



CITY OF CONCORD

New Hampshire's Main Street™

City Manager's Office

41 Green Street, Concord NH 03301

(603) 225-8570

Thomas J. Aspell, Jr.
City Manager

AGENDA

Parking Committee

November 26, 2018 @ 5:00PM

City Hall, 41 Green Street, Concord NH 03301

2nd Floor Conference Room

1. **Overview of Agenda**
2. **Adoption of Minutes**
 - a) August 27, 2018
 - b) October 22, 2018
3. **Referrals to Parking Committee**
 - a) Debbi Roy – "24 / 7" Permits for Downtown Residences
4. **Narrow Streets**
 - a) Review of October 22, 2018 UNH Law / White Park Neighborhood Forum (Study Area Quadrant #3)
 - b) Discuss Next Steps and Schedule for Remaining Public Forums for Study Area Quadrants 1, 2, & 4
5. **Parking Strategic Plan**
 - a) Financial Update (July 1, 2018 – October 31, 2018)
 - b) Updates:
 - i. Online Payment of Parking Tickets
 - ii. Meter Expansion
 1. Phase I: South Main & Concord Streets
 2. Phase II: FY2020; Review Geography
 - iii. Smart Meters and Kiosks Update
 - iv. Pay by Cell App
 - v. Dedicated Website
6. **Other Business**
 - a) Capital Projects Update
 - i. Storrs Street Parking Garage – Red River Vestibule, Stair Tower Refurbishments, and Precast Cap Repairs
 - ii. School Street Parking Garage – General Construction Update
 - b) Winter Parking Bans
7. **Nonpublic Session:** Nonpublic Session in accordance with RSA 91-A:3, II, d for discussion of parking leases.
8. **Adjourn**



CITY OF CONCORD

New Hampshire's Main Street™

City Manager's Office

41 Green Street, Concord NH 03301

(603) 225-8570

Thomas J. Aspell, Jr.
City Manager

Parking Committee

August 27, 2018

5:00PM

Attendees:

- City Councilor Byron Champlin, Chair
- Mayor Jim Bouley
- City Councilor Mark Coen
- City Councilor Linda Kenison
- Councilor Brent Todd

Guests:

- Gary Christie, Blanchard Street Resident

Staff:

- Matt Walsh, Director of Redevelopment, Downtown Services, & Special Projects
- David Florence, Parking Supervisor
- Rob Mack, Traffic Engineer

The meeting began at 5:03PM.

1. **Overview of Agenda:** Mr. Walsh provided an overview of the meeting agenda.
2. **Adoption of Minutes:** Councilor Kenison moved to adopt the minutes of June 25, 2018 and August 16, 2018 as presented. Councilor Coen seconded. The minutes were adopted on a unanimous voice vote.
3. **Other Business:** Councilor Champlin noted that Gary Christie, Blanchard Street resident, was in attendance. He asked for the Committee's permission to move to Item #7 on the agenda (Other Business) so Mr. Christie could be recognized to discuss parking in the UNH Law / White Park Neighborhood.

Mr. Christie addressed the Parking Committee and made several comments and observations regarding parking in the UNH Law Neighborhood. He noted that he has been a resident of the neighborhood for approximately 45 years. Mr. Christie's comments included the following:

- Concerns about narrow streets and emergency access on Blanchard Street;
- A need for routine neighborhood parking enforcement, especially on nights and weekends;
- Parkers near 90 Rumford Street frequently park on sidewalks; and,

- UNH School of Law needs to increase efforts to have faculty, staff, and students use the School's parking facilities rather than on-street parking.

Discussion ensued about neighborhood parking enforcement. It was noted that the FY2019 budget included staffing for additional Parking Enforcement Officers to, in part, provide dedicated neighborhood parking enforcement. A status report was provided about efforts to fill those positions. Discussion about the recruitment, interview, and background check for parking employees ensued.

4. **Referrals to Parking Committee – Nivelle Street:** Mr. Walsh provided a brief update regarding the Nivelle Street neighborhood parking forum. Staff stated the situation would be monitored by staff. He also suggested that staff may recommend future action be taken if the parties are unable to abide by the arrangement negotiated during the meeting.

5. **Strategic Parking Plan Update:**

- a. **Parking Encumbrance Permit Ordinance:** Mr. Walsh provided a brief overview of this recommendation, as well as the proposed ordinance.

He explained that any person or organization seeking to encumber a parking space for their exclusive use, whether on-street, in a garage, or a surface lot, would be required to pay \$15 / parking space / day. The charge would be assessed to public and private construction projects, including utility projects. In addition to metered spaces, the fee would also be assessed to free time zone regulated spaces as well.

Mr. Walsh explained that the City had historically waived the encumbrance fee for special events which occupied metered parking spaces. Examples included Market Days. Recognizing this, he noted that the proposed Ordinance would grant the City Manager the authority to waive the parking encumbrance fee for "activities or special events which have demonstrable community development or economic development benefits for the City".

Discussion of this provision ensued. Several members of the Parking Committee expressed concern about this provision. As such, it was the consensus of the Committee to modify the provision to waive the parking encumbrance fee for any special event which secures a road closure permit from the City.

