



CITY OF CONCORD

New Hampshire's Main Street™

City Manager's Office

41 Green Street, Concord NH 03301

(603) 225-8570

Thomas J. Aspell, Jr.
City Manager

AGENDA

Parking Committee

December 18, 2018 @ 5:00PM

City Hall, 41 Green Street, Concord NH 03301

2nd Floor Small Budget Room

1. **Overview of Agenda**
2. **Adoption of Minutes**
 - a) November 26, 2018
3. **Referrals to Parking Committee**
 - a) None
4. **Narrow Streets**
 - a) Review of Narrow Street Subcommittee's Recommendations for UNH Law / White Park Neighborhood Forum (Study Area Quadrant #3) and Discuss Next Steps
 - b) Set date for Quadrant 2 Neighborhood Forum (Center Street to approximately Wall Street)
5. **Parking Strategic Plan**
 - a) Financial Update
 - i. FY2018 Year End Report - Actual vs. Budget and Fund Balance
 - ii. FY2019 Year to Date Report - July 1, 2018 – November 31, 2018
6. **Other Business**
 - a) Capital Projects Update
 - i. School Street Parking Garage – General Construction Update
 - b) Information
 - i. Newspaper Article - Portsmouth Parking Rates on High Demand Streets
7. **Nonpublic Session:** Nonpublic Session in accordance with RSA 91-A:3, II, d for discussion of parking leases.
8. **Adjourn**



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Parking Committee

November 26, 2018

5:00PM

Attendees:

City Councilor Byron Champlin, Chair
Mayor Jim Bouley
City Councilor Mark Coen
City Councilor Linda Kenison
City Councilor Brent Todd

Guests:

Roy Schweiker, Chapel Street Resident
Shirley Colby, Waverly Street Resident

Staff:

Matt Walsh, Director of Redevelopment, Downtown Services, & Special Projects
David Florence, Parking Supervisor
Rob Mack, Traffic Engineer

The meeting began at 5:04PM.

1. **Overview of Agenda:** Councilor Champlin provided an overview of the meeting agenda.
2. **Adoption of Minutes:** Councilor Kenison moved to adopt the minutes of August 27, 2018 and October 22, 2018 as presented. Councilor Coen seconded. The minutes were adopted on a unanimous voice vote.
3. **Referrals to Parking Committee – Debbi Roy Downtown Resident Parking Permits:** Staff explained that Ms. Roy is requesting that the City consider the establishment of a resident parking permit for the Storrs Street Parking Garage. Ms. Roy is a resident of the Endicott Hotel. In an email to the Parking Committee, Ms. Roy explained that availability of parking can be challenging for downtown residents when multiple events are occurring simultaneously during evening hours. Specifically, Ms. Roy is recommending that a section of the garage be exclusively reserved for these types of permits. She also suggested that the permit be valid 24 hours per day, 365 days per year.

The Parking Committee reviewed this request. It was noted that the Storrs Street garage contains 516 parking spaces; all of which are open to the public for free parking after 7PM, Monday through Friday, as well as all day on Saturday and Sunday.

Staff reminded the Committee that the Storrs Street Garage is encumbered by several long-term leases, which were negotiated to support several development projects, including the Hotel Concord, Smile, and Love Your Neighbor buildings. It was noted that the Strategic Parking Plan, adopted by the City Council in December 2017, recommends that the City negotiate out of these agreements in order to implement a permit system similar to those currently being operated in the State Street Public Parking Garage.

Mr. Walsh noted that the City is attempting to greatly reduce, if not eliminate, exclusive use of parking spaces in order to improve availability of parking to the general public, as well as improve the City's ability to maintain the facility.

It was also noted that the City currently offers 4 types of permits, and that it is likely that one of these products would satisfy the need of most residents within the Downtown Central Business District. It was also noted there are private parking lots in Downtown that might be a viable option for residents seeking exclusive parking spaces.

After additional discussion, it was the consensus of the Parking Committee to provide Ms. Roy a letter in response to her suggestion, as well as update her about the City's strategy relative to parking permits for the Storrs Street Garage.

4. **Narrow Streets:** The Parking Committee held a discussion regarding the ongoing narrow streets project and community forum held on October 22, 2018 at the UNH School of Law. Members of the Committee felt the forum and presentation were very successful.

The Committee discussed public input gathered during the forum, which included the following themes:

- The need for improved neighborhood parking enforcement, including during evenings and weekends.
- Resident complaints about on-street parking inhibiting access to driveways, and the need for improved pavement markings or signage to help enforce driveway regulations.
- Resident frustrations with backing out of driveways when vehicles are parked on the opposite side of the road from their driveways.
- Discussion of the resident permit program, and whether to curtail the program, or possibly extend it to other areas of the community (such as to address concerns of June Latti on Court Street). Ms. Latti does not have off-street parking at her residence and is the only property on Court Street with this circumstance. Some members of the Committee expressed interest in expanding the on-street resident permit program to other areas of the City,

while others suggested terminating on-street resident permit parking altogether. It was noted that the fee for the permit has to support the cost of enforcement. Currently the fee is \$5 / vehicle / year, and this amount is not sufficient to support enforcement.

- The impacts of UNH Law Parking on the neighborhood, and use of public parking by faculty and staff, although the School has its own private lots which the public cannot use. It was suggested that UNH should allow public access to their lots.
- Safety issues on very narrow streets, i.e. those streets well under 20' in width such as Chapel Street (16'+/-), Perry Street (16'+/-), Rowell (16'+/-), Academy Street (17.5'+/-) and others.
- Issues with snow removal during winter months for those roads which do not have year round parking concerns.
- That there might not be a universal solution for all streets.
- There was discussion about allowing public parking at White Park and associated deed restrictions about "public use".

