



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department
Engineering Services Division

Michael Bezanson, P.E.
City Engineer

CITY OF CONCORD - POLES AND WIRES COMMITTEE

DRAFT MEETING MINUTES

The City of Concord's Poles and Wires Committee held a committee meeting on September 25, 2025, at 1:00 PM

ATTENDEES

Michael Bezanson, City Engineer
AnneMarie Skinner, City Planner
Jeff Hoadley, Acting Director of General Services
Joseph Devarenne, Deputy Assessor
Paul Gendron, City Surveyor – Minutes taker

Michael Bezanson called the meeting to order at 1:07 PM.

APPROVAL OF 5/29/25 MEETING MINUTES

AnneMarie Skinner moved to approve the 5/29/25 Poles and Wires Committee meeting minutes. Mr. Bezanson seconded the motion to accept the minutes.

FINAL APPLICATIONS

1. Unitil Energy Systems, Inc., Request for Licensure of two (2) utility poles within a City Right-of-Way.
Court Street

Mr. Gendron stated that this application is for two utility poles on Court Street. He stated that Unitil is converting all of their circuits downtown and increasing the voltage to better serve the area. Due to these upgrades, two new poles were necessary on Court Street. The poles have been installed and, based on that information, Mr. Gendron recommended that the application be approved by the Committee. Jeff Hoadley made a motion to approve the application. Ms. Skinner seconded the motion and the application was approved.

2. Unitil Energy Systems, Inc., Request for Licensure of conduit within a City Right-of-Way.
Kyle Road

Mr. Gendron stated that this application is for a 4" conduit across Kyle Road to service 2 Amy Way in response to the private residence having solar panels installed. He stated that the required configuration of the conduit is to be perpendicular to the roadway from the south side to the north side, then cross the property to the house. He indicated that Unitil has been given an as-built of the roadway and that Unitil has hired G. Ray Colby & Sons to install the conduit. He briefly explained the purpose for the conduit and also described the proposed excavation. He stated that a condition of the approval includes obtaining an excavation permit from Engineering Services. Mr. Gendron recommended that the application be approved by the Committee. Ms. Skinner made a motion to approve the application. Mr. Hoadley seconded the motion and the application was approved.

NEW BUSINESS

No new business.

OLD BUSINESS

No new business.

ADJOURNMENT

There being no further items to discuss at 1:20, Mr. Bezanson made a motion to adjourn the meeting and was seconded by Ms. Skinner.