Councilor Kenison moved to recommend the amended Ordinance to the City Council for adoption. Motion was seconded by Councilor Todd and carried unanimously on a voice vote.

b. Miscellaneous Updates:

- i. July 2018 Parking Fund Financial Report: Mr. Walsh provided an overview of the July financial statement and reported that revenues are on target with budget goals.
- ii. Smart Meters and Kiosks: Mr. Walsh reported that two finalists had been selected for the project. The finalists are Flowbird and IPS. Each vendor will provide 30 smart meters, 4 pay by space kiosks, and 4 pay and display kiosks for a 9 month trial period at no cost to the City. The trial period is tentatively scheduled to begin October 15th. The City will reserve the right to terminate the trial period at any time. Mr. Walsh further explained that each vendor has its unique strengths and weaknesses. He also added that selection of vendors will allow the City to move forward with efforts to secure a Pay by Phone application.
- iii. State Street Garage Permit Conversion: Mr. Walsh reported that the conversion occurred on July 1st. Thus far, 90 permits have been sold for 113 spaces. He reported that in the event permit sales plateau, City Administration will reduce the size of the permit pool in order to expand the availability of metered parking in the facility. Any adjustments will likely occur 60-90 days into FY2019.
- iv. Online Payment for Parking Citations: Mr. Walsh reported that a vendor has been selected. Tests of the vendor's payment program will begin on or about September 10th.
- v. Parking Card Transition: Mr. Walsh reported that this is in process and will likely be implemented in October.
- vi. Meter Expansion Phase I: Mr. Walsh reported that this is in process and will be implemented in October. The Downtown Services Team will be installing the meter poles. Because the City has not yet made a final selection for a smart meter vendor, these new meters will be mechanical units which can accept coin only.

Discussion ensued about parking for the Christ the King Church. The Mayor stated that Father Roberge has inquired about the possibility of restoring parallel parking spaces on South Main Street along the frontage of the Church near the Perley Street / Main Street intersection. Staff indicated they would look into why these spaces were eliminated, and speculated it was due to safety issues stemming from proximity to the intersection and the challenge of making parking maneuvers while vehicles are queued on South Main Street at the intersection during peak times.

6. **Narrow Streets Update:** The Committee briefly discussed the ongoing Narrow Streets Study and reaffirmed its desire to hold a neighborhood forum for each sub-area (Quadrants). It was the consensus to begin with Quadrant #3, which included the UNH School of Law / White Park Neighborhood. The Committee asked staff to mail a notice to all property owners in the neighborhood. Staff stated the meeting would likely occur in October. Staff also stated they planned to make inquiries to UNH Law about hosting the forum at their campus.

7. **Capital Projects Update:**

- a. State Street Parking Garage: Pot hole repairs, as well as removal of loose overhead concrete on double tees, has been completed.
- b. Storrs Street Parking Garage: Repair of the Red River Theatre vestibule is ongoing, but nearing completion. Pending available funds, City Administration plans to undertake sheetrock repairs in all 3 stair towers, as well as repair damaged cap stones on the 5th floor of the garage.
- c. School Street Parking Garage: Repairs and renovations are on-going. The new north stair tower is scheduled to open in late September / early October. Once this occurs, replacement of the elevator will begin.

Councilor Todd moved to adjourn. Councilor Kenison seconded. The meeting adjourned at 7:03PM

Respectfully Submitted,

Matthew R. Walsh
Director of Redevelopment, Downtown Services, and Special Projects



CITY OF CONCORD

New Hampshire's Main Street™

City Manager's Office

41 Green Street, Concord NH 03301

(603) 225-8570

Thomas J. Aspell, Jr.
City Manager

Parking Committee

October 22, 2018

7:00PM

UNH School of Law Room #204 (The Rich Room)

Attendees:

City Councilor Byron Champlin, Chair
Mayor Jim Bouley
City Councilor Mark Coen
City Councilor Linda Kenison
Councilor Brent Todd

Staff:

Matt Walsh, Director of Redevelopment, Downtown Services, & Special Projects
David Florence, Parking Supervisor
Rob Mack, Traffic Engineer
Chip Chesley, General Services Director
Jeff Hoadley, Deputy Director – General Services

The meeting began at 7:05PM. The meeting was attended by approximately 70 people.

Byron Champlin opened the meeting with some brief introductory remarks. After introducing members of the Parking Committee, he then recognized Matt Walsh who made a 20 minute presentation regarding the Narrow Streets Study and streets of concern located in the UNH Law / White Park Neighborhood. A copy of the presentation, as well as a sign-in sheet of members of the public in attendance is attached to these minutes.

Prior to commencing the presentation, Mr. Walsh asked members of the audience to identify whether they were property owners, residents, renters, business owners / employees, or students / staff at UNH School of Law. The vast majority of those in attendance were property owning residents in the neighborhood.

Discussion:

Paula Kelson, Chapel Street resident, made several comments about Chapel Street. She noted that traffic volumes are higher than people may anticipate, as the road serves as a cut through between North Main and North State Streets.

Roy Schweiker, Chapel Street resident, noted the example cross section for a 20' wide road exhibited in the staff presentation included a grass panel. He noted that there is no grass panel on Chapel Street. Consequently, there is no snow storage for sidewalks or streets. Therefore, during winter months, Chapel Street gets very narrow. He also stated his opinion that sidewalks are not plowed in a prompt manner, which causes pedestrians to walk in the street. He also noted that repeal of the overnight parking ban on Chapel Street has, in his opinion, exacerbated on-street parking issues in his neighborhood.

June Latti, Court Street resident, discussed issues with her property and on-street parking. She stated that her property is unique as it is the only property that has no on-site parking on Court Street. She also explained that Court Street is time limited (3 hour limit) and that complying with time limits is very challenging. She asked that a resident permit program be enacted for Court Street.

A member of the public discussed Washington Street between Rumford and Essex, noting that the road has high speeds but is only 1.5 lanes wide at times. They felt this condition is unsafe.