Roy Schweiker, Chapel Street resident, commented on the October 22nd neighborhood forum. He stated that he felt most residents in attendance wanted to ban parking on most streets entirely. He indicated that was not his preferred approach, and suggested that the City ban parking on narrow streets during the height of the winter (say January and February) when snow banks are most likely to be present, rather than November 1 to April 1.

Discussion ensued regarding next steps. After additional discussion, it was the consensus of the Parking Committee to proceed as follows:

- 1) A subcommittee was formed comprising the Mayor, Brent Todd, and Matt Walsh to review potential recommendations for narrow streets located in the UNH Law / White Park Neighborhood (Zone #3). The Committee plans to meet prior to the Parking Committee's December meeting.
- 2) City Administration will hold a follow-up meeting with UNH Law to discuss neighborhood parking dynamics. Byron Champlin will attend the meeting if available.
- 3) Staff shall identify dates in January to hold a neighborhood forum for Zone #2 of the study area (Centre Street to Wall Street). A snow date will also be identified. Notices will be mailed to all property owners once the date is confirmed.

5. Strategic Parking Plan Update: A brief update was provided regarding implementation of the Strategic Parking Plan, including the following:

- a. Financials (July 1, 2018 – October 31, 2018): Revenues are performing well and actuals were at 45% YTD versus 33% YTD for budget. Metered parking is running ahead of budget by approximately \$25,000 / month and could finish more than \$300,000 better than budget if the trend continues. Citation revenues are slightly lagging behind budget due in part to staff vacancies and a high number of warnings issued during the summer to ease the public into

new hours of enforcement. Actual expenses are running at 43% YTD versus 33% budgeted. This is largely associated with the timing of certain debt service payments which occurred early in the fiscal year. Save overtime, personnel costs are running under budget due to staff vacancies.

- b. Online Payment Option for Parking Tickets: This began in September. Some back office issues remain outstanding. Nevertheless, the option will start to be promoted to the general public.
- c. Smart Meters and Kiosks: Mr. Walsh reminded the Committee that two finalists had been selected for the project. The finalists are Flowbird and IPS. Each vendor will provide 30 smart meters, 4 pay by space kiosks, and 4 pay and display kiosks for a 9 month trial period at no cost to the City.

The trial period began on October 15th. Flowbird was very responsive and their units were deployed in October. There have been multiple issues with their smart meters; however, the company has been responsive and provided good customer service to address concerns. IPS has not been responsive and their infrastructure has not yet been deployed. Staff continues to work with IPS to get their units deployed soon. It is likely that IPS equipment will not be fully deployed until mid-late December (2 months into the trial period).

Once all test meters and kiosks are in place, signage will be installed to inform parkers about the test and to direct them to a web survey to provide feedback.

Discussion ensued about meters and kiosks. Several members of the Parking Committee commented about the user friendliness and reliability of the existing kiosks. Discussion also occurred about the \$1 minimum for on-street kiosk transactions. Specifically, there has been some confusion with users purchasing more parking than desired, as the machines automatically give parkers 1 hour of parking whenever a credit card is inserted into the kiosks. The Parking Committee expressed concern about this and asked staff to remove the minimum for on-street kiosk payments in order to improve customer service. Staff stated that this could be accommodated on street; however, the 2 hour minimum would need to be maintained in the parking garages due to high credit card transaction fees and discounted hourly parking rate of \$0.50 / hour in the public garages.

It was also noted that kiosks do experience increased mechanical failures as they age; however, user error is also a major source of issues with the kiosks. The Parking Committee was in agreement with this observation.

- d. Meter Expansion: Staff reported that Phase I meter expansion was completed in October. Meters were installed on South Main Street (Wentworth to Perley) and Concord Street (Main to State). Anecdotally, it appears that meter usage has been light during daytime hours, as parkers have moved to other free options such as the south end of Storrs Street, Christ the King Church parking lot, and South State Street.

A brief discussion of Phase II meter expansion occurred. Phase II is scheduled to be implemented in FY2020 (October 2019). A map was distributed to the Parking Committee depicting the Phase II meter expansion area. It was noted that, should the Parking Fund continue to perform well, the City might be able to revisit the extent of Phase II meter expansion. However, only 4 months into the 2019 Fiscal Year, it is too early to predict how the Fund might perform this year. It was also noted that meters are being installed to help manage parking near activity centers, as well as to expand revenues.

6. Other Business:

a. Capital Projects Update:

- i. School Street Garage: Elevator replacement is underway and is scheduled for completion in mid-December. Once the elevator is completed, crews will begin replacement of the South Stair Tower.
- ii. Storrs Street Garage: Reconstruction of the Red River Theatre vestibule is complete; however, a minor leak has been detected. Crews are working to resolve and all water damage will be repaired. Also, the City will be moving forward with \$40,000 of additional work to repair damaged precast concrete, as well as sheetrock in all 3 stair towers. This work will likely be completed next spring.

- b. Winter Parking Bans: The Parking Committee reviewed a hand out related to winter parking bans. Winter arrived early, and the City has called two bans to date. Discussion ensued about the cost of the citation, the process for the owner to collect a towed vehicle, and communications with the public.

Members of the Committee briefly noted that the City has been calling parking bans for approximately 10 years. Recognizing that vehicles were towed because the owner did not abide by City Ordinances, the Parking Committee asked staff for ideas on how to improve customer service within the context of enforcement.

Staff offered some initial feedback and reported that the General Services Department recently mailed postcards to 2,000 addresses in the Downtown core regarding how to sign up for snow ban notifications.

