

HERITAGE COMMISSION
Meeting Minutes
October 3, 2019

The Heritage Commission held its regular monthly meeting at Council Chambers, 41 Green Street, Concord, New Hampshire, on Thursday, October 3, 2019.

Attendees: Present at the meeting were Chair Richard Jaques, Vice-Chair Jim Spain, Councilor Allan Herschlag, Members Bob Johnson, Carol Durgy Brooks, and Alternate Mike Dunn.

Absent: Rich Woodfin, Bryant Tolles, and Alternate Sarah Galligan

Staff: Heather Shank, City Planner
Lisa Fellows-Weaver, Administrative Specialist

1. Call to Order and Seating of Alternates

Chairman Jaques called the meeting to order at 4:32 p.m.

Mr. Spain made a motion to seat Alternate member Mike Dunn as a voting member for member Dr. Tolles. Mr. Johnson seconded the motion. The motion passed unanimously.

2. Approval of Minutes

Mr. Herschlag moved to approve the minutes of September 5, 2019 with edits. Ms. Brooks seconded the motion. The motion passed unanimously.

3. New Business – this item was moved to later in the meeting.

4. Demolition Review Committee – Bob Johnson

Mr. Johnson stated that the DRC reviewed a demolition permit submitted for 29 Heights Road. The Committee determined that the building was of no significant architectural or historical value; however, Mr. Johnson declined to sign the permit since the property owner did not return two phone calls. Discussion ensued regarding notification requirements for the determination of significance.

Ms. Shank left the meeting at 5:15.

3. New Business

Sewall's Falls MoU – Ms. Hengen and Mr. Cedarholm

Ms. Hengen provided a draft of the sign design. Members were impressed and pleased with the draft. Mr. Spain made a motion to approve the progress of the sign design so far. Seconded by Ms. Brooks. The motion passed unanimously.

5. Heritage Sign Program – Carol Brooks

Ms. Brooks stated that no new sign applications have been received. Ms. Brooks will look at the sign summaries.

6. Old Business

a. Abbott Village

Councilor Herschlag stated that he attended the September 18, 2019 Planning Board meeting. He provided a brief summary as to the decision of the Planning Board to grant approval with four conditions and referenced the Planning Board meeting minutes.

b. Demolition Delay Ordinance

To date, a work session has not been scheduled.

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c. Historic Photo Repository – Rich Woodfin

No new information is available.

d. Monuments & Granite Markers – Jim Spain

Mr. Spain continues to work on the project.

e. Website Update

Sign summaries were uploaded to the new page.

7. Any other business to come before the Commission

a. Correspondence

i. Letter from Historical Society

Mr. Jaques recused himself for discussion relative to the letter received from the Penacook Historical Society as he is the president of the organization.

No action was necessary.

Mr. Jacques returned to the Commission.

Mr. Johnson stated that someone from the historical society should suggest the legislature introduce a bill that NH joins Massachusetts for a tax incentive bill and takes the initiative to get that enacted in NH. Mr. Jacques stated that he will reach out to Steve Shurtleff.

b. Other

Mr. Johnson requested an updated members list be provided.

c. Next meeting is November 7, 2019.

Adjournment

There being no further business to come before the Commission, Ms. Brooks motioned to adjourn the meeting at 6:04 p.m. Mr. Herschlag seconded the motion. The motion passed unanimously.

Respectfully Submitted,
Lisa Fellows-Weaver
Administrative Specialist