A member of the public discussed Rumford Street. She stated that the road is too narrow in the winter, that illegal parking (i.e. parking too close to driveways or leaving car on street for several days) is a significant issue. She explained that it is very hard for her to access her driveway safely due to vehicles blocking sight distance and parking directly behind her driveway. She also stated parking for visitors is difficult and suggested that UNH School of Law should permit public parking for neighborhood residents in their lots.

A resident of 20 Chapel Street spoke. She stated she had lived on Chapel Street for 87 years. She recommended that, at the minimum, no parking should be permitted on Chapel Street during winter months.

A general discussion of what might constitute "winter months" ensued. Mr. Walsh stated that communities define this differently; however, November 1st or 15th through April 1st or 15th is common.

Ted Wing, Essex Street resident, discussed on-street parking impacts during special events at White Park. He also noted that on-street parking at the intersection of Washington and White Streets inhibits sight distance. Several members of the community agreed with the sight distance concern.

A resident of Rowell Street, a resident only restricted street, noted that on-street parking, although permitted, does not occur because the street is very narrow.

Cathy Connors, resident of Cambridge Street, stated that on-street parking on Cambridge Street is used by downtown employees. She also expressed concern that utilization of Cambridge Street might intensify if on-street parking was eliminated elsewhere in the neighborhood. She also asked about plans for metering Centre Street. Mr. Walsh responded that if parking was removed from the 15 problematic streets being

discussed tonight, that this would eliminate roughly 146 parking spaces in the neighborhood. He also explained that the City's Strategic Parking Plan recommends metering on-street parking spaces on Centre Street between Union and North Spring Streets; however, funding for the purchase of meters has not been appropriated at this time and City Council will discuss further as part of the FY2020 budget adoption process in the spring.

A discussion about winter parking bans ensued. Staff explained that no on-street parking is permitted during bans and that residents may park in the City's parking garages free of charge after 7PM. The garages have over 1,200 parking spaces combined.

Gary Christie, Blanchard Street resident, stated that more resources are needed for neighborhood parking enforcement, and that he witnesses too many violations on a daily basis. He also reiterated concerns about sight distance at the White / Washington Street intersection.

Joe Short, resident of 30 Essex Street, discussed parking for the UNH School of Law in detail. He stated that the Law School needs to be an active participant in any discussions about parking in the White Park neighborhood. He recounted certain variances the UNH School of Law received in 2010, which allowed UNH to avoid providing upwards of 200 additional parking spaces as part of the School's 2010 expansion project. He noted that the Zoning Board approval required the School to report back to the Zoning Board one year after the project was completed about parking issues; however, that never occurred. He also expressed frustration that UNH School of Law parking lots are underutilized. He also noted that although UNH students and staff can use public on-street spaces, the public is prohibited from using UNH's parking lots.

John MacLennan and Michael McCann of UNH School of Law responded to Mr. Short's comments. They explained that UNH makes its parking lots available for public parking during special events at White Park, such as the Black Ice Pond Hockey Tournament and Concord Criterium. They also expressed a desire to use the White Park parking lot for school parking; however, the City has not permitted this to occur due to a deed restriction on the property prohibiting "private use". They expressed potential interest in allowing public parking in their parking lots, but questioned how to effectively manage such potential usage. Lastly, they noted that approximately 105 students at UNH Law live in the White Park Neighborhood, and thus, some on-street parking activity associated with the School is actually students parking in their capacity as residents.

A member of the public asked the Parking Committee to discuss the potential "shift" that might occur if a quantity of on-street parking spaces in the neighborhood were closed due to safety considerations. He inquired whether the neighborhood has sufficient parking capacity to absorb the loss of 146 parking spaces.

Ted Wing, resident of Essex Street, asked UNH School of Law representatives about growth projections for the campus. UNH responded that enrollment has declined over

the past decade, and the School currently has 120 less students than in 2008. UNH Law currently has 230 students; but has capacity for approximately 400.

Discussion ensued about UNH School of Law parking. Some residents noted that visitors to the School have not abided by local parking regulations.

Bob Washburn, resident, noted that prior to UNH School of Law, the property was Chubb Life. He noted that Chubb required employees to use on-site parking lots. He questioned why the students cannot be required to use School provided parking. He also noted the City had an overnight parking ban from approximately 1920 through 2008, which had minimal impact on the neighborhoods. He suggested that the City explore this possibility again, either on a year round or seasonal basis.

Sandy, a Maple Street resident, stated that the sidewalk never gets plowed and lamented the 3 hour time limit, which, in her opinion, was not user friendly for residents.

Diana Merrill, Essex Street resident, stated that Essex Street is narrow, but, in her opinion, on-street parking works year round. She suggested that sidewalks could be removed in order to widen narrow streets. However, this suggestion was not supported by other Essex Street property owners or residents.

A resident of 80 Center Street complained that on-street parkers often park too close to her driveway, thus creating an unsafe condition. Staff explained that parking setbacks per City Ordinance are 5' from a driveway and 20' from an intersection.

General discussion ensued about UNH Parking. A member of the audience suggested that some residential structures could be razed to create more parking. This drew a strong reaction from other members of the public in attendance, who stated that such an action would erode the character of the neighborhood and result in the loss of historic structures. It was also noted that existing UNH parking is underutilized and building more parking unnecessarily would be wasteful.

Discussion ensued about the new parking lot constructed on Chapel Street for the Merrimack County Superior Court. Residents asked whether the lot could be used by the public during nights and weekends. Byron Champlin indicated he would research this item.

