

HERITAGE COMMISSION
Meeting Minutes
February 6, 2020

The Heritage Commission held its regular monthly meeting at Council Chambers, 41 Green Street, Concord, New Hampshire, on Thursday, February 6, 2020.

Attendees: Present at the meeting were Chair Richard Jaques, Vice-Chair Jim Spain, Councilor Jennifer Kretovic, Members Rich Woodfin, Bryant Tolles, Carol Durgy Brooks, Bob Johnson, and Alternate Mike Dunn.

Absent:

Staff: Heather Shank, City Planner
Lisa Fellows-Weaver, Administrative Specialist

1. Call to Order and Seating of Alternates

Chairman Jaques called the meeting to order at 4:30 p.m.

2. Election of Officers

Chairman Jaques offered to remain as the Chairman for 2020.

Mr. Johnson made a motion nominating Mr. Jaques for Chair of the Heritage Commission through December 2020, seconded by Ms. Brooks. With no other nominations, the motion passed unanimously.

Mr. Johnson made a motion nominating Mr. Spain for Vice-Chair of the Heritage Commission through December 2020, seconded by Ms. Brooks. With no other nominations, the motion passed unanimously.

Demolition Review Committee

Mr. Spain made a motion nominating Mr. Johnson for Chair of the Demolition Review Committee through December 2020, seconded by Mr. Woodfin. With no other nominations, the motion passed unanimously.

Mr. Johnson made a motion nominating Mr. Spain for Vice-Chair of the Demolition Review Committee through December 2020, seconded by Mr. Woodfin. With no other nominations, the motion passed unanimously.

Mr. Spain asked if Mr. Dunn could be appointed as a regular member. Ms. Shank explained that there are no openings at this time. She also noted that Ms. Brooks and Mr. Bryant are both up for re-appointment. Both indicated that they are interested in remaining as regular members.

Members introduced themselves and welcomed Councilor Kretovic to the Commission.

3. Approval of Minutes

Mr. Spain moved to approve the minutes of December 5, 2019, as written. Mr. Johnson seconded the motion. The motion passed with a vote of 3/0/4. Mr. Woodfin, Mr. Tolles, Ms. Brooks, and Councilor Kretovic abstained as they were not at the meeting.

4. New Business

Sewall's Falls MoU – Liz Hengen and City Engineer David Cedarholm

Ms. Durfee-Hengen and Mr. Cedarholm provided an interpretive panel of the sign. Members were impressed and pleased with the draft which included railroad history, iconic station images, building information, interior photographs, and statistical information.

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Ms. Durfee-Hengen stated that the Division of Historical Resources reviewed the draft. Mr. Cedarholm stated that the City Manager and Deputy City Manager have also reviewed the design and provided suggestions. Ms. Durfee-Hengen noted that she is continuing to work with the consultants on the graphic details of the layout.

A suggestion was made to add a Concord Coach graphic. Other transportation modes were suggested to be added including a trolley and steamboat. Details of the size and materials of the sign were discussed. The sign will be placed at the pocket park on Storrs Street, at the base of Pleasant Street. A spring installation is planned.

The presentation was well received by the Commission members. Members felt that the content and colors worked well and it was a good flow of information. The Commission thanked Ms. Durfee-Hengen for her work.

5. Demolition Review Committee – Bob Johnson

Mr. Johnson stated that no new demolition applications have been received received.

6. Heritage Sign Program – Carol Brooks

Ms. Brooks stated that there is nothing new to report.

7. Old Business

a. Abbott Village

Ms. Shank stated that there is nothing new to report.

b. Demo Delay

Ms. Brooks will circulate some dates for a work session.

c. Historic Photo Repository – Rich Woodfin

No new information is available.

d. Monuments & Granite Markers – Jim Spain

Mr. Spain explained to Councilor Kretovic the purpose and details of the project. Councilor Kretovic suggested reaching out to the City Manager's newsletter indicating that there is a project looking for missing monuments. It was also suggested to contact the Concord Monitor. Mr. Spain stated that he will submit a write up for the newsletter.

8. Any other business to come before the Commission

a. Correspondence - presented with no further action necessary.

b. Attendance - Next meeting is March 5, 2020.

Adjournment

There being no further business to come before the Commission, Ms. Brooks motioned to adjourn the meeting. Councilor Kretovic seconded the motion. The motion passed unanimously at 5:20 p.m.

Respectfully Submitted,
Lisa Fellows-Weaver
Administrative Specialist