Regarding public relations, staff also offered other suggestions, including:

- i. Installation of banners during November 2019 on Main Street displaying information on how to sign up for snow ban notifications;

- ii. Sandwich board signs in Downtown near kiosk pay stations advertising sign up information for snow ban notifications;
- iii. Reworking the Parking Division's phone greeting so it offers details on how to retrieve a towed vehicle, among other customer service improvements; and
- iv. Updating information on the City's website and snow ban notices on how to retrieve a towed vehicle.

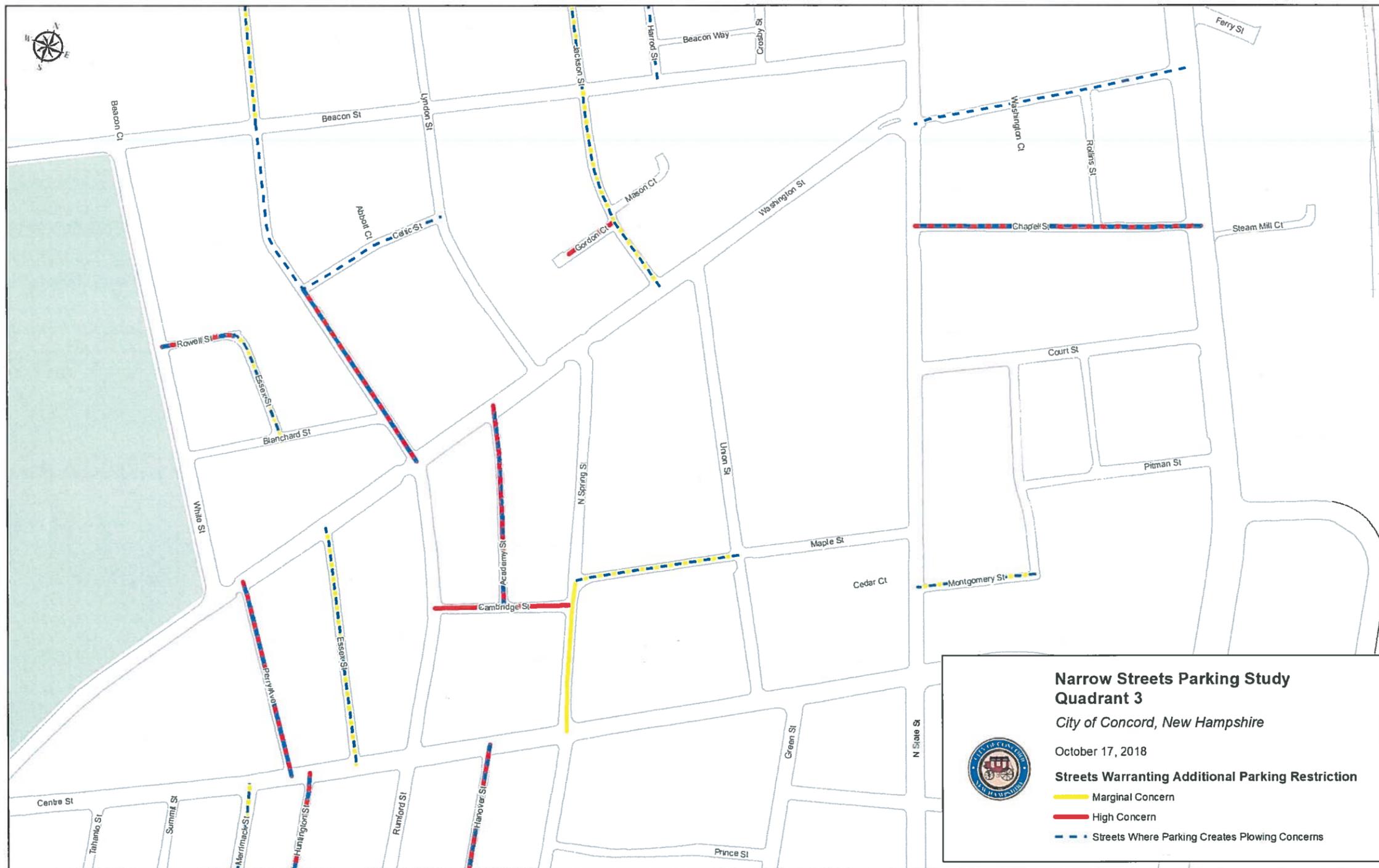
7. **Nonpublic Session:** Nonpublic Session in accordance with RSA 91-A:3, II, d, for discussion of parking leases, was entered into at 6:36PM. The Nonpublic Session adjourned and the public portion of the meeting resumed at 6:50PM.

Councilor Kenison moved to seal the minutes of the nonpublic session. Councilor Coen seconded. The motioned carried unanimously.

Councilor Todd moved to adjourn the meeting. Councilor Kenison seconded. The meeting adjourned at 6:51PM