Discussion also ensued about speed of traffic on Court Street and sight distance concerns at the Court / North State Street intersection.

In response to concerns about potential loss of 146 parking spaces on narrow streets in the neighborhood, Matt Walsh, Director of Redevelopment, Downtown Services, and Special Projects, reported that the 2017 Strategic Parking Plan identified nearly 10,000 parking spaces in the Downtown Area. He also noted that average utilization of these spaces is generally light.

Discussion ensued. Many members of the audience stated that most neighborhood parking issues did not arise until after overnight parking was repealed in 2008.

Members of the audience also reiterated that they do not want sidewalks removed or historic properties demolished to create more parking.

Mayor Bouley offered some closing observations and comments. He thanked those in attendance for their time and reiterated that public engagement in the decision making process is what makes Concord a special community. He expressed his opinion that each street is different and that a "one size fits all" solution might not be viable. He also noted safety issues created on narrow streets, and challenges with providing municipal services. He encouraged those in attendance to send any additional comments or questions about narrow streets to City Administration.

Members of the public inquired about next steps. Councilor Champlin, Chair of the Parking Committee, explained that the Parking Committee is moving forward with review of this issue. He explained that the Parking Committee desires to host other neighborhood forums in the other three quadrants in the study area. Dates for those forums have not yet been set. He reiterated the Mayor's comments and thanked those in attendance for coming.

The meeting adjourned at 8:30PM

Respectfully Submitted,

Matthew R. Walsh
Director of Redevelopment, Downtown Services, and Special Projects

UNH LAW SCHOOL PARKING COMMITTEE

NAME	ADDRESS	E-MAIL
Elizabeth Langille	15 Court St. Concord	langille.elizabeth39@gmail.com
Barbara Willis	21 Court St. Concord	grannywillis@comcast.net
Jean HEANTZ	20 Chapel ST	N/A
Paula Kelson	20 Chapel St	PKK1948@yahoo.com
Rita Calkins	18 Chapel St	calkinsrita1@gmail.com
Bruce Calkins	18 Chapel St	"
CHIP CHESNEY		
JEFF HANLEY		
R. Jesse Wells	10 Jackson St	Rebelcathewells@dos.nh.gov
Carol DeAndrea	8 Warren St Concord	
Sheila St. Germain	10 Essex St Concord	snstgermain@aol.com
Dan Kaplan	9 Essex St	DAN1755@gmail.com
Mike Reynolds	5 Cambridge St	
Kathy Connors	"	Kathleen.m.Connors@gmail.com
LEONARD MAKRIS	21 Merrimack St	lemakris@aol.com
Valerie Dragone	88 Centre Street	valdragone@gmail.com
Janet Newell	11 Maple St	SMETNEWELL@comcast.net
Diana Merrill	(12 Essex ST	
TERRY WELCH)	DianaMerrill@msn.com
Bob Quinn	23 Washington St	BobQuinn6@hotmail.com
Bob Washburn	3 Cambridge St	RWASHBURN@AOL.com
MAVIS & PAM LOUGHEY	12 PERRY	
Jeremy Harmon	34	jharmon75@yahoo.com
Noah Hodgetts	24 Essex St.	noahhodgetts1@gmail.com
Nicole Fox	19 Merrimack St	nicolech@yahoo.com
Patrick Fox	19 Merrimack St	patfox4@yahoo.com

UNH LAW School Parking committee

NAME	Address	E-MAIL
Gary Lemay	108 Rumford St	gary.lemay.jr@gmail.com
Heidi Lemay	108 Rumford St	heidi.borchers@gmail.com
Michael Fazi	90 Rumford St.	
Ethan DeWitt	90 Rumford St.	edewitt@cmmonitor.com
Audrey Webster	71 Rumford St.	awebster@franklinva.
Christ Benney	9 Short St	world2c@comcast.net
Michael Rouny	7 GARDEN ST.	MICHAELROUNYACT@gmail.com
Tracey Boisvert	8 Lynden St	trboisvert112@comcast.net
Linda Kenison	City Councilor	
Mark Coen	CITY COUNCILOR	
Dick Lemieux	7 WASHINGTON ST. (CONC)	CONCORDWARD4@GMAIL.COM
Debra Lemieux	7 Washington St.	
Stacey Brown	6 GARDEN ST	STACEYFM@GMAIL.COM
Jordan Meher	80 CENTRE ST	jordanmeher09@gmail



NARROW STREETS & RESIDENT PARKING

**UNH Law / White Park Neighborhood
City Parking Committee
October 22, 2018 @ 7:00PM
UNH School of Law Room #204**





Welcome & Introductions



**University of
New Hampshire**

School of Law

Thank You for Hosting!

• **Who's here tonight?**

- **Property Owners**
- **Residents**
- **Business Owners**
- **Employees**
- **Students**
- **UNH Faculty / Staff**
- **Did we miss anyone?**



