

**HERITAGE COMMISSION**  
**Special Meeting Minutes**  
**May 7, 2019**

The Heritage Commission held a special meeting at Council Chambers, 37 Green Street, Concord, New Hampshire, on Tuesday, May 7, 2019.

Attendees: Present at the meeting were Chair Richard Jaques, Vice-Chair Jim Spain, Councilor Allan Herschlag, Members Carol Durgy Brooks, Bryant Tolles, Bob Johnson, and Alternate Mike Dunn.

Absent: Rich Woodfin, and Alternate Sarah Galligan

Staff: Heather Shank, City Planner

Chair Jacques brought the meeting to order at 5 pm. Members met to discuss changes to the Demolition Delay Ordinance. Proposed revisions included adding a definition for “applicant” and “business days” and changing the trigger for review back to 50 years from the staff proposed revision of “prior to 1945”.

Member Durgy Brooks suggested that the application be revised to include whether or not the structure is on the National Register of Historic Places.

Ms. Shank noted that item (a) of the Procedure section should be revised to remove some language that was mistakenly added. Removing the language will help to clarify that the delay period only starts once the Intent to Demolish has been filed.

Members suggested adding in the criteria from the National Register guidelines under the criteria for determining whether a structure may be significant.

Ms. Shank left the meeting at 7 pm.

Members suggested modifying the language of the section regarding following up with the property owner once a property has been determined significant.

The meeting ended at approximately 8 pm.

Respectfully Submitted,  
Heather Shank, City Planner &  
Richard Jaques, Chair