Respectfully Submitted,

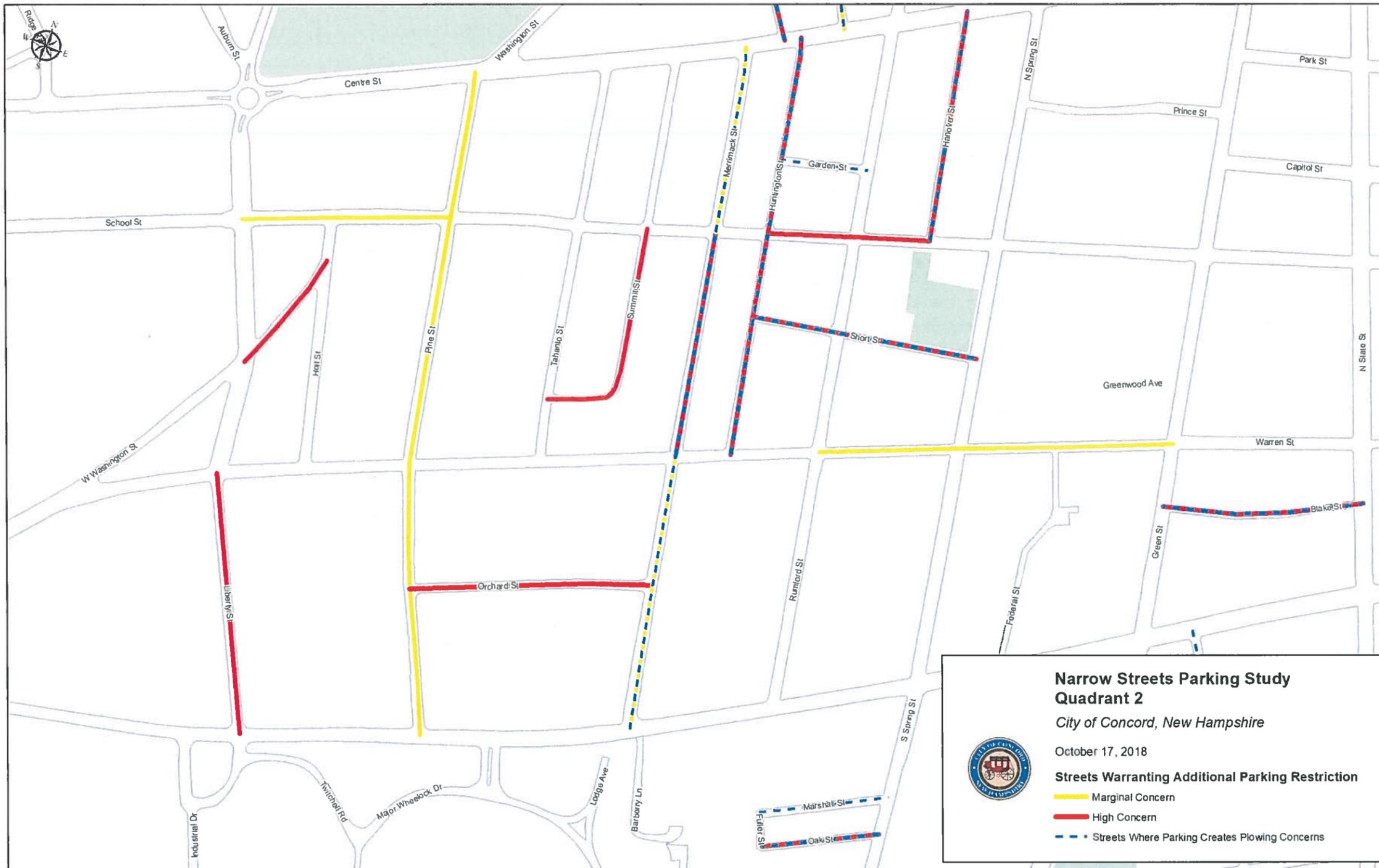
Matthew R. Walsh
Director of Redevelopment, Downtown Services, and Special Projects



PARKING COMMITTEE NARROW STREETS SUBCOMMITTEE
UNH LAW / WHITE PARK NEIGHBORHOOD RECOMMENDATIONS
December 4, 2018

Street	Street Segment (Start & End St)	Width (approx.)	One-Way? Two-Way?	Current Parking Ordinance	Posted Parking Restriction	Staff Recommendation	NARROW STREETS SUB-COMMITTEE RECOMMENDATION	Notes
Academy St	All - Washington to Cambridge	17.5'	2 way	No parking east side. Limited parking west side.	No parking east side. Limited parking west side.	Eliminate on-street parking year round.	CONVERT TO 1-WAY TRAFFIC, PARKING 1-SIDE ONLY (WEST SIDE). NO PARKING WINTER MONTHS	If a car is parked, GSD can't plow
Cambridge St	All - Rumford to N Spring	23'	2 way	No restrictions	None	Remove parking on one side	ELIMINATE PARKING ON NORTH SIDE OF ROAD	Choose north or south side.
Chapel St	All - N Main to N State	16'	2 way	No parking north side. Time limited parking south side.	Parking south side only	Remove on-street parking; potential conversion to 1-way	ELIMINATE ON-STREET PARKING; LEAVE AS 2-WAY STREET	
Celtic St	All - Rumford to Lyndon	21-22'	2 way	No parking south side Time limited north side	No parking south side Time limited north side	No Parking Winter Months	NO ACTION	If a car is parked, GSD can't plow
Essex St	Washington to Centre	19'	1-way SB	No parking east side Residential permit west side	No parking east side Residential permit west side	Remove parking on both sides	LEAVE ON-STREET PARKING; HOWEVER NO PARKING NOVEMBER - MARCH	Residential Parking Zone. If a car is parked, GSD can't plow
Essex St	Blanchard to Rowell	20'	1 way NB	No parking east side. No parking west side. Residential permit east side.	No parking west side. Residential parking east side.	No Parking Winter Months	NO ACTION	Residential Parking Zone. Fix Ordinance conflict on east side. If a car is parked, GSD can't plow
Gordon Ct	All - Jackson to end	22-23'	2 way	No restrictions	None	Remove parking on one side	ELIMINATE PARKING ON 1 SIDE OF ROAD	Choose north or south side.
Jackson St	Washington to Tremont	19-23'	2 way	No parking west side	No parking west side	ok marginal for parking one side	NO PARKING WINTER MONTHS	If a car is parked, GSD can't plow

