

ARENA ADVISORY MEETING MINUTES
Thursday, June 22, 2023 Everett Arena 8:00 AM

Roll Call

Present: Chairman Nick Wallner; Mike Gfroerer; Jeff Cain; Joe Farrelly; Dan Arndt; Councilor Gail Matson; Claire Gruenfelder; Jed Merrow; Public Properties Superintendent Jay Burgess; Arena & Properties Manager Jeff Bardwell

Absent: Councilor Zandra Rice-Hawkins; Chris Brown

Meeting called to order at 8:05

Budget

The Arena Manager briefed the committee on the status of the FY2023 budget. Expenses will end over budget due to the brine piping repairs that took place in the spring. Jed Merrow inquired how additional expenses are covered. The Arena Manager explained that overages are covered by the arena fund balance which at the start of the fiscal year was just over 300,000. Arena revenues came in above budgeted amount for FY2023.

Kiwanis Park Master Plan & Arena Addition

The Public Properties Superintendent briefed the committee on the Kiwanis Park Master Plan. There were two public meetings on the master plan along with staff input that the engineering firm VHB developed the Conceptual Master Plan – Arena Expansion dated May 2023. There is money in the FY2024 Recreation CIP for design and permitting for park improvements per the approved concept plan.

Discussion took place on the master plan that included the number of trees in the parking area; parking configuration and drop off area to the arena entrance; restroom availability in the arena addition for park users. Nick Wallner expressed concern on how the layout would affect the Kiwanis Fair. Mike Gfroerer asked what are the number of parking spaces needed for an ice hockey tournament. The Arena Manager explained approximately 300 spaces for a large tournament and 400 spaces for an event.

Mike Gfroerer inquired on where the arena expansion stands in the planning phase. The Public Properties Superintendent explained that currently the expansion is not in the Arena CIP but can be added back in as the Master Plan moves forward. Discussion took place on how to move the arena expansion plan forward. The committee recommended to update the cost estimate for the addition to 2024 numbers; keep the expansion as part of the master plan since it includes amenities that are beneficial for the park such as a restaurant and public restrooms.

Meeting adjourned 9:00 AM.

Respectfully Submitted,

Jeffrey R. Bardwell
Arena & Properties Manager