Welcome & Introductions

**1. UNH Law Student
& Faculty Parking**

**2. Parking on
Narrow Streets**

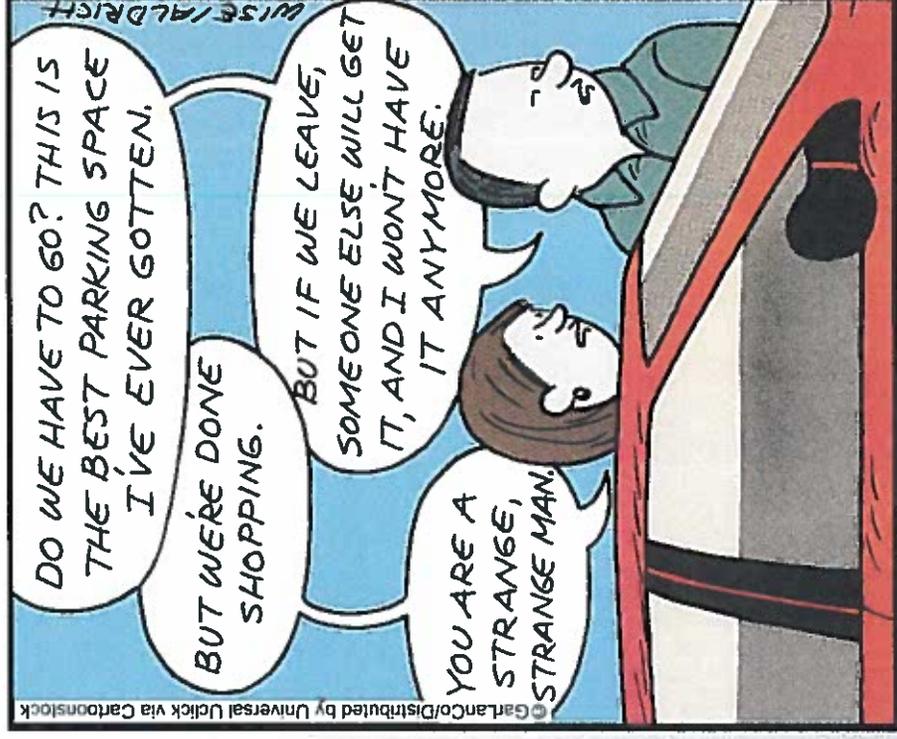
**3. Resident Permit
Parking**



Topics for Tonight

5

- Finite public resource with competing interests
 - Shoppers, residents, employees, businesses (retail, office, restaurant, arts venues), institutions (State / Courts, Churches, Schools)
 - Parking is expensive to build!
 - \$5,000+ per surface lot space (without land)
 - \$35,000 / garage space (without land)
- Economic vitality & turn over
- Pedestrian & vehicular safety
- Revenue
 - User Fee to reduce cost to Taxpayers (a.k.a. General Fund) to maintain parking infrastructure



Why Do We Manage Public Parking? 6



UNH LAW PARKING



UNH School of Law - Overview 8

- Est. 1974
- 2018/2019 Enrollment: 230
“Residential” Students
- Faculty / Staff:
 - 67 Full-Time
 - 30+/- Part-Time
- Class Schedule:
 - Monday – Thurs: 8AM – 9PM
 - Friday: 8AM – 5PM
 - Occasional Weekend “Mini Classes”



School of Law

UNH School of Law - Overview 9

- On-Site Parking: 144
Spaces Total
 - Washington St. Lot: 53
 - Rumford St. Lot: 62
 - Blanchard St.: 16
 - White St. Lot: 13
 - Excludes driveways at White Street Houses
- UNH routinely encourages Students & Staff to use School's Parking Facilities



- 2018/19 Enrollment:
230 “Residential”
Students

- Average Daily Student
Attendance by Time

- 8AM to 10AM: 62
- 10AM to Noon: 147
- 1PM to 3PM: 156
- 3PM to 5PM: 43
- 5PM - 9PM: 33





NARROW STREETS

12

- Comprehensive review began January 2017
- Response to Resident Concerns:
 - Parked Cars Inhibiting Access to & Egress from Driveways
 - Snow Banks & Parking on Narrowing Streets
 - Public Safety
 - Delivery of Public Services
- Fire, Police/Parking, General Services & Engineering Division



Narrow Streets – Why Review?

City's Code of Ordinances

18-1-4 - Parking Prohibited in Certain Places.

- (a) A person shall not park any vehicle upon a street or alley in such a manner or under such conditions as to leave available **less than twelve (12) feet** of the width of the roadway for free movement of vehicular traffic.