Street	Street Segment (Start & End St)	Width (approx.)	One-Way? Two-Way?	Current Parking Ordinance	Posted Parking Restriction	Staff Recommendation	NARROW STREETS SUB-COMMITTEE RECOMMENDATION	Notes
Maple St	N Spring to Union	19.5'	1 way EB	No parking north side Time-limited parking south side	No parking north side Time-limited parking south side	Marginal for parking one side	NO ACTION	If a car is parked, GSD can't plow
Montgomery St	N State to curve	19'	1 way EB	No parking north side Time-limited south side	No parking north side Time-limited south side	Marginal for parking one side	NO PARKING WINTER MONTHS	If a car is parked, GSD can't plow
N Spring St	Centre to Maple	26'	2 way	No parking west side	No parking west side; unregulated east side	Remove parking east side	NO ACTION	2-way traffic can't pass
Perry Ave	All - Centre to Washington	16'	1 way NB	No parking east side resident permit west side	No parking east side resident permit west side	Remove parking on both sides	ELIMINATE ON-STREET PARKING	Residential Parking Zone. If a car is parked, GSD can't plow
Rowell St	All - N Essex to White	16'	1 way WB	No parking south side Residential parking north side	No parking south side Residential parking north side	Remove parking on north side	ELIMINATE ON-STREET PARKING	Residential Parking Zone. If a car is parked, GSD can't plow.
Rumford St	Washington to Celtic	22-23'	2 way	No parking west side	No parking west side Unregulated east side	Remove parking east side	NO ACTION	2-way traffic can't pass. If a car is parked, GSD can't plow
Washington St	N Main to N State	21'	1 way EB	No parking north side, 140' w/o Main	No parking north side; unregulated south side	No Parking Winter Months	NO ACTION	Update ordinance. If a car is parked, GSD can't plow



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CITY OF CONCORD, NEW HAMPSHIRE
Schedule of Revenues, Expenditures, and
Other Financing Sources and Uses - Budget and Actual

Annually Budgeted Nonmajor Governmental Funds

For the Fiscal Year Ended June 30, 2018

	Parking Fund			Airport Fund		
	<u>Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Positive (Negative)</u>	<u>Budget</u>	<u>Actual (Budgetary Basis)</u>	<u>Variance Positive (Negative)</u>
Revenues:						
Intergovernmental	\$ -	\$ -	\$ -	\$ 1,300	\$ 1,324	\$ 24
Charges for services:	1,356,674	1,400,630	43,956	348,077	346,289	(1,788)
Investment income	250	53	(197)	1,800	6,720	4,920
Contributions	10,500	10,500	-	-	-	-
Miscellaneous:	346,300	332,310	(13,990)	-	-	-
Total Revenues	1,713,724	1,743,493	29,769	351,177	354,333	3,156
Expenditures:						
Public Safety:	1,156,544	1,146,212	10,332	-	-	-
General Services:	-	-	-	258,877	234,140	24,737
Community Development:	-	-	-	39,286	23,822	15,464
Debt service	769,610	769,604	6	33,640	33,640	-
Total Expenditures	1,926,154	1,915,816	10,338	331,803	291,602	40,201
Other Financing Sources (Uses):						
Transfer in	205,130	205,130	-	-	-	-
Transfer out	(180,730)	(180,543)	187	(83,812)	(81,555)	2,257
Budgetary use of fund balance	-	-	-	-	-	-
Total Other Financing Sources (Uses)	24,400	24,587	187	(83,812)	(81,555)	2,257
Excess of revenues and other financing sources over expenditures and other financing uses	\$ (188,030)	\$ (147,736)	\$ 40,294	\$ (64,438)	\$ (18,824)	\$ 45,614

**Parking Fund Pro Forma
FY2018 - FY2024**

	FY2018 Budget	FY2018 Estimated	FY2019 Request	FY2020 Projected	FY2021 Projected	FY2022 Projected	FY2023 Projected	FY2024 Projected
REVENUES:								
Revenue	\$ 1,702,474	\$ 1,706,860	\$ 2,293,395	\$ 2,682,060	\$ 2,948,883	\$ 3,074,731	\$ 3,376,454	\$ 3,397,986
Transfer: Sears Block TIF District	\$ 205,130	\$ 205,130	\$ 223,910	\$ 225,144	\$ 223,854	\$ 224,718	\$ 247,371	\$ 335,593
Transfer: School Street Reserve	\$ 10,500	\$ 10,500	\$ 13,890	\$ 16,301	\$ 16,171	\$ 16,041	\$ 15,910	\$ 15,780
Transfer: General Fund	\$ -	\$ -	\$ 40,706	\$ 38,209	\$ 42,454	\$ 126,892	\$ 129,566	\$ 143,590
Transfer: Trust	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 1,918,854	\$ 1,922,490	\$ 2,571,902	\$ 2,961,714	\$ 3,231,363	\$ 3,442,381	\$ 3,769,300	\$ 3,892,949
EXPENDITURES:								
O&M Expenses	\$ 1,219,744	\$ 1,198,803	\$ 1,425,565	\$ 1,465,350	\$ 1,708,929	\$ 1,648,494	\$ 1,833,934	\$ 1,807,764
Overhead	\$ 107,030	\$ 107,030	\$ 106,070	\$ 109,252	\$ 112,294	\$ 115,427	\$ 118,653	\$ 121,976
Transfer to Trust	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
Capital Improvement Program								
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Transfer	\$ -	\$ -	\$ 30,000	\$ 6,000	\$ 7,000	\$ 14,500	\$ 66,000	\$ 48,000
Bonds			\$ 330,000	\$ 807,500	\$ 3,715,000	\$ 290,000	\$ 650,000	\$ -
Debt Service								
Prior Year Debt Service (FY2018 & Prior)	\$ 769,610	\$ 769,610	\$ 955,615	\$ 928,335	\$ 902,889	\$ 831,680	\$ 803,719	\$ 775,749
Authorized Un-Issued Debt Service (FY2018 & Prior)	\$ -	\$ -	\$ -	\$ 238,293	\$ 232,838	\$ 227,382	\$ 221,927	\$ 216,471
Future Debt Service Estimate (FY2019 & Future)	\$ -	\$ -	\$ -	\$ 42,750	\$ 328,153	\$ 694,290	\$ 703,263	\$ 734,743
TOTAL EXPENDITURES	\$ 2,106,884	\$ 2,085,943	\$ 2,527,750	\$ 2,800,480	\$ 3,302,603	\$ 3,542,275	\$ 3,757,996	\$ 3,715,203
PROJECTED NET	\$ (188,030)	\$ (163,453)	\$ 44,153	\$ 161,233	(\$ 71,240)	(\$ 99,894)	\$ 11,304	\$ 177,746
FUND POSITION:								
Beginning Working Capital	\$ 29,744	\$ 151,498	(\$ 11,955)	\$ 32,198	\$ 193,431	\$ 122,190	\$ 22,296	\$ 33,600
Ending Working Capital (Fund Balance)	(\$ 158,286)	(\$ 11,955)	\$ 32,198	\$ 193,431	\$ 122,190	\$ 22,296	\$ 33,600	\$ 211,346
Fund Balance Fiscal Policy Goal 10% of Expenses	\$ 210,688	\$ 208,594	\$ 252,775	\$ 280,048	\$ 330,260	\$ 354,227	\$ 375,800	\$ 371,520

