

## MEETING MINUTES

City Council Rules Committee  
November 15, 2022  
City Council Chambers  
37 Green Street, Concord  
5:30 PM

1. Call to Order: Committee Chair Councilor Bouchard called the meeting to order at 5:30 p.m.
2. Roll Call: Councilors Candace White Bouchard, Amanda Grady Sexton, Jennifer Kretovic, Karen McNamara, Erle Pierce and Mayor Bouley were present.

Staff Members Present: Jim Kennedy, City Solicitor; and Janice Bonenfant, City Clerk.

3. Approval of Meeting Minutes.

Councilor Grady-Sexton moved approval of the October 20, 2022 draft meeting minutes. The motion was duly seconded and passed with no dissenting votes.

4. Committee Chair Bouchard provided a brief overview of the meeting, indicating the task before the committee was to continue to review the proposed revised ethics ordinance.
5. Review of Referral from City Council.

- a) Continued review of Article 1-6, Code of Ethics, specific to conflicts of interest and recusals.

City Solicitor Jim Kennedy distributed an updated draft ethics ordinance to the members of the Rules Committee. Solicitor Kennedy reviewed the revised ordinance with members of the committee, providing a detailed overview of the proposed changes. *Copy on file at the City Clerk's Office.*

Following brief committee discussion regarding the draft ordinance, conflicts of interest and recusals, consensus was to submit the draft ordinance to City Council at the December 12, 2022 City Council meeting for their consideration.

Specific to City Council meetings, committee members discussed that, ideally, members of City Council pull items from the consent agenda by noon on a given Council meeting day as a courtesy to staff. It was noted that there are occasions when it is appropriate to pull a given item from the consent agenda at a Council meeting. Committee members further noted that when items are pulled at a given meeting, and not in advance, action can be tabled until the next Council meeting, allowing staff to be present to discuss the item that was pulled.

6. Scheduling of next meeting, if necessary.

Committee members discussed meeting again on Tuesday, January 10, 2023, at 5:30 p.m., to discuss financial disclosure forms.

There being no further business to discuss, Councilor Kretovic moved to adjourn the meeting at 6:04 p.m. The motion was duly seconded and passed with no dissenting votes.

*A true copy: I attest:*

*Janice Bonenfant  
City Clerk*