



Facilities Naming Committee  
January 29, 2024  
**Draft Meeting Minutes**  
City Hall, 2<sup>nd</sup> Floor Conference Room  
4:30 p.m.

1. Councilor Keach, Committee Chair, called the meeting to order at 4:34 PM.

**Committee Members Present:** Councilor Keach, Councilor Horne and Ex Officio Member Mayor Champlin.

Councilor McLaughlin was absent.

**Staff/Others Present:** Brent Todd, on behalf of the Penacook Village Association, City Clerk Janice Bonenfant, Parks & Recreation Director David Gill and Director of Special Projects & Strategic Initiatives Beth Fenstermacher were also present.

2. Councilor Keach indicated that committee members would be discussing a referral from City Council, specifically, a report from the Director of Special Projects & Strategic Initiatives regarding naming of City space within the new Penacook Community Center.

Mayor Champlin indicated that when the report from the Director of Special Projects & Strategic Initiatives was presented to City Council, within the January City Council agenda, he felt that that the recommendation should be reviewed by the Facilities Naming Committee, so committee members could survey residents within Wards One and Two to find out if they support the proposal, prior to final action by Council.

Councilor Horne indicated that she surveyed residents, via social media applications, receiving approximately 75 responses. Councilor Horne indicated that 27 of the responses supported naming the city space within the Penacook Community Center “The Penacook Library & Activity Center”, further stating that 25 residents supported naming the space “The Penacook Village Library & Activity Center.” Councilor Horne indicated that the remaining responses she received were a variety of other names.

Brent Todd, spoke on behalf of the Penacook Village Association as well as himself individually, and not as a member of City Council, indicating that he, as well as the

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Penacook Village Association Board, supported naming the space “The Penacook Library & Activity Center” as recommended in the staff report to Council. He further indicated that like Councilor Horne, he received support for adding the word Village within the title of the space. He also indicated that some of the feedback received included inserting the word Branch in the title of the space.

Councilor Keach indicted his support for the recommendation as outlined in the staff report to Council.

After brief committee discussion, Councilor Horne moved to have the Facilities Naming Committee advise City Council members of their support for the staff recommendation of “The Penacook Library & Activity Center”. Mayor Champlin seconded the motion. The motion passed unanimously.

City Clerk Janice Bonenfant will draft a report on behalf of the Facilities Naming Committee for Councilor Keach, Committee Chair, to review prior to submitting to City Council within their February 12, 2024 Council agenda.

3. There being no additional committee business, the meeting was adjourned at 4:47 PM.

*A true copy; I attest:*

*Janice Bonenfant  
City Clerk*