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CITY OF CONCORD, NEW HAMPSHIRE
 Combining Statement of Revenues, Expenditures,
 and Changes in Fund Balance
 Nonmajor Governmental Funds
 For the Fiscal Year Ended June 30, 2018

	Special Revenue Funds			
	Community Development Fund	Housing Revolving Loan Fund	Community Development Engineering Inspection Fund	Community Development Conservation Property Management Fund
Revenues:				
Property taxes	\$ -	\$ -	\$ -	\$ -
Intergovernmental	515,212	-	-	-
Charges for services	-	111,987	96,473	62,675
Investment income (loss)	-	11,199	4,472	-
Contributions	-	-	-	-
Miscellaneous:				
Departmental	-	-	279,807	-
Interest and penalties	-	-	-	-
Total Revenues	515,212	123,186	380,752	62,675
Expenditures:				
Current:				
General government	515,212	157,106	-	-
Public safety	-	-	-	-
General services	-	-	-	-
Community development	-	-	350,582	42,086
Debt service:				
Principal	-	-	-	-
Interest	-	-	-	-
Capital outlay	-	-	-	-
Total Expenditures	515,212	157,106	350,582	42,086
Excess (deficiency) of revenues over expenditures	-	(33,920)	30,170	20,589
Other Financing Sources (Uses):				
Issuance of bonds	-	-	-	-
Bond premium	-	-	-	-
Transfers in	-	-	-	-
Transfers out	-	-	(3,742)	(45,000)
Total Other Financing Sources (Uses)	-	-	(3,742)	(45,000)
Net change in fund balance	-	(33,920)	26,428	(24,411)
Fund Balance, beginning	1,801	980,398	26,800	74,363
Fund Balance, ending	\$ 1,801	\$ 946,478	\$ 53,228	\$ 49,952

	Special Revenue Funds					
	Parking Fund	Airport Fund	Impact Fee Fund	Miscellaneous Special Revenue Fund	Forest & Conservation Fund	Cemetery Fund
	\$ -	\$ -	\$ -	\$ -	\$ 104,260	\$ -
	-	1,324	-	195,357	-	-
	1,400,630	346,291	82,745	15,912	-	-
	53	6,720	4,628	-	123,284	155
	10,500	-	-	143,860	-	1,836
	-	-	-	3,634	-	-
	<u>332,310</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	1,743,493	354,335	87,373	358,763	227,544	1,991
	-	-	(2,355)	280,317	-	-
	872,278	-	-	-	-	-
	273,935	234,141	-	-	-	-
	-	23,822	-	-	-	-
	578,275	26,900	-	-	-	-
	191,329	6,740	-	-	-	-
	-	-	-	35,662	-	-
	<u>1,915,817</u>	<u>291,603</u>	<u>(2,355)</u>	<u>315,979</u>	<u>-</u>	<u>-</u>
	(172,324)	62,732	89,728	42,784	227,544	1,991
	-	-	-	-	-	-
	-	-	-	-	-	-
	205,130	-	50,000	-	11,457	-
	<u>(180,543)</u>	<u>(81,555)</u>	<u>(65,390)</u>	<u>-</u>	<u>(300,000)</u>	<u>-</u>
	24,587	(81,555)	(15,390)	-	(288,543)	-
	(147,737)	(18,823)	74,338	42,784	(60,999)	1,991
	<u>151,498</u>	<u>538,225</u>	<u>397,905</u>	<u>631,270</u>	<u>1,907,306</u>	<u>13,726</u>
	\$ 3,761	\$ 519,402	\$ 472,243	\$ 674,054	\$ 1,846,307	\$ 15,717

(continued)

