

**HERITAGE COMMISSION**  
**Meeting Minutes**  
**December 7, 2023**

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, November 2, 2023.

Attendees: Chairman Richard Jaques, Members Dr. Bryant Tolles Jr., Mike Dunn, Councilor Jennifer Kretovic and Carol Durgy Brooks, and Alternate Althea Barton

Staff: Heather Shank, City Planner

**1. Call to Order and Seating of Alternates**

The meeting was called to order by Chairman Jaques at 4:33 p.m. Mr. Spain made a motion to seat MS. Barton, Dr. Tolles seconded; all in favor, motion passed.

**2. Approval of Minutes**

Councilor Kretovic motioned to accept with minor revisions, Dr. Tolles seconded, all were in favor, motion passed.

**3. New Business – Nothing to report.**

**4. Demolition Review Committee – Mr. Spain reported on the two buildings at the bottom of Penacook Street, which were purchased by Irving Oil. The buildings have been empty for about 4 years. The DRC approved the demolition at that time. The windows were boarded over and items have been removed. Ms. Barton asked for clarification on which buildings were being demolished.**

**5. Heritage Sign Program – Carol Brooks – Nothing to report.**

**6. Planning Board Update – Heather Shank - Nothing to report.**

**7. Council Update – Councilor Kretovic – Councilor Kretovic shared that the Phenix block variance request was denied by the ZBA. Also, in December the City received an \$18,000 grant from the NH Council on the Arts to improve the clock tower on Eastman Street.**

**8. Old Business**

- a) Magnificent Ten – Chairman Jaques scheduled a meeting for February 15, at 4 pm. Ms. Barton shared that the Wolfboro Preservation Awards might be a helpful resource to get ideas from. She will share it with the group.
- b) Gas Holder Building – Ms. Barton stated there is no update.
- c) Website – Nothing to report.
- d) Monuments & Granite Markers – Nothing to report.
- e) Norris Mansion – Mr. Spain summarized the Concord Monitor article where Mr. Steve Duprey shared his intent to save the building.
- f) CSX Tower – Mr. Spain got an email from about 8 weeks ago indicating is still reviewing.

**9. Any other business to come before the Commission**

- a) Next meeting is February 1<sup>st</sup>, 2024
- b) Binny Media has a large satellite dish on top of the building. Previously they were small satellites so they wouldn't be seen from the street. Referring to a previous review, Chairman Jacques noted that they only agreed to the proposal because they said they would put the large dishes on the ground and screen them with landscaping. Ms. Durgy noted that this should be recorded in the Heritage Commission minutes. Chairman Jacques estimated that it

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was 10-12 years ago. Councilor Kretovic noted that they purchased the building in November 2012 and that June 19<sup>th</sup>, 2013 was the date of the Planning Board application for the antennas. Ms. Shank indicated she would follow.

- c) Preservation Alliance videos are available online. Ms. Barton will share the links with Commission members. Ms. Barton shared what the video covered , including other actions Heritage members could take. Councilor Kretovic shared ideas for additional activities Heritage Commission members could use to engage with the community.
- d) Correspondence – Ms. Shank shared that a referral from DHR may be coming to them for feedback on telecommunications equipment on top of a building in Eagle Square.
- e) Attendance – All present stated that they would be at the next meeting.

**10. Adjournment**

Ms. Durgy Brooks motioned, seconded by Ms. Barton, to adjourn the meeting. All were in favor. Motion passed unanimously at 5:12 p.m.

Respectfully Submitted,  
Heather R. Shank, AICP  
City Planner

**Next regular monthly meeting on January 4<sup>th</sup>, 2023**