

HERITAGE COMMISSION
MINUTES
February 7, 2008

The Heritage Commission held its regular monthly meeting in the City Council Chambers at 37 Green Street, Concord NH on Thursday, February 7, 2008 at 4:30 PM.

1. Call to Order & Seating of Alternates:

The meeting was called to order at 4:42 PM by Chairperson Donovan.

Present at the meeting were Chairperson Donovan, Vice-Chairperson Richards, Dr. Douglas Black, Robert Johnson, Carol Durgy Brooks, Elizabeth Durfee Hengen, Marilyn Anne Fraser, and James McConaha. City Planner Douglas Woodward and Administrative Specialist Denise Taschereau were also present.

Sara Dangelas Hofe was present to observe the meeting.

Absent from the meeting was William McGonagle.

Chairperson Donovan elevated the alternate members to full members.

2. Minutes of January 3, 2008:

The commission considered the minutes of January 3, 2008. Ms. Fraser made a motion to accept the minutes. Dr. Black seconded the motion. Chairperson Donovan asked if there was any discussion regarding the minutes. There was no discussion, the motion to accept the minutes passed unanimously.

3. New Business:

3a. Heritage Commission FY09 Budget Requests:

Mr. Woodward explained to the commission the Operating and Capital Improvement Program (CIP) budgets for fiscal year 2009. There was some discussion regarding the breakdown of the commission's budget and the budget process.

Mr. McConaha asked what the balance was of the Heritage Fund.

Mr. Woodward responded that he thought it was approximately \$2,500.

Chairperson Donovan asked if the commission needed to make any formal action on the budget.

Mr. Woodward replied that he just needed commission approval.

Mr. Woodward stated that the possible CLG grant money that the commission could receive should be put into the CIP budget. This would be for the Master Plan surveys.

After some discussion, it was agreed that the commission would request \$35,000 in the CIP budget.

3b. Review of Master Plan Priorities:

Chairperson Donovan stated that the recommendations outlined in the Master Plan need to be prioritized.

Ms. Hengen suggested that the commission go through each recommendation and categorized them as either a short-term, mid-term, or long-term goals.

After discussing each recommendation, the commission agreed on the following priorities:

Short-Term Goals:

- 2A
- 2B
- 2D
- 2E
- 2F
- 2G
- 2K
- 2L

Mid-Term Goals:

- 2C
- 2H
- 2I
- 2J

Long-Term Goals:

- 2M

It was also agreed that “cellar holes & foundations” be included in the identification from recommendation 2A.

Ms. Hengen and Vice-Chairperson Richards will compile comments on the Master Plan and forward them to Chairperson Donovan. A memo from the chairperson will be forwarded to the Planning Board.

4. Old Business:

4a. Status of CLG Grant:

No discussion.

4b. Heritage Sign Program:

No discussion.

4c. Commission Procedural Rules Amendment:

No discussion.

4d. Demolition Review – Committee Report:

No discussion.

4e. Architectural Surveys on the Website:

No discussion.

5. Dates, Conferences, Correspondence:

No discussion.

6. Other Business:

Mr. Johnson stated that he is recusing himself from all matters concerning the proposal by Concord Steam to construct a new generating facility in the old railroad yards, so-called, and to alter and/or demolish building(s) thereon. The reason for my recusal is that I am a member of the Board of Directors of New Hampshire Electric Cooperative, Inc. The Cooperative is discussing with Concord Steam the possibility that the Cooperative may make purchases from the new generating facility.

Mr. McConaha distributed the draft letter to Superintendent Rath of the Concord School District regarding school owned properties. The commission reviewed the letter and agreed that it should be sent to Superintendent Rath. Chairperson Donovan will advise the commission when the letter has been sent out.

Mr. McConaha reminded the commission that the special meeting with Concord Steam will be held next Thursday, February 14, 2008 at 4:30pm in City Council Chambers.

A motion to adjourn the meeting was made by Ms. Brooks at 6:45 PM. The motion was seconded by Vice-Chairperson Richards. The motion passed unanimously.

A TRUE RECORD ATTEST:

Denise Taschereau
Administrative Specialist II
Community Development Department