



# CITY OF CONCORD

*New Hampshire's Main Street™*

**City Manager's Office**

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City Manager

## **Parking Committee Minutes**

December 18, 2018

### **Attendees:**

Byron Champlin, Chair City Councilor

Jim Bouley, Mayor

Linda Kenison, City Councilor

Brent Todd, City Councilor

### **Staff:**

Matt Walsh, Director of Redevelopment, Downtown Services, & Special Projects-

Rob Mack, Traffic Engineer

Dan Andrus, Fire Chief

Amanda Lombard Fiscal Clerk Parking Division

The meeting began at 5:02PM.

1. **Over View of Agenda:** Councilor Champlin provided an overview of the meeting agenda.
2. **Adoption of Minutes:** Councilor Kenison moved to adopt the minutes of December 18, 2018 as presented. Councilor Todd seconded. The minutes were adopted on a unanimous voice vote.
3. **Narrow Streets:** The parking committee reviewed the narrow street subcommittee's recommendations for UNH Law / White Park neighborhood (Zone #3 of the Narrow Streets Study Area). The Subcommittee has recommended changes to 9 of the 15 narrow streets in Zone 3. These were detailed on spreadsheet distributed by staff and including the following: Academy Street, Cambridge Street, Chapel Street, Essex Street (Washington to Centre), Gordon Court, Jackson Street, Montgomery Street (North State to curve), Perry Avenue and Rowell Street.

Mayor Bouley stated that the Sub Committee drove all 15 narrow the streets in Zone 3 in order to observe issues first hand.

In addition to the proposed changes on the streets listed above, the Subcommittee also suggested that UNH School of Law needs to encourage the students to park in their designated lots or to allow the neighbors to park in the UNH Law school lots.

After discussion, it was the consensus of the Parking Committee to hold a second Neighborhood Forum to present the Subcommittee's recommendations before submitting

them to the City Council for public hearing. The date of January 28<sup>th</sup> was tentatively selected. Mr. Walsh will ask to see whether UNH School of Law will be willing to host the second forum. In addition to presenting the narrow street recommendations, the forum may also discuss the following:

- a. Potential termination of the resident on-street permit parking program around UNH School of Law;
- b. Ideas to encourage improved student / faculty use of UNH Lots (may include changes to time zones on streets around UNH Law);
- c. Potential public access to UNH parking lots; and,
- d. Potential permit parking at White Park parking lot.

**4. Parking Strategic Plan: Mr. Walsh provided an update regarding the Strategic Parking Plan Following:**

- a. FY2018 Financials: Mr. Walsh reported that the City Finance Department has completed its closeout of FY2018. He reported that the Parking Fund performed significantly better than expected. The Fund was originally budgeted to lose approximately \$188,000; however, actually only lost \$147,736. Because of this, the Parking Fund concluded FY2018 with a positive balance of \$3,761.
- b. FY2019 Year to Date Financials: Mr. Walsh reviewed the Parking Fund's financials from July 1, 2018 – November 30, 2018. He reported that meter revenues continue to be strong and outperform budget. Citation revenues are somewhat lagging due, in part, to PEO vacancies and relaxed enforcement in July when parking changes were first implemented. Overall the Fund is performing well and is on pace to perform better than budget.

**5. Other Business:**

- a. A brief update was provided regarding repairs and renovations to the School Street Parking Garage. Replacement of the elevator is currently underway and steel and concrete repairs are ongoing.
- b. The Committee briefly reviewed a newspaper article about changing parking rates in Portsmouth.
- c. Counselor Kenison moved to amend the Parking Committee minutes of November 26, 2018. Specifically, she moved to strike language in Section 5 d relative to Phase 2 meter expansion in FY2020. Counselor Champlin second. The motion carried on a voice vote.

**6. Adjourned:** Councilor Champlin moved to adjourn the meeting. Councilor Todd seconded. The meeting adjourned at 5:56PM.

Respectfully Submitted,

Amanda Lombard  
Parking Division Fiscal Technician III