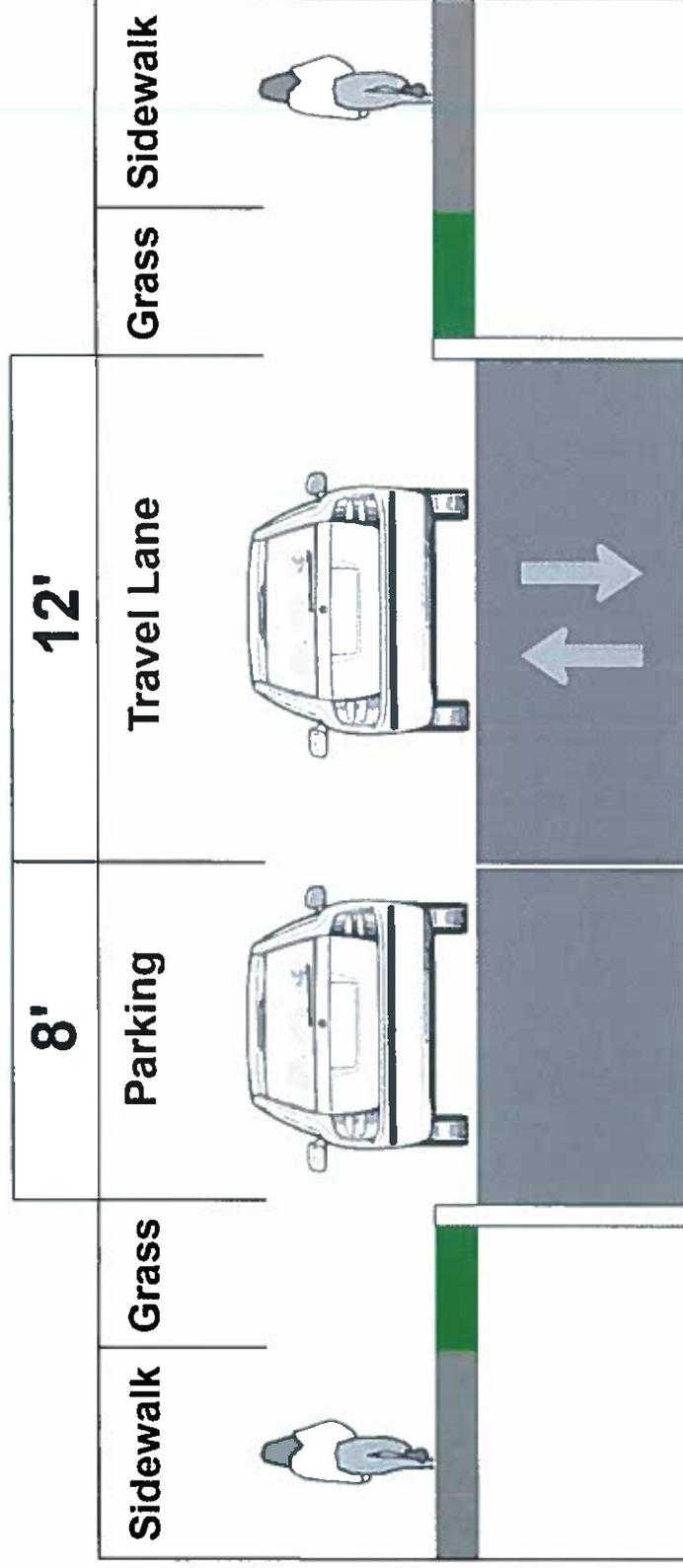
Adopted March 1977

Narrow Streets – Criteria

15

20' Minimum – Low Volume Streets; Room to Pass 2 Vehicles is Not Critical; Parking 1 Side

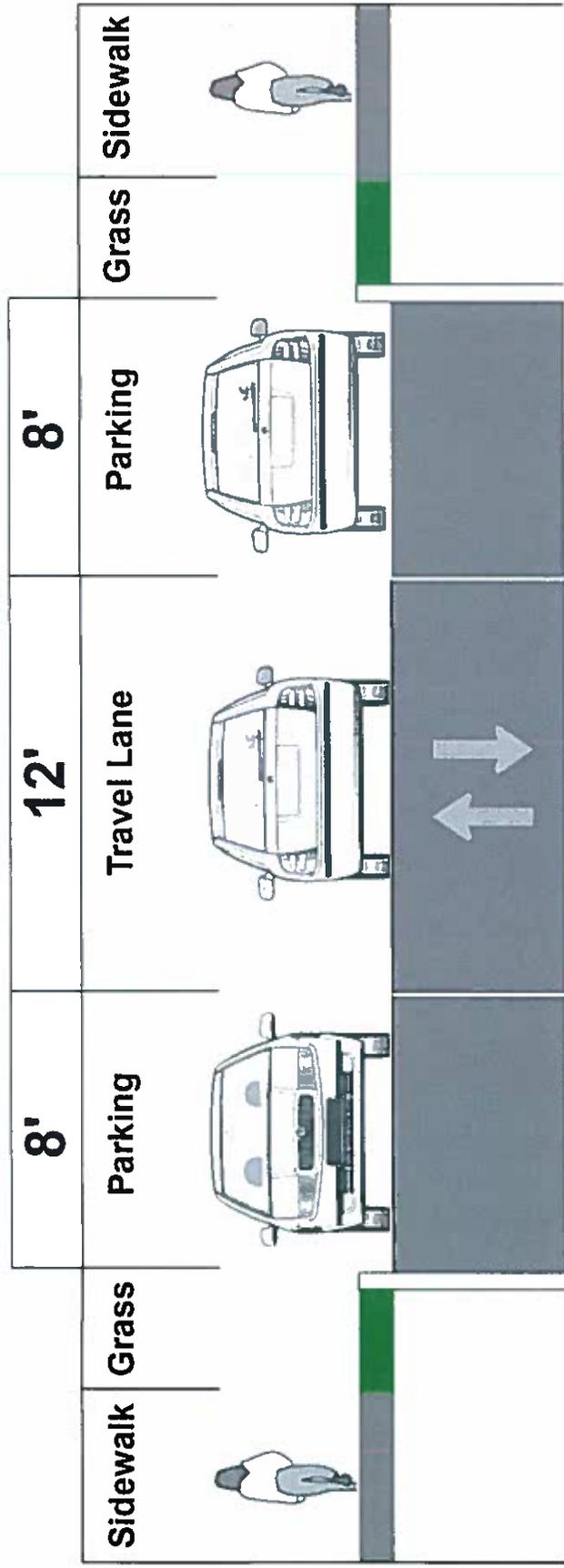
20' Pavement Width



Narrow Streets – Criteria

28' Minimum – Low Volume Streets; Room to Pass 2 Vehicles is Not Critical; Parking Both Sides

