

**CITY OF CONCORD
TRAFFIC OPERATIONS COMMITTEE
MINUTES OF DECEMBER 16, 2025**

The Traffic Operations Committee (TOC) met at 9:00 am on December 16, 2025
in the Second Floor Conference Room, 41 Green Street

Attendees: Michael Bezanson, Karen Hill, Alec Bass, Kevin Demers

Absent: Fred Reagan, Matt Cashman, Harold Palmer, Matthew Casey

Guests: Claire and Stephen Michlovitz (47 S Curtisville Road)

1. Introductions

2. Approval of Minutes

- a. November 18, 2025 TOC Draft Meeting Minutes
On a motion made by Bass, seconded by Bezanson, the meeting minutes of November 18, 2025 were approved by unanimous consent.

3. Review City-Wide Crash Data

Accident data was provided to the Committee for review.

- a. November 2025
There were 83 reportable crashes in November 2025. This compares with 90 reportable crashes in November 2024. 11 crashes resulted in injuries. There were no fatality involved accidents. There were 2 reported accidents involving pedestrians and 2 involving bicyclists.

4. Council/Committee Updates

None.

5. Project Updates

Bezanson shared that the Loudon Road bridge project is moving forward. They are working to wrap up the NEPA process and taking a closer look at lighting across the bridge and the MRGT elements.

Hill shared that TPAC made a recommendation to Council for the preferred N Main Street bus stop locations.

Bezanson shared that as part of the Heights sewer project, they are looking to construct a sidewalk connection between Loudon Road and Branch Turnpike.

6. New Business

- a. Referral from City Council in regards to a communication from Rob Walters, 96 South State Street, requesting consideration of improvements to pedestrian and traffic safety on S State Street

Hill provided a summary of the referral. The Committee reviewed a map and discussed that the roadway was recently reclaimed in 2022. Hill shared that bumpouts were added at the intersections of S State at Fayette, Thompson, and Concord at that time, adding that those locations had parking on both sides of the roadway and were closer to downtown. She noted that south of Concord Street, parking is only permitted on the west side of S State. The Committee reviewed the existing streetlights, and noted that Perley Street appears to be the one intersection that does not have a street light in the area. Hill mentioned that the intersection does have a marked crosswalk across S State Street. The Committee noted that they would not recommend RRFB's along this corridor until a policy and priority locations are established.

Hill will look at the parking setbacks around the West Street intersection.

Bezanson made a motion to recommend that Council add a streetlight at the S State Street intersection with Perley Street. Seconded by Demers. All in favor.

- b. Referral from City Council in regards to a communication from Peter Mullin, a Springfield Street resident, requesting consideration of measures to improve traffic flow and reduce speed limits on Springfield Street

Hill provided a summary of the referral. Hill mentioned that she shared the referral with the team working on the traffic study for the new middle school project. The results of the School's traffic report may provide additional information.

The Committee discussed that they do not see an improvement to be made by making Springfield Street one-way, the City does not recommend the use of speed bumps nor did the requestee support them, and Springfield Street is not in the City's current pedestrian master plan for sidewalks to be added.

Bezanson noted that the road does appear to be wide, and if a sidewalk were ever to be proposed, he would recommend reducing the width of the road when constructing the sidewalk.

Hill noted that Springfield Street is posted at 25mph and will look to obtain TomTom speed data.

The Committee unanimously agreed to take no action until the City is in receipt of the results of the Rundlett Middle School traffic study.

- c. Referral from City Council in regards to requests from Claire Michlovitz, South Curtisville Road, for traffic safety and school drop-off/pick-up flow improvements at South Curtisville Road and Portsmouth Street

With members of public in attendance, this item was heard first on the agenda.

Hill provided a summary of this item and provided an update from the December 11, 2025 TPAC meeting.

Claire Michlovitz, 47 S Curtisville Road, shared her continued concerns regarding queuing and speeding involved with the parent drop off and pick up. She believes that the speeds are slower during drop off, as parents are stuck in the queue, however as soon as they drop off and are out of the queue they are traveling at high speeds.

Ms. Michlovitz shared they have been involved in two accidents in the last couple of years, and numerous near misses. They have witnessed multiple near misses involving pedestrians, including the crossing guard at Dominique Drive. She feels the entire situation is very unsafe.

Mr. Michlovitz added that Portsmouth Street traffic is traveling at high speeds, with no reason to slow down, and often drivers do not see the stop sign in time, or see it at all.

Hill provided one suggestion to change the circulation pattern, and modify the grassed median to send traffic south on site. Adding some concerns with sending traffic up S Curtisville Road and turning around in the school's property at 11 S Curtisville, would require ALL parents to follow the pattern, in which some may not.

Demers asked if the two schools release at the same time.

Hill shared that they currently do, and added that the school's original traffic study recommended offsetting the hours to stagger pick up and drop off of the two schools.

Hill concluded in summary that the School District will present to TOC and TPAC some proposed solutions. She also mentioned that TPAC voted to recommend that Council fund the installation of flashing STOP signs on the Portsmouth Street approaches and replace the stop ahead signs. TOC agreed.

The Committee also recommended adding parking restrictions on Portsmouth Street along both sides of the intersection with S Curtisville Road, 30-feet to the west, and increasing that distance to the east so that the stop sign visibility is not obstructed.

d. *Resident request for a streetlight at the crosswalk on Pembroke Road at Chenell Drive*

Hill provided a summary of this item.

The Committee recommended adding a street light to this intersection as part of the Pembroke Road corridor improvement project. All in favor.

- e. Resident request through SeeClickFix for a sidewalk along Hooksett Turnpike Road
Hill provided a summary of this item.

The Committee noted that this location is outside both the urban compact and urban growth boundary. The sidewalk would have no connection and the Committee unanimously agreed to take no action at this time.

7. Unfinished Business

None.

8. Other Discussion Items

None.

9. Next Meeting

January 20, 2025

10. Adjourn

On a motion by Hill, seconded by Bass, the meeting adjourned at 10:14 am. All in favor.

Minutes prepared by Alec Bass and Karen Hill