

December 12, 2012
Approved Meeting Minutes
Beaver Meadow Golf Advisory Committee

Members Present:

Chris Mulleavey, Chair
Jim Marshall
Bill Veroneau
Jennifer Kretovic
Fran Hunt
Dick Holden
Bob Vachon
Mark Coen
Charles Vanasdalan
Bernard "Sid" Chase
David Gill
Roger Jobin

Members Absent:

David Croft
Vera Buck

Others Attending:

Jill Mulvey
Chris Jacques

A call to Order

5 Minutes of Public Input

Marshall Irving is Present but has nothing to say at this time

Chris asks if there is a motion to approve the Draft minutes from the November 14, 2012 meeting or any questions about the minutes

Chuck clarifies his suggestion that an LPGA Symetra Tour player may wish to teach. It would have to be a former LPGA Symetra Tour player.

Chuck moves approval of the minutes from the November 14, 2012 Meeting with his clarification.

Bill seconds the motion.

Motion Carries 10-0

David shares Power-point presented to Council Monday evening.

Council amended Golf Budget allowing changes to be made to the Pro Shop operation
Necessary to have aggressive timeline to get new Pros hired and Pro Shop stocked

Will begin meeting with OMB and Purchasing to move plans forward
Bill compliments the Power-point

Bob Norton was recently appointed to Committee.

Chris asks Sid to reach out to David and Vera to see if they are still interested in being on the committee and if a different meeting time or day would be better for them

5 Year Sub-Committee

Identified in excess of \$ 1,000,000 and improvements

Looked at all aspects of golf course

Buildings

Grounds

Equipment

Funding discussed

Bonding

Leasing

Purchase

Donations through Civic groups

Process

David suggests group digest what was presented and act on it at the
January meeting

Once decided, Committee should present to full Council as dictated by
ordinance

Committee recognizes, given current financial situation, funding may prove a
challenge but it is important to have a plan identifying needs

Current Debt coming off

General Fund is picking up Building Bond in FY13. Paid off in FY17

Range paid off in FY14

Plan recognizes and suggests funding in FY14 items to enhance revenue

Range dispenser

Simulator

Cosmetic improvements to Clubhouse

How will simulator be operated if Pro is part time?

Bringing in two pros, with simulator revenue, we could afford to pay
someone, a pro or other employee

If funded we could have fall of 2013

Golf fund to be solvent in FY14

Jim, with City continuing to pick up \$30,000 in clubhouse debt

David, yes, if approved by Council

Jim, Where will money come from to fund "\$ X" in FY14?

David, there are really two conversations, what we need and what we can
afford. Identifying what we need, will guide us in looking for funding

Mark, it may be helpful to explain finances of golf course.

Expense

Dollars to General Fund

\$0 in FY13 to parks

In the past it would have been

\$18,000 to Parks

\$64,000 to General Fund

\$30,000 for Building Bond paid by General Fund in FY13

The \$18,000 to parks is gone?

Now one payment to General Fund of \$74,500 based on expense

There is the perception we are losing money how do we end it?

In FY12 Loss of \$141,000 after \$87,000 paid to General

Fund

In FY13 Break even with \$74,500 to Parks and General

Fund

In FY14 in the black with money to pay \$20,000 to

\$30,000 on a bond for improvements

Mark, so with increase in revenues from FY14, we can afford a payment for improvements?

David, Yes

David thanks and congratulates the sub-committee for their work

Roger, how is pond coming?

Will it really cost \$100,000 to do a new 9th green? We've already spent \$50,000 on the pond.

Sid says the scope of the project is similar to that of 15 and 8 which were done 10 years ago. So \$100,000 including design work is a good budget figure.

Chris asks what the format of the report to council take.

David, suggests a narrative for similar to other Reports to Council

Chuck shares his count of parking spaces in lot. There are 92 plus 3 handicap spots

David has asked Ed Roberge to look at it to possibly reline and expand

Mark, Jill did you have the opportunity to add input for the committee? I know we didn't ask, is there anything you'd like to add.

Jill, no, nothing major

Jennifer would like an updated budget for January meeting

David is meeting with Tom and Brian and will get updated budget

The \$30,000 payment for the clubhouse will have to be submitted to Council as part of budgets FY14 through FY17. There is an expectation it will continue based on the fact the General Fund benefits from the clubhouse beyond the golfer's use.

Chuck suggests adding a small sweeper for clubhouse area

Chris asks for a Pond update

Pond itself should be finished by Friday. It will then be necessary to let the sediment settle.

This winter the rest of the stumps will be removed
In spring final grade and seeding will take place
Roger asks if there was evidence of spring activity when dams were knocked
down. It is not known, there was no staff on-site when contractor broke through
Fran asks if there will be skating this year.
David says that is the City's hope
Fran, will there be lights?
David, not at this time
Roger asks about overflow
There will be a drain pipe connected to the drain in place part way down 2
rough
Mark asks about maintaining the pond
David says we do not want grassy weeds on edge
Chris Jacques says it will be necessary to keep the cat o' nine tails out and
have the edges gently sloped to allow snow removal.
Mark asks if the impact fees will cover the rehabilitation costs such as the cart
path near the putter
David, Impact Fees will cover rehab costs but most of the money in the account
has been spoken for to cover costs of regrassing pond area itself and the fairway. The
cart path area will be fixed but not paved.

New Business

Jennifer says local Boy Scouts will once again pick Christmas trees from residents
and disposed of at Beaver Meadow

Mark asks about fall projects
Sid says staff has spent a lot of time cleaning edges of work site as well as
grindings from stump work at putter and behind #1 green. In addition staff will cut
additional trees near #2 tee to improve light and air circulation to tee and #1 green.
Staff has started winter maintenance of equipment pressure washing all
equipment
In between snow vents staff will continue to work on course removing
brush.
Sid also reports great improvement to #10 fairway from cart path work
completed in late summer.
Earthworm activity was nearly eliminated with application of "Early Bird"
prior to the hurricane this fall.

Fran, will snowshoeing be allowed this winter?

Sid says snowshoeing and cross country skiing are nearly incompatible. Staff will
look into solution.

Mark shares Sid's observation that broken tees on the tee box are a matter of golf etiquette.
A golfer should pick up the broken tee and toss it in the grass surrounding the tee where a
mower chops it up, or in the trash can. This eliminates the need for broken tee
receptacles

Sid is asked to get an updated list of committee members and term expiration dates.

Chris asks if there is a motion to adjourn.
Jim so Moves.
Chuck Seconds,
Motion Carries. 10-0

Meeting is set for January 16, 2013 at BMGC

7:30 AM

Beaver Meadow Clubhouse

Agenda:

Public Input
Approval of Minutes
Action on 5 year plan
Old Business

Meeting Adjourned.