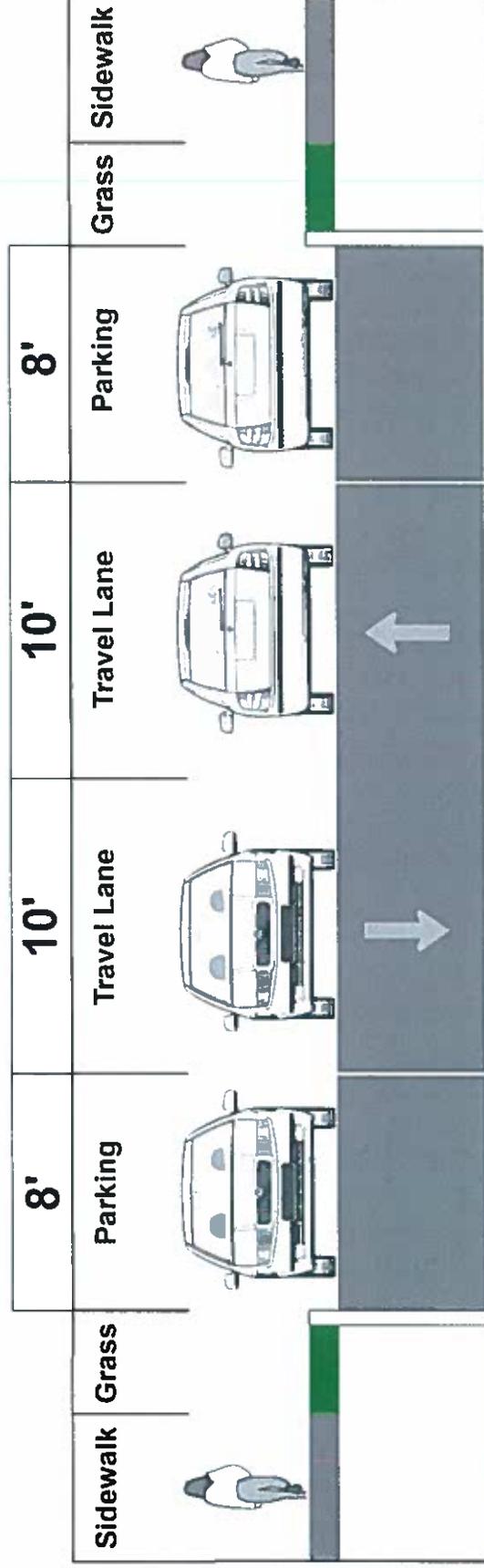
28' Pavement Width



Narrow Streets – Criteria

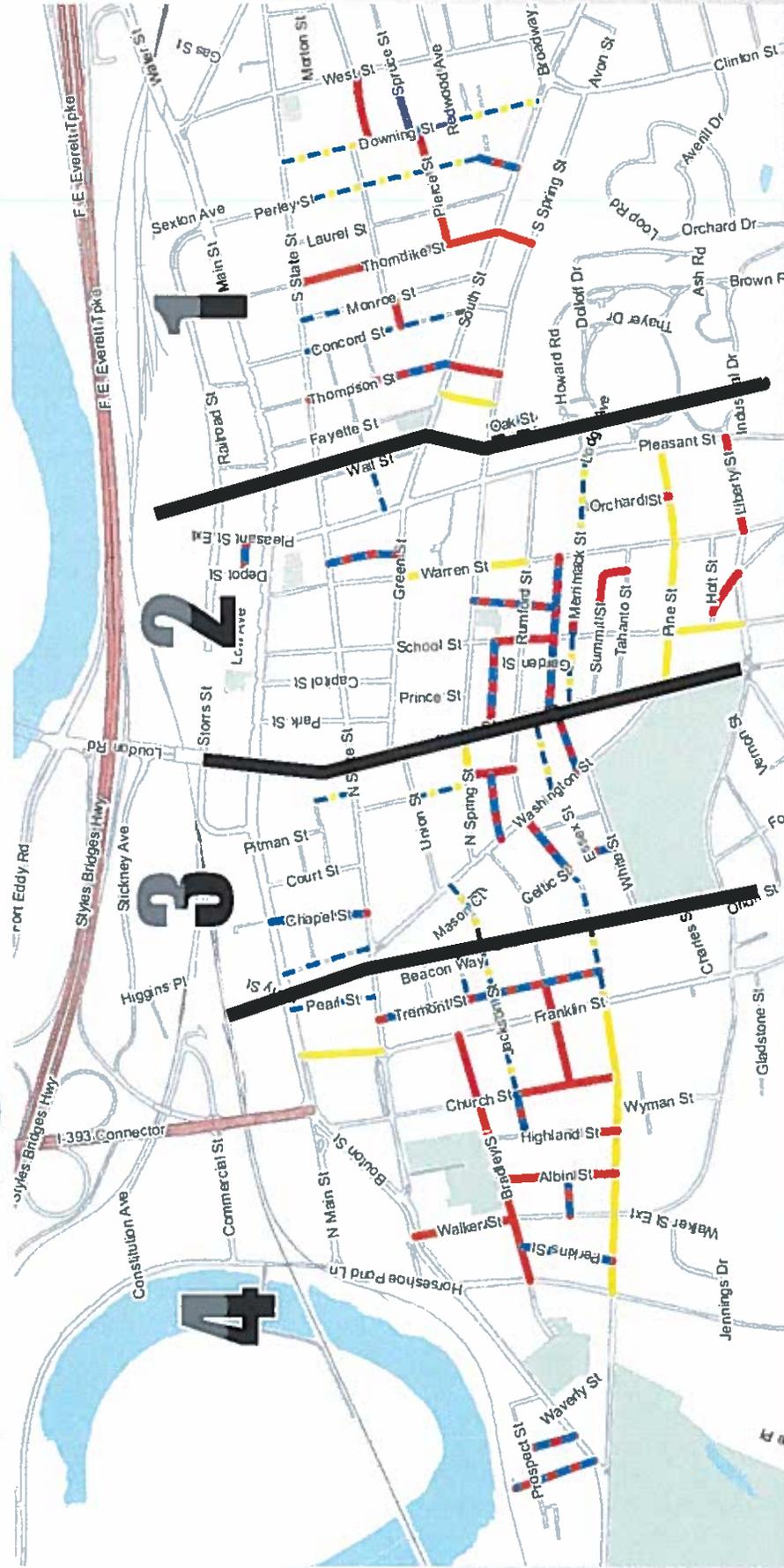
36' Minimum – Low Volume Streets Room to Pass 2 Vehicles is Desired; Parking Both Sides

