

**HERITAGE COMMISSION**  
**MINUTES**  
**August 3, 2006**

The Heritage Commission held its regular monthly meeting in the City Council Chambers at 37 Green Street, Concord, NH on Thursday, August 3, 2006 at 4:30 PM.

Present at the meeting were James McConaha, Chair; Carol Brooks, Marilyn Fraser, Phil Donovan, Steve Shurtleff, and Robert Johnson. Dr. Douglas Black arrived at 5:00 PM. Denise Taschereau, Administrative Specialist II was present to record the minutes.

The meeting was called to order by Chairman McConaha at 4:40 PM.

1. The Commission considered the minutes of July 6, 2006. A motion to approve the minutes was made by Mr. Johnson and seconded by Ms. Brooks. Motion passed.
  
- 2a. The Commission considered the Opportunity Corridor Sidewalk Project funded by CMAQ. Steve Henninger, Assistant City Planner explained that the sidewalk would be constructed in two phases. The first phase would run from in front of the Fire Station to Commercial Street and be made of concrete with granite curbing. The second phase would connect to Stickney Avenue and he believes would be made of brick with granite curbing. The second phase would be built in conjunction with the NHDOT I-393 drainage project.

Chairman McConaha commented that the sidewalk would be constructed in the public right-of-way within the Historic District. Comments from the Heritage Commission are encouraged because this project involves federal funding.

Mr. Johnson asked if this project would have any negative effects. Mr. Henninger responded that it should not. Mr. Henninger added that with the installation of the granite curb, the edge of pavement would be protected.

Chairman McConaha, Mr. Shurtleff, and Ms. Fraser questioned if the cobblestones would be impacted during the second phase of the project. Mr. Henninger responded that they are aware of the cobblestones.

Chairman McConaha asked if the sycamore tree in front of the Kimball-Jenkins Estate would be impacted. Mr. Henninger responded that it would not be impacted with the sidewalk project.

Chairman McConaha asked where the drainage was going. Mr. Henninger responded that the drainage would go under the street. There are several utilities already there.

- 2b. The Commission next opened the public hearing regarding the installation of a brick walkway at 11 Horseshoe Pond Lane.

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Chairman McConaha stated that the property is a newer home located in the district. The application for Certificate of Approval has been submitted.

Homeowner Eric Steinhausen began by explaining that the current walkway is made from some sort of slate or stone pavers. These current pavers are difficult to maintain and become slippery when it rains or snows. Due to this safety issue, he would like to replace the current pavers with a red brick walkway, in a 2 x 2 brick pattern. It would be approximately 3 feet wide at the driveway and gradually widen to the width of the front steps. There would also be 2 small granite steps leading to the front entrance.

Ms. Fraser asked when the original house and walkway were built.

Mr. Steinhausen responded that it was built in 1984, although he has only lived in the house for about 2 years.

Ms. Fraser asked if the original walkway went through the approval process of the Heritage Commission.

Mr. Steinhausen was not sure if it did.

Mr. Johnson motioned for approval. Mr. Shurtleff seconded the motion. Motioned approved.

Mr. Johnson requested that after the work is completed, that Mr. Steinhausen forward to the commission photos of the completed work for the Commission's records. Mr. Steinhausen agreed to do that.

- 2c. The Commission received an update of the Bicentennial Square project from Nancy Berliner and Judy Dickinson of Groundwork Concord. Ms. Berliner stated that negotiations with the contractor for construction are ongoing, and they anticipate that construction will start in a few weeks. It should last for 2 – 3 months. Ms. Dickinson informed the Committee of the process that was taken to select the artwork created by Concord 3<sup>rd</sup> graders that will be used in the historical tiles located throughout the river walk.

Mr. Johnson asked what the tiles will be made of and if any signage was planned to direct people to the square.

Ms. Berliner responded that the tiles will be made from granite, set in the concrete walkway. They are concerned with signage, and that topic remains under discussion.

- 2d. Chairman McConaha stated that the public hearing for the NH Political Library is scheduled for Monday, August 21, 2006 at 4:30pm in City Council Chambers. The agenda for the public meeting was discussed. Chairman McConaha stated that he would

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like to have the meeting start with a presentation from Planning, a presentation by the applicant, followed by public questions and comments.

Ms. Brooks requested that the Committee either meet early to review the most current set of plans, or have a copy of the plans mailed to each committee member for review.

Chairman McConaha will speak to Planning to get the copies mailed.

Mr. Donovan inquired if a decision would be made that night.

Chairman McConaha responded that yes, the committee will vote to approve, disapprove or amend.

Ms. Brooks asked if the committee needed to make a recommendation to City Council.

Chairman McConaha responded that the committee would make the decision, and that it would not have to go to City Council.

Mr. Johnson requested that the public hearing on August 21<sup>st</sup> be recorded to ensure that the minutes are accurate.

Chairman McConaha agreed with the request for recording.

- 2e. No Master Plan Report was submitted.
- 3a. Ms. Brooks gave an update on the Heritage Sign Program. She reported that the first Heritage Sign is due to be delivered soon. The video had been shown on channel 17. The library will be supplied with more sign applications.  
  
Chairman McConaha suggested that the press be informed when the first sign goes up. Ms. Fraser suggested that a photo be taken with the committee and the first sign.
- 3b. No Commission Procedural Rules Amendment was discussed.
- 3c. No Demolition Review Committee Report was submitted.
- 3d. No Sewalls Falls Bridge Committee Report was submitted.

Chairman McConaha reported that a letter was sent to City Council asking that the Heritage Commission be included in any meetings with the Planning Board and the State of New Hampshire regarding the proposed parking garages for the Civic District. Chairman McConaha is not sure if the request was made in time for the Council Agenda.

Dr. Black did not think that it would be problem to get it on the agenda. Chairman McConaha will contact the City Clerk on the matter.

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Meeting was adjourned at 5:55 PM.

A TRUE RECORD ATTEST:

Denise Taschereau  
Administrative Specialist II  
Community Development Department