

**HERITAGE COMMISSION**  
**Meeting Minutes**  
**January 4, 2024**

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, January 4, 2024.

Attendees: Chairman Richard Jaques, Vice Chair Jim Spain, Members Dr. Bryant Tolles Jr., Mike Dunn, Councilor Jennifer Kretovic and Alternate Althea Barton

Staff: Heather Shank, City Planner

**1. Call to Order and Seating of Alternates**

The meeting was called to order by Chairman Jaques at 4:33 p.m. Mr. Spain made a motion to seat MS. Barton, Dr. Tolles seconded; all in favor, motion passed.

**2. Approval of Minutes**

Councilor Kretovic motioned to accept with minor revisions, Dr. Tolles seconded, all were in favor, motion passed.

**3. New Business – Nothing to report.**

**4. Demolition Review Committee – Mr. Spain reported on the two buildings at the bottom of Penacook Street, which were purchased by Irving Oil. The buildings have been empty for about 4 years. The DRC approved the demolition at that time. The windows were boarded over and items have been removed. Ms. Barton asked for clarification on which buildings were being demolished.**

**5. Heritage Sign Program – Carol Brooks – Nothing to report.**

**6. Planning Board Update – Heather Shank - Nothing to report.**

**7. Council Update – Councilor Kretovic – Councilor Kretovic shared that the Phenix block variance request was denied by the ZBA. Also, in December the City received an \$18,000 grant from the NH Council on the Arts to improve the clock tower on Eastman Street.**

**8. Old Business**

- a) Magnificent Ten – Chairman Jaques scheduled a meeting for February 15, at 4 pm. Ms. Barton shared that the Wolfboro Preservation Awards might be a helpful resource to get ideas from. She will share it with the group.
- b) Gas Holder Building – Ms. Barton stated there is no update.
- c) Website – Nothing to report.
- d) Monuments & Granite Markers – Nothing to report.
- e) Norris Mansion – Mr. Spain summarized the Concord Monitor article in which Steve Duprey shared his intent to save the building.
- f) CSX Tower – Mr. Spain got an email from CSX about 8 weeks ago indicating they're still reviewing.

**9. Any other business to come before the Commission**

- a) Mr. Spain wanted to share that he will be featured on WMUR on NH Chronicle.
- b) Ms. Barton shared that a booklet is available at thte NH Preservation Alliance written by Elizabeth Durfee-Hengen.
- c) Ms. Shank stated that she found the 2013 files for the Binny Media satellite application and

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would share the minutes with the group.

- d) Correspondence – None
- e) Attendance – All present stated that they would be at the February 1st meeting.

**10. Adjournment**

Mr. Spain motioned to adjourn the meeting, seconded by Mr. Jaques. All were in favor. Motion passed unanimously at 5:12 p.m.

Respectfully Submitted,  
Heather R. Shank, AICP  
City Planner