

**CITY OF CONCORD
TRANSPORTATION POLICY ADVISORY COMMITTEE
MINUTES OF DECEMBER 01, 2022**

The Transportation Policy Advisory Committee (TPAC) met at 6:00 pm on December 01, 2022, in Program Room 2 at the City-Wide Community Center, 14 Canterbury Road.

Members Present: Mayor Bouley (Chair), Councilor Todd, Councilor Brown, Councilor Rice-Hawkins, Gregory Bakos, Dick Lemieux, Ian McGregor, Terri Paige, Boyd Smith, Craig Tufts

Members Absent: None

Guests: Claudia Castellanos, Meredith Cooley, Matt Henry, Fisto Ndayishimiye, Susan Woods

City Staff: Martha Drukker (Interim City Engineer), Karen Hill (Transportation Engineer), Heather Shank (City Planner)

1. Call to Order

The Chair called the meeting to order at 6:05 pm.

2. Approval of Minutes

Approval of Minutes – April 28, 2022; September 15, 2022; September 29, 2022

The meeting minutes of April 28, 2022; September 15, 2022; September 29, 2022 were approved.

Motion: Lemieux. Second: Todd. Passed. Opposed: Brown.

3. Public Comment

None.

4. New Business

a. McKee Square TYP and CMAQ Grant

Hill discussed the Consent Resolution on the December Council agenda that would allow the City to apply for Congestion Mitigation and Air Quality (CMAQ) funds to construct Capital Improvement Project (CIP) #31, Broadway/West Street Intersection Improvements (also known as the “McKee Square Intersection”). She mentioned that the project scored highest in the recent CNHRPC process for projects to be entered into the NHDOT Ten Year Plan (TYP) This new CMAQ round, if awarded, would allow the project to be completed sooner or open up other projects in the region to get into the TYP that do not necessarily qualify for CMAQ. The project is focused on reducing congestion and improving bicycle and

pedestrian access in the vicinity of the square. The application is due on January 6th. Council will just be approving the submission, it will still need to go through the process and be scored, it does not mean we will get the funding.

The project is estimated at approximately \$3 million which is the max federal allocation with an 80% federal/20% match. This program is only released every 4 years. After looking at the City's CIP projects, timing, risk, and chances of getting funding, the project rose to the top. Engineering, with our consultant, will be working on updating the 2012 traffic study this year, and hold a series of public meetings. The CMAQ application is based off of conceptual design.

The 2012 report to Council presented three alternatives including, no build, an improved signal, and a roundabout. During the 2012 Public hearing, it was questioned whether the project was a priority at the time. Ultimately, the report was accepted, but we will need to address prior concerns, update the study, and receive public input. Todd made a motion that TPAC recommend that the City Council apply for the grant. Second: Lemieux. Unanimous.

b. *Discuss 2023 Goals and Work Plan*

Hill circulated the TPAC ordinance as a refresher of Committee roles and responsibilities. The Committee discussed a variety of items to discuss at future meetings:

- Better understanding of Neighborhood Street Paving Program
- CIP project review/rankings
- Upcoming CIP Project Review – McKee Square, etc.
- Transportation Master Plan preparation and input
 - City Wide Speed Limit Study
 - Safe Routes to School
 - Neighborhood Transportation Access Study/Walking Audit
 - Revisit Comprehensive Transportation Policy
- TPAC-BP Initiatives
- Crosswalk Policy
- Green Infrastructure Initiatives to improve stormwater management
- Loading Zone Policy
- Scooter/Bike share potential and infrastructure influence
- Feasibility of Microtransit
- Revisit 2005 Traffic Management Policy
- Public EV Charging Stations

City staff will circulate Master Plan examples to the group for consideration.

5. Old Business**a. I-93 Bow-Concord follow up**

Mayor Bouley commended the Committee for their efforts thus far. He mentioned that Council will be discussing at the November meeting and continuing conversation with the State. Lemieux asked for updates and continued communications with the State as the design progresses, for the City to weigh in and continue to be engaged.

The Committee discussed the staff report that was accepted by Council to move forward with an RFP for a feasibility study of a deck park or alternative river access in the vicinity of Exits 13 and 14.

It was also discussed that public outreach, especially to underserved communities, will be important throughout the process.

6. Consent Reports**a. Acceptance of Subcommittee Minutes**

i. TPAC-BP: June 6, 2022 and August 1, 2022

ii. TPAC-PT: None

7. City Council Meeting Update

Discussed during other items.

8. TPAC Referrals from City Council, Staff and Chair

None.

9. Status Report on Subcommittees**a. Traffic Operations Committee (TOC), Karen Hill**

Hill highlighted a few items that TOC has discussed over the past months. Lilac/Borough intersection improvements (CIP#520) neighborhood meeting, design changes. Consent report on December Council agenda. Regional and Chenell intersection interest, revisit priority during CIP review.

b. Public Transportation Committee (TPAC-PT), Terri Paige

No recent meeting. Paige discussed that the next meeting is December 6th at 12pm. Paige mentioned that CAT has seen an increase in ridership, added shopping shuttle, and fair free until June 2024. She also discussed that CAT assisted in bringing folks to a free Thanksgiving meal at the Windmill restaurant and had an election day shuttle.

c. Bicycle / Pedestrian Committee (TPAC-BP), Craig Tufts

Tufts mentioned that the Subcommittee discussed the Bow-Concord project. He also discussed that the Subcommittee is looking for volunteers/members and

only have been meeting on an as-needed basis. He would like to meet again soon to discuss the upcoming paving program roadways.

10. Staff Updates

None.

11. Other Discussion Items

Matt Henry, a resident of #167 Pleasant Street discussed his concerns for pedestrian access/connectivity through the Pleasant/Warren/Fruit intersection and along Pleasant Street. He requested the sidewalk gap be filled along the south side of Pleasant Street from the intersection to Pine Street, or if it can at least be added to the City's CIP.

12. Adjourn

Meeting adjourned at 8:30 pm by unanimous consent.

13. Upcoming Meeting Dates

December 22, 2022 – CANCELLED.

January 26, 2023