



**CITY OF CONCORD**  
*New Hampshire's Main Street™*  
**41 Green Street, Concord NH 03301**  
**(603) 225-8570**

**Conservation Commission Tree Sub-Committee**  
**Meeting Minutes**  
**February 28, 2025 @ 8:00 AM**  
**Council Chambers, City Hall Annex,**  
**37 Green Street (2<sup>nd</sup> Floor) - Concord, NH 03301**

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10 In Attendance:

11 Subcommittee Members: Ted Diers (Chair), John Regan, Zib Corell, Councilor Stacey Brown, Steve  
12 Winnett, Tom Daigle, Peter Breu, Rick Chormann (Conservation Commission), Liz McKinley

13 Absent:

14 Craig Tufts

15 Staff:

16 Beth Fenstermacher, Director of Special Projects and Strategic Initiatives of Community Development

17 Stefanie Breton, Public Information Officer

18 Stephanie McKim, Administrative Coordinator

19 Kevin Demers, Highway and Utilities Superintendent of General Services

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21 Mr. Diers called the meeting to order at 8:07 A.M.

22

23 **Adoption of January 24, 2025 Minutes**

24 Councilor Brown moved the approval of the January 24, 2024 minutes. Ms. Correll seconded the  
25 motion. The motion passed unanimously.

26

27 **FOLLOW UPS**

28

29 **Project SEE celebration**

30 Mr. Regan recapped Project SEE is a Concord School District program. He had been talking with  
31 Stephanie Bowser, Program Coordinator for Project SEE Concord School District regarding the 50<sup>th</sup>  
32 celebration of the program that did not occur due to the pandemic closure. Mr. Regan and Ms. Bowser  
33 discussed an upcoming celebration 50 plus 5 years of Project SEE and helping out byway of planting a  
34 tree donated by the Tree Subcommittee. An application has not been submitted for the Schoolyard  
35 Canopy Enhancement Program, as of yet, according to Ms. McKinley. Mr. Regan stated Ms. Bowser is  
36 moving forward by locating volunteers for post tree planting watering and care.

37 A brief discussion ensued about the Schoolyard Canopy Enhancement Program application deadline  
38 of March 7 and potential applicants.

1 **2025 Paving Program**

2 Outreach Committee members will contact property owner, distribute informational letter, and assist  
3 with any additional questions or guidance property owners may require by April 2025.

4 Mr. Regan reported he intends to visit his 3 proposed tree location when the weather is more  
5 favorable. He felt people would be more inclined to discuss planting trees near the beginning of  
6 Spring. Councilor Brown concurs. Chair Diers recommends sending an email reminder in a week to  
7 Mr. Regan, Councilor Brown and Mr. Daigle.

8 There are 9 potential site locations. Mr. Regan will reach out to the property owners on the list  
9 located 14 Fisher Street; 17 & 19 Clarke Street, Counselor Brown will reach out to the property  
10 owners located 227 & 274 North Main Street; 5 Engel Street, and Mr. Daigle will reach out to the  
11 property owners located at 25 Clarke Street; 2 & 14 Engel Street.

12

13 **Initiative to plant trees on special housing, coop housing, shelter properties**

14 Chair Diers reports he has obtained a contact at New Hampshire Housing for the New Hampshire  
15 Community Loan Fund. They seem excited but they have not had the chance to connect to discuss  
16 details yet. Chair Diers will continue to reach out to discuss potential tree planting at their property  
17 locations.

18 Ms. Corell reported she had spoken with Executive Director Karen Jantzen with the Coalition to End  
19 Homelessness regarding tree plantings at Pleasant Street property. Ms. Jantzen had expressed  
20 concerns with after planting care specifically with inability to water plantings. Mr. Regan and Ms.  
21 Corell have walked by the property and have notated water spigots on the property. Ms. Corell sent a  
22 follow up to Ms. Jantzen to discuss any concerns they may have with tree plantings and after care. As  
23 of the time of this meeting, Ms. Corell had not heard back from Ms. Jantzen.

