

**HERITAGE COMMISSION**  
**Meeting Minutes**  
**September 2, 2021**

The Heritage Commission held its regular monthly meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Thursday, September 2, 2021.

Attendees: Vice-Chair Jim Spain, Councilor Jennifer Kretovic, Members Dr. Bryant Tolles Jr., and Alternate Mike Dunn.

Absent: Chair Richard Jaques, and Carol Durgy Brooks; City Planner Heather Shank

Staff: Lisa Fellows-Weaver, Administrative Specialist

**1. Call to Order and Seating of Alternates**

The meeting was called to order by Vice-Chair Spain at 4:30 p.m.

Councilor Kretovic made a motion to seat Alternate Member Dunn to the Commission for this meeting. Mr. Tolles seconded the motion. The motion passed unanimously.

**2. Approval of Minutes**

Councilor Kretovic moved to approve the minutes of August 5, 2021, as written. Mr. Dunn seconded the motion. The motion passed unanimously.

**3. New Business**

A discussion was held relative to potential new members to the Commission. Councilor Kretovic stated that if a resident is interested in membership to the Commission they should submit a request in writing to the City Manager.

**4. Demolition Review Committee – Jim Spain**

Mr. Spain reported that the application for demolition for 246 Sheep Davis Road has been finalized. In addition, Mr. Spain stated that the other application submitted last month and mentioned at the August meeting for 12 Sandquist Street was independently viewed. All members agreed that there was no historical significance or value. Mr. Spain signed off on the demolition permit and it too has been finalized.

Mr. Spain stated that another demolition permit application was submitted for a barn at 151 Oak Hill Road. He stated that members viewed the site independently and all agreed that the barn did not have any historical significance or value as it was in much disrepair. Mr. Spain signed off on the demolition permit.

**5. Heritage Sign Program – Carol Brooks**

Ms. Brooks was not in attendance.

**6. Planning Board Update**

There was no new information to report for the Planning Board.

**7. Council Update – Councilor Kretovic**

Councilor Kretovic stated that she is on the Board of Directors for the Concord Historical Society. The Society has been working hard on many things over the past few months. The Society will be hosting events now on the second Thursday of every month; the first being September 9<sup>th</sup> about the Gas Holder building.

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**8. Old Business**

- **Abbott Village - Heather Shank**

There was nothing new to report. Members noted that the project is moving forward and the house is looking good.

- **Demolition Delay Ordinance - Jim Spain**

Councilor Kretovic stated that when the Commission is ready to present a draft recommending a time frame to Council, she believes it will be supported; however, she encouraged the Commission to make sure that there has been some research done regarding how much time has passed from an approval granted to the time the building was actually raised. She explained that there have been permits granted and the timing from when the building was demolished has actually been longer than 90 days.

Mr. Spain stated that work session dates will be determined at the next Heritage Commission meeting.

- **Historic Photo Repository**

Mr. Dunn reported that he has been working with Staff at the Concord Library to see if it would be possible to incorporate the photos into the Concord Room of the Library. He will continue to work on this item.

- **Monuments & Granite Markers - Jim Spain**

Mr. Spain stated he is continuing to work on this project. He noted that there are a few locations that he would like to visit. He mentioned that he will be looking at the Civil War Training Fields for any monuments and hope to also look into the Penacook island. He added that he is still working on access to the Rivco property and area. He commented that he would like to access the old Concord Stables. Additional discussion ensued regarding the City's recent purchase of the Stables. Councilor Kretovic stated that the paperwork has not yet been finalized; however, she will see if a tour can be organized for a few Commission members to look for artifacts.

**9. Any other business to come before the Commission**

- a.* Correspondence - there was no new correspondence.
- b.* Attendance - Next meeting is October 7, 2021.

**10. Adjournment**

There being no further business to come before the Commission, Councilor Kretovic motioned to adjourn the meeting at 5:10 p.m. Mr. Tolles seconded the motion. The motion passed unanimously.

Respectfully Submitted,  
Lisa Fellows-Weaver  
Administrative Specialist