Parking Fund Budget Performance Report

Fiscal Year to Date 11/30/18

Only Show Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 2200 - Parking Fund										
REVENUE										
Department 16 - Finance										
70011	Transfer In-General Fund	40,706.00	.00	40,706.00	3,392.17	.00	16,960.85	23,745.15	42	.00
74200	Transfer In-Sears Block TIF	223,910.00	.00	223,910.00	18,659.17	.00	93,295.85	130,614.15	42	85,470.85
Department 16 - Finance Totals		\$264,616.00	\$0.00	\$264,616.00	\$22,051.34	\$0.00	\$110,256.70	\$154,359.30	42%	\$85,470.85
Department 31 - Police										
34050	Metered Parking	1,089,994.00	.00	1,089,994.00	107,817.82	.00	569,695.41	520,298.59	52	323,956.10
35020	Investment Income	200.00	.00	200.00	.00	.00	.00	200.00	0	44.43
35031	Parking Rental	627,441.00	.00	627,441.00	.00	.00	272,930.76	354,510.24	43	266,403.00
35042	Finance Charges	500.00	.00	500.00	2,578.84	.00	5,487.24	(4,987.24)	1097	5,050.39
35043	Parking Penalties	478,651.00	.00	478,651.00	33,251.02	.00	165,519.58	313,131.42	35	121,381.00
35082	Contribution In Aid	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
35099	Miscellaneous	.00	.00	.00	.00	.00	145,000.00	(145,000.00)	+++	.00
Department 31 - Police Totals		\$2,207,286.00	\$0.00	\$2,207,286.00	\$143,647.68	\$0.00	\$1,158,632.99	\$1,048,653.01	52%	\$716,834.92
REVENUE TOTALS		\$2,471,902.00	\$0.00	\$2,471,902.00	\$165,699.02	\$0.00	\$1,268,889.69	\$1,203,012.31	51%	\$802,305.77
EXPENSE										
Department 16 - Finance										
83400	Transfer Out - Capital Proj Fund	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	.00
Department 16 - Finance Totals		\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	100%	\$0.00
Department 31 - Police										
41100	Permanent Full Time	303,792.00	.00	303,792.00	24,485.80	.00	104,258.50	199,533.50	34	131,913.60
41150	Permanent Part Time	49,902.00	.00	49,902.00	.00	.00	.00	49,902.00	0	.00
41151	Part Time	27,934.00	.00	27,934.00	869.42	.00	4,781.82	23,152.18	17	.00
41200	Temporary	9,925.00	.00	9,925.00	.00	.00	.00	9,925.00	0	2,481.24
41300	Overtime	3,230.00	.00	3,230.00	2,366.65	.00	11,553.16	(8,323.16)	358	1,253.02
42100	Retirement	34,939.00	.00	34,939.00	3,111.24	.00	13,234.61	21,704.39	38	15,154.33
42110	FICA	30,199.00	.00	30,199.00	2,035.59	.00	8,892.77	21,306.23	29	10,070.84
42300	Beneflex	108,418.00	.00	108,418.00	7,146.44	.00	36,598.27	71,819.73	34	40,992.60
42600	Worker's Compensation Insurance	5,561.00	.00	5,561.00	.00	.00	5,503.91	57.09	99	4,734.31
42900	Unemployment Insurance	499.00	.00	499.00	2.52	.00	13.87	485.13	3	11.41
43000	Professional Development & Expen	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	7.98
43300	Prof & Tech Serv	205,817.00	.00	205,817.00	29,838.72	54,208.00	86,444.35	65,164.65	68	75,836.15
43800	Communications Services	26,120.00	.00	26,120.00	369.07	70.00	1,719.37	24,330.63	7	1,323.66
43810	Postal and Delivery Services	11,855.00	.00	11,855.00	572.46	.00	2,590.51	9,264.49	22	3,952.74
44000	Office IT and Printed Supplies	22,090.00	.00	22,090.00	329.24	3,238.69	3,210.32	15,640.99	29	4,744.62
44500	Minor Tools and Equipment	9,750.00	.00	9,750.00	25.12	4,495.18	434.77	4,820.05	51	25.00
44600	Uniforms and Personal Equipment	9,772.00	.00	9,772.00	.00	2,082.96	86.50	7,602.54	22	158.40
44900	Gasoline Diesel and Lubricants	4,055.00	.00	4,055.00	118.43	.00	761.89	3,293.11	19	620.74
47200	Liability Insurance	3,360.00	.00	3,360.00	.00	.00	3,360.00	.00	100	3,510.00
47300	Auto Liab and Comp Insurance	550.00	.00	550.00	.00	.00	550.00	.00	100	1,170.00

