

HERITAGE COMMISSION
Meeting Minutes
December 3, 2020

The regular monthly meeting of the Heritage Commission was held on December 3, 2020, via Zoom, at 4:35 p.m.

Attendees: Vice-Chair Jim Spain, Members Carol Durgy Brooks, Bob Johnson, Bryant Tolles Jr., and Alternate Mike Dunn. Chair Richard Jaques arrived at 4:43 p.m. and Councilor Jennifer Kretovic arrived at 5:03 p.m.

Absent: Rich Woodfin

Staff: Heather Shank, City Planner

Call to Order

The meeting was called to order by Vice-Chair Spain at 4:36 p.m. at which time Mr. Spain read the following statement:

As Chair of the Concord NH Heritage Commission, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Commission is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, we have provided public notice of the necessary information for accessing the meeting, and instructions are provided on the City of Concord's website at: www.concordnh.gov/planning

With Regard to providing public access to the meeting;

We are utilizing the Zoom platform for this electronic meeting. All members of the Commission have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through visiting the following website address: <https://zoom.us/j/181542776>.

If you do not have website access, you may dial the following phone number 929-205-6099 and enter the webinar id 181 54 2776.

For those calling in who want to provide public testimony, *via* the website, you may click on the chat icon to ask, or click "raise hand" to be recognized as authorized by the Chair. For participants, dialing in on a phone, you may dial *9 to alert the Chair that you want to testify. Please note that testimony only applies to public hearings, and public participation may not be authorized in a public meeting which is not a public hearing.

With Regard to providing the public with a way to alert us about access problems;

If anybody has a problem, please call 603-225-8515 or send an email to: planning@concordnh.gov.

With Regard to adjourning the meeting if the public is unable to access the meeting;

In the event the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

With that, let's start the meeting by taking a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

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1. Call to Order and Seating of Alternates

Mr. Spain made a motion to seat Alternate Member Dunn to the Commission for this meeting. Seconded by Mr. Johnson.

With a roll call vote, the motion passed unanimously, as follows:

Mr. Spain – in favor
Ms. Brooks – in favor
Mr. Tolles – in favor
Mr. Johnson – in favor

2. Approval of Minutes

Ms. Durgy Brooks moved to approve the minutes of November 5, 2020, as written. Seconded by Mr. Dunn.

With a roll call vote, the motion passed unanimously, as follows:

Mr. Spain – in favor
Ms. Brooks – in favor
Mr. Tolles – in favor
Mr. Johnson – in favor
Mr. Dunn – in favor

3. New Business

There was no new business to address.

Chairman Jaques joined the meeting at 4:43 p.m.

4. Demolition Review Committee – Jim Spain

Mr. Spain stated that a demolition permit was received for a property on Silk Farm Road. He provided an overview of the property and a majority vote of the Demolition Review Committee concurred that the property was not historically significant.

5. Heritage Sign Program – Carol Brooks

Ms. Brooks stated that no new applications have been submitted and there have been no new inquiries.

6. Planning Board Update – Rich Woodfin

Mr. Woodfin was not present. Ms. Shank stated that there was no new information to report.

7. Council Update – Councilor Kretovic

Councilor Kretovic shared that the Gas Holder vestibule is supposed to be demolished. Councilor Kretovic noted that there has been a renewed interest and effort in finding ways to save the building. Chairman Jaques asked if the City providing funds had been discussed by Council. Councilor Kretovic stated that all that had been discussed by Council was the Mayor appointed 5 members of the Council to a committee to look into the issue. Members discussed the costs, options, and what actions the PUC might take.

8. Old Business

a. Abbott Village

Member Johnson asked about the case brought against the Planning Board. Member Brooks made a motion for the Heritage Commission to request that the City Solicitor provide the docket number in the case of Liz Nolin Abbott Village vs. City of Concord Planning Board so that the

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Heritage Commission can review the allegations as they may be pertinent to historic preservation. Seconded by Member Johnson.

With a roll call vote, the motion passed unanimously, as follows:

Mr. Spain – in favor
Ms. Brooks – in favor
Mr. Tolles – in favor
Mr. Johnson – in favor
Mr. Dunn – in favor

b. Demolition Delay Ordinance – Jim Spain

Member Johnson asked if Council Chambers is available for an in-person meeting. Mr. Jaques stated that it is important that the Committee meet either in person or via zoom. Ms. Shank stated that she would look into it and report back to the Commission before the next meeting.

c. Historic Photo Repository – Rich Woodfin

Mr. Woodfin was not present.

d. Monuments & Granite Markers – Jim Spain

Mr. Spain stated that he has a statement for the City Managers Newsletter to put out a call asking the public if they have information about monuments and markers.

9. Any other business to come before the Commission

- a.* Correspondence – None.
- b.* Attendance - Next meeting is January 7, 2021.

10. Adjournment

There being no further business to come before the Commission, Chairman Jaques motioned to adjourn the meeting. Mr. Spain seconded the motion. The motion passed unanimously at 5:15 p.m. by a roll call vote.

Respectfully Submitted,
Lisa Fellows-Weaver
Administrative Specialist