will find the department staff recommendations that should be consider for future park projects.

**Old Business:**

- Councilor Bouchard ask David to add the concession building at Memorial Field and July 4 location for decision at a future meeting.