

HERITAGE COMMISSION
Meeting Minutes
July 2, 2015

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, July 2, 2015, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:00 p.m.

Present at the meeting were Chair Phil Donovan, and Members Robert Johnson, and Rich Woodfin. City Planner Nancy Larson and Administrative Specialist Patricia Murray were also present.

Due to the absence of a quorum, no votes were taken.

2. Approval of Minutes of the May 7, 2015 meeting:

Continued to August 6, 2015.

3. New Business

a. Discussion on changes to the Demolition Review Ordinance (Article 26-9)

Chair Donovan and Ms. Larson stated they consolidated some things and talked to Craig Walker, Code Administrator, about the changes. Chair Donovan handed out a Demolition Review Process timeline. Mr. Johnson stated he would like to have a chance to look at the document prior to next month's meeting. He also mentioned looking into other ordinances including Aspen, CO and Newton, MA. Aspen requires applicants to publish a notice to demolish in the newspaper, notify abutters and supply an affidavit with copies. He noted that the communities have a 45 day process and a 90 day process. Ms. Larson reported that she researched Keene and North Hampton's ordinances which she will send to the commission electronically. Chair Donovan also stated that they had a brief meeting with Carlos Baia, Deputy City Manager, regarding adding a fee structure to offset documentation and he is pulling history from previous years.

4. Regular business

a. Demolition Review – Committee Report

No update.

b. Heritage Sign Program

Mr. Jaques and Mr. Richards will attend the upcoming Concord 250 event.

c. Update on Demolition Permit funding

No update.

d. Doyen Park Monument - continued from April 2, 2015

Chair Donovan spoke to Councilor Champlin who said he didn't know the Commission was waiting on him and he will resume his research.

5. Informational Items

a. Status of the Gasholder building roof repairs.

No update.

6. Any other business to come before the Commission

There being no further business to come before the Commission, Chair Donovan adjourned the meeting at 4:55 pm.

Respectfully Submitted,
Nancy Larson
City Planner