



**CITY OF CONCORD**  
*New Hampshire's Main Street™*  
***Community Development Department***

David Cedarholm, PE  
*City Engineer*

**CITY OF CONCORD - POLES AND WIRES COMMITTEE**

**MEETING MINUTES**

The City of Concord's Poles and Wires Committee held a committee meeting on July 29, 2021, in the 2<sup>nd</sup> floor conference room of City Hall.

**ATTENDEES**

David Cedarholm, City of Concord, City Engineer  
Chip Chesley, City of Concord, Director, General Services Department  
Heather Shank, City of Concord, City Planner  
Paul Gendron, City of Concord, City Surveyor  
Rick Wollert, City of Concord, Fire Department  
James Major, City of Concord, Highways and Utilities Superintendent  
Sue Golden, City of Concord, Deputy Assessor  
Stefanie Breton, City of Concord, Public Information Officer  
Sean Conway, Principal Engineer, Verizon Wireless  
Daniel Klasnick, Duval & Klasnick, LLC, representing Verizon Wireless  
Gary Miller, Unitol Energy Systems  
Chuck Lloyd, Unitol Energy Systems

**CALL TO ORDER**

David Cedarholm called the meeting to order at 2:05 PM and stated that it was a continuation of the April 22, 2021, poles and wires meeting.

Mr. Cedarholm asked Paul Gendron to outline the agenda. Mr. Gendron stated that there are 25 projects on the agenda, one for segTEL, doing business as FirstLight Fiber, and 24 for Cellco Partnership, doing business as Verizon Wireless.

**FINAL APPLICATIONS**

1. segTEL, Inc., d/b/a FirstLight Fiber, Request for Licensure of fiber within a City Right-of-Way.  
Chenell Drive

Mr. Gendron stated that this application is for fiber optic along Chenell Drive to service the property known at 24 Chenell Drive. He stated that the fiber is starting at existing plant on Regional Drive, and then proceeding southerly. He also stated that Rick Wollert had completed his make ready work, and recommended that the committee approve the application.

Heather Shank made a motion to approve the application. Chip Chesley seconded the motion and the application was approved.

## **FINAL APPLICATIONS – CONTINUATION FROM APRIL 22, 2021**

2. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Airport Road 42

Mr. Gendron stated that the first application for a 4G small wireless facility is at 42 Airport Road. He stated that he had inadvertently omitted this location from the April 22, 2021, agenda.

Ms. Shank suggested that the committee review and discuss each location then have a group motion to approve or disapprove the applications. She also suggested that the group motion will incorporate all conditions or requirements as discussed on each individual location.

The committee reviewed the application for 42 Airport Road. Gary Miller stated that the electric meter needs to be centered on the socket / glass, 5 feet above the ground and that it needs to be on the protected side of the pole, which is on the side of the pole opposite the direction of vehicular travel, and also that it not be located on the sidewalk side of the pole. Ms. Shank stated that this will be a condition of every 4G location.

3. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
White Street at 10 Blanchard Street

The committee reviewed the application for White Street at 10 Blanchard Street. The electric meter needs to be moved down to 5 feet above the ground and the 4G antenna needs to be rotated 90 degrees to the north side of the pole.

4. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Centre Street 47

The committee reviewed the application for 47 Centre Street. The electric meter needs to be moved down to 5 feet above the ground.

5. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Downing Street 31

The committee reviewed the application for 31 Downing Street. The electric meter needs to be moved down to 5 feet above the ground.

6. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
East Side Drive at 195

The committee reviewed the application for 195 East Side Drive. The remote radio head needs to be moved up so that the bottom is 12 feet above the ground.

7. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
East Side Drive at 218

The committee reviewed the application for 218 East Side Drive. All of the equipment needs to be moved to the back side of the pole under the antenna.

8. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
East Side Drive at 262

The committee reviewed the application for 262 East Side Drive. All of the equipment needs to be moved up on the pole and in the same orientation.

9. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Fort Eddy Road 73

The committee reviewed the application for 73 Fort Eddy Road. All of the equipment needs to be moved up on the pole and in the same orientation.

10. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Fort Eddy Road 89

The committee reviewed the application for 89 Fort Eddy Road. The electric meter needs to be moved down to 5 feet above the ground.

11. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Hall Street 30

The committee reviewed the application for 30 Hall Street. The electric meter needs to be moved down to 5 feet above the ground.

12. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Loudon Road 133

The committee reviewed the application for 133 Loudon Road. The electric meter needs to be moved down to 5 feet above the ground and the 4G antenna needs to be turned 90 degrees to the west side of the pole over the equipment.

13. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
North Main Street 185

The committee reviewed the application for 185 North Main Street. The electric meter needs to be moved down to 5 feet above the ground.

14. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
North Main Street 190

The committee reviewed the application for 190 North Main Street. The electric meter needs to be moved down to 5 feet above the ground and keep all other equipment up high on the pole.

15. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
North Main Street 266

The committee reviewed the application for 266 North Main Street and briefly discussed the Historic District significance. The electric meter needs to be moved down to 5 feet above the ground and all of the equipment needs to be moved 90 degrees to the west side of the pole.

Ms. Shank stated that Sean Conway should revise and submit new drawings for all of the locations based on these requests and recommendations. Mr. Conway stated that he would.

16. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Pine Street 36

The committee reviewed the application for 36 Pine Street. The electric meter needs to be moved down to 5 feet above the ground and the 4G antenna needs to be turned 90 degrees to the east side of the pole and over the equipment.

17. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Pleasant Street 250

The committee reviewed the application for 250 Pleasant Street. The electric meter needs to be moved down to 5 feet above the ground.

18. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Pleasant Street at 2 South State Street

The committee reviewed the application for Pleasant Street at 2 South State Street. Except for the electric meter, all of the equipment needs to be moved up higher on the pole.

19. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Shawmut Street 8

The committee reviewed the application for 8 Shawmut Street. Except for the electric meter, all of the equipment needs to be moved up higher on the pole.

20. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
South Main Street 59

The committee reviewed the application for 59 South Main Street. The electric meter needs to be moved down to 5 feet above the ground.

21. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
South Main Street 82

The committee reviewed the application for 82 South Main Street. The electric meter needs to be moved down to 5 feet above the ground.

22. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
South Main Street 218

The committee reviewed the application for 218 South Main Street. Except for the electric meter, all of the equipment needs to be moved up higher on the pole.

23. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Stickney Avenue 11

The committee reviewed the application for 11 Stickney Avenue. The electric meter needs to be moved down to 5 feet above the ground.

24. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Union Street 33

The committee reviewed the application for 33 Union Street. The electric meter needs to be moved down to 5 feet above the ground and keep all other equipment up high on the pole.

25. Cellco Partnership dba Verizon Wireless request for licensure of one small wireless facility on one (1) pole and structure within a city right-of-way.  
Warren Street 33

The committee reviewed the application for 33 Warren Street. Jim Major stated that due to the location of the utility pole in relation to the sidewalk for Green Street and Warren Street, and the crosswalk across Green Street, this location is unacceptable for a 4G antenna and its associated equipment due to snow removal operations. There was a discussion about other poles in the vicinity of 33 Warren Street.

Ms. Shank made a motion to approve the applications 2. through 24., subject to the discussion and the conditions as discussed. Mr. Chesley seconded the motion and the applications 2. through 24. were approved.

There was a brief discussion about the color of the equipment and Mr. Conway stated that he would send the location of 4G antenna in Manchester so that the committee could view them.

Ms. Shank asked that new drawings reflecting the discussions and conditions be submitted prior to installation. Mr. Conway agreed that new drawings would be submitted prior to installation.

Mr. Conway stated that they would conduct further site visits to determine a new location in the vicinity of 33 Warren Street and submit a new proposed location.

### **NEW BUSINESS**

None.

### **OLD BUSINESS**

None.

### **ADJOURNMENT**

Mr. Chesley made a motion to continue to a date to be determined to review a new location in the vicinity of 33 Warren Street. Ms. Shank seconded the motion.