



# CITY OF CONCORD

*New Hampshire's Main Street™*

**City Manager's Office**

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City Manager

## **Parking Committee Minutes October 23, 2023**

### **Attendees:**

Brent Todd, City Councilor, Parking Committee Chair  
Stacey Brown, City Councilor  
Karen McNamara, City Councilor  
Paula McLaughlin, City Councilor  
Jim Bouley, Mayor

### **Staff:**

Tim Thompson, Assistant Community Development Director  
Amanda Lombard, Fiscal Clerk Parking Division  
David Florence, Parking Division Supervisor  
Karen Hill, Transportation Engineer

### **Public:**

Savannah Plancon / Logan Nieder  
Abigail Young  
Catherine Capron  
Aaron DeAngelis  
David Leidy  
Sally Delevan / Timothy Delevan  
Ronald Kleinschmit / Catherine Capron  
Anthony Perrotta

The meeting was called to order by Councilor Todd at 5:03 p.m.

1. **Overview of Agenda:** Councilor Todd provided an overview of the meeting agenda.
2. **Adoption of Minutes:** Minutes were approved after the following amendment. Line 27, updated as the September meeting was brought together by Councilor Todd not Councilor Champlin. Councilor McNamara moved to adopt the updated meeting minutes of September 25, 2023. Councilor McLaughlin seconded the motion. The motion carried unanimously.
3. **Citizen Requests and City Council Referrals:**

- a. **Savannah Plancon / Logan Nieder: Request to limit parking on Walker Street (Bradley to Rumford Street) to one side of the road (continued from the 9/25 committee meeting).** Mr. Thompson provided an overview of Ms. Plancon's request which was received through the See Click Fix portal. Ms. Plancon is requesting the committee consider removing parking from one side of Walker Street, between Bradley Street and Rumford Street or place a No Parking sign on the telephone pole directly across from her driveway at 38 ½ Walker Street. Mr. Thompson reviewed the discussion from the September meeting, where the Committee requested staff to invite the neighborhood to the meeting to provide feedback. He then stated this area was part of the Narrow Streets Study, and was not included in the parking restrictions changes that resulted from the study because Walker Street between Rumford and Bradley Streets met the requirement of having two 8-foot parking lanes and a 12-foot travel lane.

Mr. Nieder and Ms. Plancon addressed the Committee outlining their request. Mr. Neider explained that vehicles park directly across the street from the end of their driveway which makes it difficult to back out onto the road safely. There is a telephone pole directly across from his driveway, which causes issues during the winter as the snow piles up and vehicles park even further into the travel way making it difficult for them to back out of their driveway.

Ms. Plancon stated this section of Walker Street has significant vehicular congestion. She also stated that this is the only section of Walker Street that allows parking on both sides of the street.

Councilor Todd invited those in attendance to provide public comments.

Abigail Young, 28 Walker Street, stated she works from home most of the week and sees the amount of traffic and congestion occurring in this section of Walker Street. She agreed with the request to restrict parking to one side of the street (preferably her side). She stated that people often park too close to her driveway and if a vehicle parks directly across the street it makes it almost impossible to pull out of the driveway. She concluded by remarking that the sidewalk on her side of the road is not plowed so when the snow piles up it adds to the lack of visibility.

Catherine Capron and Ronald Kleinschmit, 33-35 Walker Street, provided their comments to the Committee. Ms. Capron stated she and her husband have owned property on Walker Street for over 35 years. They lived at the property for 15 years and now rent the house to tenants. She stated her and her husband are against restricting parking to one side of the street. She explained she does not think the whole street should have to lose parking spaces due to one or two parking issues.

Aaron DeAngelis, 45 Walker Street, stated he would be in favor of marking out parking spaces and no parking areas but he was opposed to limiting parking to one side of the street. He thinks that speed would ultimately be a factor.

David Leidy, 41 Bradley Street, stressed his opposition to limiting parking to one side of Walker Street. He stated his neighbors should have the right to park in front of their house. He lost the right to park in front of his house on Bradley Street back during the Neighborhood Study.

Sally and Timothy Delevan, 41 Walker Street, expressed their opposition to the requests. Ms. Delevan stated she is opposed to having parking restricted to one side of the street. She expressed that if anyone had visitors they would have to park at the Grappone Park and walk to the residence. Ms. Delevan also explained that her husband is a mechanic so they regularly have multiple vehicles in their driveway and often utilize the street for parking when they have visitors.