24 Ms. Fenstermacher reports cities in Massachusetts have an adopt a tree program. The city plants the  
25 tree and the person adopting the tree agrees to water and care for the tree. Discussion ensued  
26 regarding utilizing this type of program if the subcommittee feels there are opportunities in the  
27 future.

28

29 **INVASIVE VINES**

30 Mr. Winnett reported he is also waiting for spring weather to reach back out to the contact at the  
31 Double Tree Hotel and Mr. Richards from Rundlett Middle School.

32 Mr. Winnett is continuing forward with working on an informational handout regarding treatment of  
33 invasive vines from the material available through the UNH Cooperative Extension website.

34 Mr. Regan reports speaking with Althea Barton. Ms. Barton is an independent preservationist that  
35 does work with the City and State. Ms. Barton had expressed interest in projects that combat invasive  
36 vines. He will forward her contact information to Mr. Winnett to follow up with her.

37

38 **Tree Champion Award**

39 Mr. Daigle reports that due to a larger celebration for Endicott Furniture's 100<sup>th</sup> anniversary at the  
40 May event, the Chamber expressed that they could not accommodate the Tree Champion award and  
41 suggested delaying to June or July. The Chamber currently does not have any events scheduled for  
42 June or July.

43 Chair Diers suggests moving forward with the nomination process to select a recipient and the  
44 committee will work on a potential alternate award presentation.

1 Mr. Daigle will reach out to Madison Henrick at the Greater Concord Chamber of Commerce regarding  
2 posting the nomination form and discuss the potential of moving the ceremony date and location.  
3 Discussion ensued regarding a selection committee, venue location, advertising, and timeframe for  
4 award presentation.

5  
6 **Tree “nutrition label” tags**  
7 Ms. Fenstermacher reports the tree nutrition tags are in the report to Council schedule for March 10<sup>th</sup>.  
8 Once Council reads the report, the tags will be installed in April, prior to Arbor Day.

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10 **Arbor Day Celebration**

11 Ms. Fenstermacher reports Arbor Day is April 25<sup>th</sup> and the City plant two trees at Blossom Hill  
12 Cemetery. She will coordinate with Jim Milliken at Modern Woodman of America.

13  
14 **New Business**

15  
16 Councilor Brown reports the Energy and Environment Advisory Committee (EEAC) is working on  
17 Earth Day celebrations. Councilor Brown seeks volunteers from the Tree Subcommittee to organize  
18 an activity that contributes to the City’s Earth Day celebration. Mr. Regan suggests the Arbor day  
19 celebration is an activity currently scheduled and planting two trees would contribute to Earth Day.  
20 Chair Diers concurs and suggests highlighting this to bring more awareness to the event.

21  
22 Discussion ensued about tree nutrition tags at Blossom Hill for the Arbor Day celebration, and Tree  
23 Subcommittee involvement for future Earth Day celebrations.

24  
25 Ms. Corell reports the Farmers Market season will soon be here and inquired about what type of  
26 messaging would the committee be focusing on. Chair Diers suggest utilizing the tree nutrition tags  
27 information. Ms. Corell requests a template of the tree nutrition tag from Ms. Fenstermacher.

28  
29 Mr. Regan inquired about the Until donations through the Arbor Day Foundation. In previous years,  
30 the trees are donated to the City and planted by the City’s General Services Division. Mr. Demers will  
31 reach out to Unitil to inquire about this donation.

32 Next Meeting: Friday April 4, 2025 8:00AM

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34 Mr. Regan moved to motioned to adjourn. Mr. Daigle seconded the motion to adjourn. The motion  
35 passed unanimously

36 Meeting adjourned at 8:56 A.M.

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38 Respectfully Submitted,  
39 Stephanie McKim, Administrative Coordinator