

HERITAGE COMMISSION
MINUTES
June 5, 2008

The Heritage Commission held its regular monthly meeting in the City Council Chambers at 37 Green Street, Concord NH on Thursday, June 5, 2008 at 4:30 PM.

1. Call to Order & Seating of Alternates:

The meeting was called to order at 4:35 PM by Chairperson Donovan.

Present at the meeting were Chairperson Donovan, Dr. Douglas Black, Marilyn Anne Fraser, Carol Durgy-Brooks, Robert Johnson, Elizabeth Durfee-Hengen, William McGonagle and James McConaha. City Planner Douglas Woodward and Administrative Specialist Denise Taschereau were also present.

Absent from the meeting was Vice-Chairperson Frederick Richards.

Chairperson Donovan elevated the alternate members to full members.

2. Minutes of May 1, 2008:

The commission considered the minutes of May 1, 2008. Mr. McGonagle made a motion to accept the minutes. Ms. Brooks seconded the motion. Chairperson Donovan asked if there was any discussion regarding the minutes. There was no discussion. The motion to accept the minutes passed unanimously.

3. New Business:

3a. Review of White Park Project – Ed Roberge

Chairperson Donovan introduced Ed Roberge, City Engineer to the commission. Mr. Roberge made a presentation of Phase I of the White Park Project. He explained that the improvements to White Park developed from the Park Master Plan that was completed a few years ago. The goals of this project are to consolidate the parking and improve drainage. This improved drainage will enable the baseball field to be used more during the spring and summer. The project is currently out to bid, with bids due on June 17, 2008. Construction is expected to start this summer.

Dr. Black asked about Phase II and III of the project.

Mr. Roberge responded that improvements of the skate house and pond restoration are included in future phases.

Mr. Roberge explained that driveway improvements will require modification to a portion of the rod iron fence to create an exit driveway. Granite posts connected to the rod iron fence will be used at the entrance and exit driveways.

There was some discussion regarding reproducing the original rod iron posts instead of using granite. Mr. Roberge will provide a detail of the granite posts to the commission.

Ms. Brooks asked why in a future phase, the skate house was going to be moved.

Mr. Roberge responded that it should be moved because it currently has foundation and groundwater problems and it is not in compliance with ADA.

Mr. Roberge passed out photos of the new dugouts for the baseball field that the City would like to have at White Park, as long as it was financially able. There was some discussion about other options for the dugouts, including dugouts built out of stone, as in Newport, RI. Mr. Roberge will continue to research other options.

3b. Discussion relative to damage to Garrison #6 monument:

Mr. McConaha stated that Steve Henninger, Assistant City Planner, Sara Perry of Perry Monuments and himself meet at the site of the marker. It was determined that the best option would be to re-set the marker so it would be straight, clean the marker and create a landscape barrier to protect it from future damage. They will return to the site after the work is complete. The other options considered were to make a new marker or to cut down the existing marker to make it look new.

3c. Discussion of July Meeting Date – Scheduled for July 3rd:

Chairperson Donovan stated that the July meeting is scheduled for Thursday, July 3, 2008. Since it is the day before a holiday, he suggested changing the meeting date to the following week. After some discussion, it was decided to keep the original meeting date of July 3, 2008.

4. Old Business:

4a. Nomination to the National Register – Old North Cemetery:

No discussion.

4b. Draft Tax Relief Application Form for Review:

No discussion.

4c. Heritage Commission FY09 Budget Requests:

No discussion.

4d. Review of Master Plan Priorities:

No discussion.

4e. Status of CLG Grant:

No discussion.

4f. Heritage Sign Program:

No discussion.

4g. Demolition Review – Committee Report:

No discussion.

4h. Architectural Surveys on the Website:

No discussion.

5. Dates, conferences, correspondence:

No discussion.

6. Other Business:

Chairperson Donovan added the following item to the agenda as other business:

- a. David Hawk Presentation on Eagle Scout Project

6a. David Hawk Presentation on Eagle Scout Project:

Chairperson Donovan introduced David Hawk to the commission. Mr. Hawk explained that his Eagle Scout Project was to replace the roof and make some interior improvements on the trolley stop at White Park. He also researched the history of the trolley stop and the trolley system of Concord. The improvements to the trolley stop are almost complete. He distributed a copy of the sign he plans on installing on the trolley stop. There was some discussion about the sign and the commission made some suggestions.

Mr. McConaha stated that 12 RFP's had been received by the School Board for looking at renovation versus new construction for the schools. 5 firms were chosen to be interviewed. He had attended the 4 interviews that were held on Wednesday, June 5, 2008. He will also attend the 5th interview next week.

Mr. McGonagle advised the commission that he had submitted his letter of resignation to the Planning Board. Since his position on this commission was a Planning Board Representative, he

would no longer be a member of this commission in that capacity. He stated that he would be interested in becoming an alternate member of the commission. The commission thanked Mr. McGonagle for his contributions and service to the commission.

There was some discussion regarding the open membership positions on the commission. Ms. Hengen will contact Mr. Tolles to inquire of his interest in becoming a member.

Since there was no further business or discussion, a motion was made at 5:45 PM to adjourn the meeting by Mr. McGonagle. The motion was seconded by Mr. Johnson. The motion passed unanimously.

A TRUE RECORD ATTEST:

Denise Taschereau
Administrative Specialist II
Community Development Department