Mr. Thompson, read into the record an email from Anthony Perrotta, 24 Walker Street, stating his opposition to the parking restriction. *A copy of the e-mail is on file in the Community Development Department.*

After further discussion the consensus of the committee was not to restrict parking on Walker Street but agreed to survey the street and see what would need to be marked to satisfy the parking complaints that were received by residents. Mr. Thompson and Ms. Hill expressed that striping spaces could have other unintended effects regarding travel speeds and number of available parking spaces along the street.

Councilor McNamara moved to have the City staff review the section of Walker Street in the field and make recommendations regarding potential striping (or other means) near the pole and driveways mentioned by Ms. Plancon and others. Councilor Brown seconded the motion. The motion passed unanimously.

The Committee will discuss the staff's findings and recommendations at the November 27, 2023 Committee meeting.

- b. **Ted Wing: Request to review / Expand No Parking at intersection of White Street and Washington Street (Continued from the 9/25 committee meeting).** Mr. Wing was unable to attend due to a conflict. This request will be next discussed at the November 27, 2023 meeting.

4. **Concord High School Neighborhood Parking - Following up on data requested at September's meeting.** Mr. Thompson walked the committee through the requested information pertaining to the Parking Study that was done in 2004 in the area of the Concord High School in order to compare the parking restrictions that are currently in place. Mr. Thompson stated there are a few areas that have changed since the study was done, summarized in the table below:

Liberty Street		
East Side School & Centre	2 Hour Parking	<b>No Parking</b>
East Side Betw. Pleasant & Warren	No Parking betw. 7AM & 3 PM	Same <b>+ No Parking (200' from Pleasant)</b>
Pleasant Street		
North Side Betw. Minot & Kensington	No Restrictions	<b>No Parking</b>

School Street		
South Side Betw. Pine & Holt Holt & Liberty	2 Hour Parking 2 Hour Parking	No Restrictions No Restrictions
North Side Betw. Pine & Liberty	2 Hour Parking	No Restrictions
Tahanto Street		
West Side Betw. Warren & School	No Restrictions	No Parking
Warren Street		
South Side Betw. Tahanto & Pine CHS Lot Entrance & Fruit	No Restrictions 20 Minute Parking	2 Hour Parking 20 Minute Parking + No Parking (CHS entrance bump out to Pleasant)
North Side Betw. Westbourne & N. Fruit	2 Hour Parking	20 Minute Parking (in front of CHS)
Washington Street		
North Side Betw. Holt & Liberty	No Restrictions	No Parking

Mr. Thompson also presented information regarding streets not included in the 2004 study (Gale Street, Redington Road, South Fruit Street, & Tuttle Street), and discussed where there were conflicts between current ordinance and actual signage in place:

- **Redington Road:** South side between S. Fruit Street and Tuttle Street the current ordinance states (No Parking Between 7AM and 3PM) and the current signage states (No Parking).
- **Summit Street:** East side after one lane section curves to North from Tahanto Street and School Street the current ordinance states (No Parking and No Parking January – March) and the current signage states (No Parking January – March).

Consensus of the committee is to meet with the school district about the parking issues surrounding the high school.

5. **Financials.** Parking Fund financial statements Year-To-Date (YTD) for Fiscal year 2024 through September 30, 2023.

- Revenues:** Total revenues Year to Date were \$704,431.51 or 23% of budget. This figure was approximately \$420,771.75 less than revenues received in the prior fiscal year for the same period.
- Expenditures:** Actual total expenditures for Year to Date were \$958,425.34 or 30% of budget. This figure was \$19,990.07 higher than the prior fiscal year for the same period.
- Gain/Loss:** Through September 30, the Parking Fund has negative net operating income of \$253,993.83.

6. **Updates.**

- a. **South Main Street pavement markings and ordinance update.** Mr. Thompson and Ms. Hill went to South Main Street and stated that the striping that was done does not match Ms. Hill's plans. The section near West Street was not supposed to have any changes but it was shifted. Also, on the southerly end of the area the striping was not done far enough it was supposed to go past the Concentra Urgent Care driveway but it ends just after Pillsbury Street. During the field work, staff determined that in front of 230-232 South Main there is not the required 8 feet of parking space width and following discussion with the property owner in the field, he stated he does not want any parking spaces in front of his building. The consensus of the Committee was to remove the two spaces in front of 230-232 South Main, but otherwise to move forward with ordinance preparation for the City Council.

7. **Adjourn.** The meeting adjourned at 6:56 PM.

Respectfully Submitted,

Amanda Lombard  
Parking Division Fiscal Tech III