Parking Fund Budget Performance Report

Fiscal Year to Date 11/30/18

Only Show Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 2200 - Parking Fund										
EXPENSE										
Department 31 - Police										
48570	Taxes-Real Estate	136,530.00	.00	136,530.00	.00	.00	33,262.47	103,267.53	24	32,164.98
59991	Principal on Bonds and Notes	731,580.00	.00	731,580.00	.00	.00	417,775.00	313,805.00	57	406,775.00
59992	Interest on Bonds and Notes	224,035.00	.00	224,035.00	.00	.00	114,973.40	109,061.60	51	99,124.62
80011	Transfer Out-General Fund	97,610.00	.00	97,610.00	8,134.17	.00	40,670.85	56,939.15	42	40,645.85
89100	Transfer Out-Trust	10,500.00	.00	10,500.00	.00	.00	10,500.00	.00	100	10,500.00
Department 31 - Police Totals		\$2,071,773.00	\$0.00	\$2,071,773.00	\$79,404.87	\$64,094.83	\$901,176.34	\$1,106,501.83	47%	\$887,171.09
Department 40 - General Services										
41100	Permanent Full Time	50,766.00	.00	50,766.00	5,848.53	.00	21,439.06	29,326.94	42	21,921.80
41150	Permanent Part Time	.00	.00	.00	.00	.00	.00	.00	+++	1,777.62
41200	Temporary	.00	.00	.00	.00	.00	.00	.00	+++	3,600.00
41300	Overtime	.00	.00	.00	192.00	.00	576.00	(576.00)	+++	4,167.33
42100	Retirement	5,776.00	.00	5,776.00	687.41	.00	2,540.14	3,235.86	44	3,001.94
42110	FICA	3,884.00	.00	3,884.00	454.00	.00	1,655.24	2,228.76	43	2,333.46
42300	Beneflex	28,444.00	.00	28,444.00	603.28	.00	2,961.96	25,482.04	10	7,182.04
42600	Worker's Compensation Insurance	1,147.00	.00	1,147.00	.00	.00	1,135.23	11.77	99	1,220.70
42900	Unemployment Insurance	52.00	.00	52.00	.00	.00	1.40	50.60	3	9.90
43200	Building Services and Repairs	180,527.00	.00	180,527.00	15,147.09	119,511.90	22,061.22	38,953.88	78	4,128.32
43490	Other Repairs or Installations	54,481.00	.00	54,481.00	465.00	12,036.00	1,419.00	41,026.00	25	764.90
44400	Building Maint & Repair Supplies	15,800.00	.00	15,800.00	783.38	.00	2,118.72	13,681.28	13	3,193.76
46100	Electricity	57,770.00	.00	57,770.00	4,104.36	.00	15,630.41	42,139.59	27	16,411.68
47100	Property Insurance	18,870.00	.00	18,870.00	.00	.00	18,890.00	(20.00)	100	21,570.00
80011	Transfer Out-General Fund	8,460.00	.00	8,460.00	705.00	.00	3,525.00	4,935.00	42	15,590.00
Department 40 - General Services Totals		\$425,977.00	\$0.00	\$425,977.00	\$28,990.05	\$131,547.90	\$93,953.38	\$200,475.72	53%	\$106,873.45
EXPENSE TOTALS		\$2,527,750.00	\$0.00	\$2,527,750.00	\$108,394.92	\$195,642.73	\$1,025,129.72	\$1,306,977.55	48%	\$994,044.54
Fund 2200 - Parking Fund Totals										
REVENUE TOTALS		2,471,902.00	.00	2,471,902.00	165,699.02	.00	1,268,889.69	1,203,012.31	51%	802,305.77
EXPENSE TOTALS		2,527,750.00	.00	2,527,750.00	108,394.92	195,642.73	1,025,129.72	1,306,977.55	48%	994,044.54
Fund 2200 - Parking Fund Totals		(\$55,848.00)	\$0.00	(\$55,848.00)	\$57,304.10	(\$195,642.73)	\$243,759.97	(\$103,965.24)		(\$191,738.77)
Grand Totals										
REVENUE TOTALS		2,471,902.00	.00	2,471,902.00	165,699.02	.00	1,268,889.69	1,203,012.31	51%	802,305.77
EXPENSE TOTALS		2,527,750.00	.00	2,527,750.00	108,394.92	195,642.73	1,025,129.72	1,306,977.55	48%	994,044.54
Grand Totals		(\$55,848.00)	\$0.00	(\$55,848.00)	\$57,304.10	(\$195,642.73)	\$243,759.97	(\$103,965.24)		(\$191,738.77)

https://www.unionleader.com/news/portsmouth-increases-parking-rates-on-seven-downtown-streets/article_88bcd19e-c1f3-50bb-8fc9-51ab8b94b77b.html

Portsmouth increases parking rates on seven downtown streets

By KIMBERLEY HAAS Union Leader Correspondent Dec 4, 2018 Updated Dec 5, 2018

PORTSMOUTH – City councilors in Portsmouth voted to increase parking rates on seven busy downtown streets Monday night.

Parking officials expect to raise up to \$240,000 a year by increasing rates to \$2 an hour on sections of Hanover Street, Portwalk Place, High Street, Bow Street, Daniel Street, State Street and at the Ladd Street Lot.

Plans were to also increase the rates on Washington Street from State Street to Court Street, but the council's plan was amended at the request of Mayor Jack Blalock, who pointed out that section of Washington Street is primarily residential.

"Washington Street doesn't need to be involved at all," Blalock said. "There aren't a lot of parking spaces on it."

The concept behind raising rates in high occupancy areas is that it will force turnover so more people can frequent local businesses.

Councilor Rick Becksted voted against the rate increase, asking why they can't simply reduce the maximum amount of time allowed in a space if city officials want more turnover.

Blalock said in years past they upped the maximum time limit to three hours to accommodate people traveling into the city for dinner and entertainment.

"It does allow for the evening night out kind of thing," Blalock said.

Becksted was the only city councilor who voted against the rate increase in the 8-1 vote.

On Tuesday, Becksted said raising parking rates on busy downtown streets hurts residents and workers.

“We have been on a money craze for the last few years,” Becksted said. “Parking has become a money maker in our town.”

Becksted pointed out that residents with a reduced rate will still have to pay \$1.50 for parking. People who work in the city can’t necessarily park at one of the two public garages if they have large trucks or need to carry equipment to a job site, he said.

Becksted has been a proponent of waiting to raise rates until city officials can determine if the new Foundry Place public parking garage helps alleviate issues. That 600-space facility cost over \$26 million and opened at the end of October.

“I’ve been saying, “Let’s see if the garage will fix issues with on-street parking, which is more expensive than parking in a garage,” Becksted said.

The newly approved on-street parking rates will go into effect on Feb. 15.

During the holiday season, parking will be free in all of downtown Portsmouth at on-street parking meters. That will run from Dec. 16 until Dec. 25.

While parking is free for those 10 days leading up to Christmas, time limits will still be enforced, according to city officials.

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