



CITY OF CONCORD
New Hampshire's Main Street™
Community Development Department
Engineering Services Division

Michael Bezanson, P.E.
City Engineer

CITY OF CONCORD - POLES AND WIRES COMMITTEE

MEETING MINUTES

The City of Concord's Poles and Wires Committee held a committee meeting on October 2, 2024, at 11:00 AM

ATTENDEES

Michael Bezanson, City Engineer
Chip Chesley, Director, General Services Department
AnneMarie Skinner, City Planner
Sue Golden, Deputy Assessor
Paul Gendron, City Surveyor

Sean Conway, Cellco Partnership, dba Verizon Wireless

Michael Bezanson called the meeting to order at 11:02 AM.

APPROVAL OF 7/17/24 MEETING MINUTES

Mr. Bezanson opened the item. AnneMarie Skinner moved to approve the 7/17/24 Poles and Wires Committee meeting minutes. Chip Chesley seconded the motion to accept the minutes. The minutes were approved.

Mr. Bezanson asked Paul Gendron to outline the agenda. Mr. Gendron stated that there are two applications for Unitil on the agenda, one on Black Hill Road and one on Washington Street, and one application for Cellco Partnership, dba Verizon Wireless on Conant Drive.

Mr. Gendron introduced Sean Conway, who was in attendance on behalf of Verizon Wireless.

FINAL APPLICATIONS

1. Unitil Energy Systems, Inc., Request for Licensure of one utility pole within a City Right-of-Way. Black Hill Road

Mr. Gendron stated that this application is for one new pole on Black Hill Road, to provide power to the recently approved site plan development for Saint Mary's Bank. He stated that the original utility plan of the approved site plan proposed that the power to the site be installed from Pole #13 on the south side of Black Hill Road. He stated that Unitil had recently determined that Pole #13 had too much infrastructure attached to it, and they needed to install an additional pole between Pole #13 and Pole #14. He indicated that the developer was asked by Planning on September 18, 2024, to submit a revised utility plan based on Unitil's proposal.

Ms. Skinner stated that the developer had not yet responded to that request. Mr. Chesley made a motion to table the item. Ms. Skinner seconded the motion to table the item to a future meeting after receiving the revised plan. The motion was approved.

2. Unitil Energy Systems, Inc., Request for Licensure of one utility pole within a City Right-of-Way.
Washington Street

Mr. Gendron stated that this application is for one new pole on Washington Street, to provide power to the recently approved site plan development for John Chorlian to convert the former First Congregational Church of Concord to a residential apartment building. He stated that the original utility plan of the approved site plan proposed that the power to the site be installed from Pole #1 on the north side of Washington Street. He stated that Unitil had recently determined that Pole #1 had too much infrastructure attached to it, and they needed to install an additional pole between Pole #1 and Pole #3. He indicated that a revised utility plan had been submitted and was administratively approved by Planning.

A brief discussion ensued regarding the location of Pole #1 within the northerly sidewalk along Washington Street and that it impedes the City sidewalk plow. Mr. Gendron suggested that Unitil be instructed to install the new pole close to the edge of the sidewalk so as not impede the plow.

Mr. Bezanson made a motion to approve the application. Ms. Skinner seconded the motion to approve with the condition that the pole be placed close to the curb. The motion was approved.

3. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city Right-of-Way.
Conant Drive

Mr. Gendron stated that this application is for one 4G small cell antenna on a pole on the north side of Conant Drive near the Rundlett Middle School. He stated that both Unitil and Consolidated had approved the location. A brief discussion ensued about the difference between 4G service and 5G service. Mr. Gendron was asked that if in the event that Verizon wanted to upgrade the equipment in the future to 5G, would another Poles and Wires Committee be necessary. Mr. Gendron stated that the Committee was approving the equipment on the pole, and suggested that an upgrade of equipment would not need another review, just as an upgrade to poles in the same location do not need Committee review. Mr. Gendron recommended that the application be approved. Mr. Chesley made a motion to approve the application. Ms. Skinner seconded the motion and the application was approved.

NEW BUSINESS

No new business.

OLD BUSINESS

No old business.

ADJOURNMENT

There being no further items to discuss at 11:25 AM, Mr. Chesley made a motion to adjourn the meeting and was seconded by Mr. Bezanson.