

HERITAGE COMMISSION
Meeting Minutes
July 6, 2023

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, July 6th, 2023.

Attendees: Vice-Chair Jim Spain, Dr. Bryant Tolles Jr., Members Mike Dunn and Alternate Althea Barton

Staff: Heather Shank, City Planner

1. Call to Order and Seating of Alternates

The meeting was called to order by Vice-Chair Spain at 4:33 p.m. A motion to seat Ms. Barton was made by Dr. Tolles and seconded by Mr. Dunn. The motion carried.

2. Approval of Minutes

Vice-Chair Spain made a motion to approve the minutes from June 1st, 2023, Dr. Tolles seconded, with edits requested by Ms. Barton to clarify that the language pertaining to public notification (ordinance does not require the public to be notified far enough in advance). The motion carried.

3. New Business

4. Demolition Review Committee – Jim Spain

Vice Chair Spain stated that there was one application for a property on Silk Farm Road. The application was for the house, not the barn. The house had mold, fire damage, animal damage, and other issues as well. Demo Review Board did approve the application.

5. Heritage Sign Program – Carol Brooks

Ms. Brooks was not present to provide an update.

6. Planning Board Update – Heather Shank

- a. 103 Old Loudon Road: Ms. Shank reiterated that the house would not be torn down, the developer has proposed to create four condo land units for the existing buildings.
- b. 177 N. Main St – Ms. Shank shared that there was a proposal to convert the church into residential units. It's unclear if the project will move forward due to being denied variances needed to move forward.

7. Council Update – Councilor Kretovic

Councilor Kretovic was not present to provide an update.

8. Old Business

a. Magnificent Ten

Mr. Dunn shared the work he's done coming up with names for the project. He highlighted common words used in other award program titles and what they convey. Vice Chair Spain noted that these materials should be reviewed in more detail at the next ad-hoc committee meeting.

b. Gas Holder Building

Ms. Barton shared her experiences hosting the booth at Market Days with the Concord Historical Society. They asked for ideas from the public about what the building should be used for. Some ideas from members of the public included residential, biogas generation, and bike park.

c. Website – Mike Dunn and Councilor Kretovic

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Mr. Dunn had to update the website because it crashed. He spread the files across more areas to prevent the same problem. He made some aesthetic improvements and added information.

d. Monuments & Granite Markers – Jim Spain

Mr. Spain stated that he would like to get access to the Concord Group building with Mr. Dunn to take pictures of the Concord Coach there before it is removed.

St. Paul's gave the DRC members permission to go in the building proposed to be demolished on July 18th, to take photographs. The students living there will have moved out by then.

Vice Chair Spain reiterated the they would like access to the stables if and when it becomes a possibility.

9. Any other business to come before the Commission

a. Correspondence

b. Attendance

All present plan to be in attendance next month.

10. Adjournment

With no other business to address, Dr. Tolles motioned, seconded by Mr. Dunn, to adjourn the meeting. All in favor. Motion passed unanimously at 5:14 p.m.

Respectfully Submitted,
Heather Shank
City Planner