36' Pavement Width



Narrow Streets – Criteria

84 Street Segments of Concern - Wards 4, 5, & 6



Narrow Streets - Streets of Concern 19

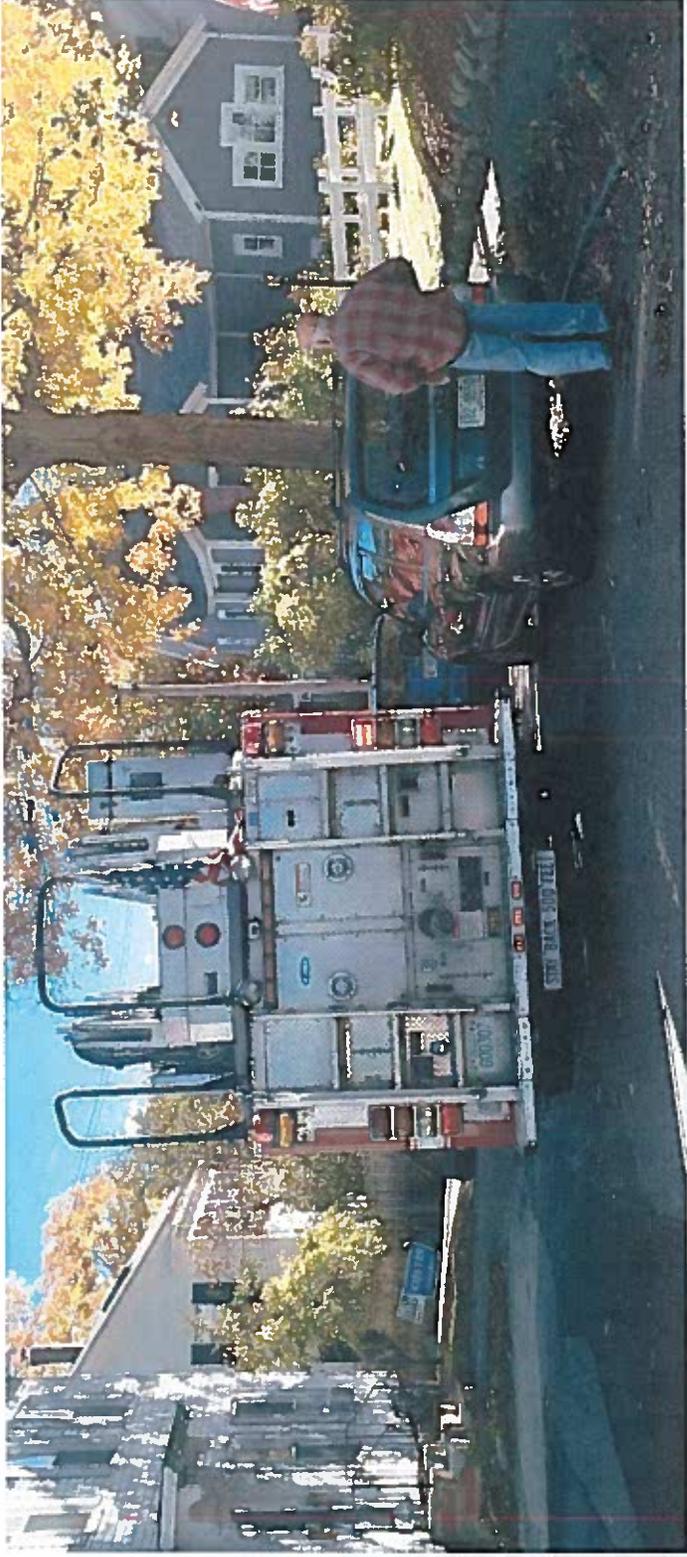
15 Street Segments of Concern



Streets of Concern in UNH Law / White Park Neighborhood



Academy Street (Washington to Cambridge)
17.5' +/- Wide; 2-Way Traffic
11 Parking Spaces (West Side Only)
Potential Recommendation: Eliminate On-Street Parking



Academy Street (Washington to Cambridge)
17.5' +/- Wide; 2-Way Traffic
11 Parking Spaces (West Side Only)
Potential Recommendation: Eliminate On-Street Parking



Academy Street (Washington to Cambridge)
17.5' +/- Wide; 2-Way Traffic
11 Parking Spaces (West Side Only)
Potential Recommendation: Eliminate On-Street Parking



Academy Street (Washington to Cambridge)
17.5' +/- Wide; 2-Way Traffic
11 Parking Spaces (West Side Only)
Potential Recommendation: Eliminate On-Street Parking



Cambridge Street (Rumford to North Spring)

23' +/- Wide; 2-Way Traffic

18 Parking Spaces (Both Sides of Road)

Potential Recommendation: Restrict Parking to One Side



Cambridge Street (Rumford to North Spring)

23' +/- Wide; 2-Way Traffic

18 Parking Spaces (Both Sides of Road)

Potential Recommendation: Restrict Parking to One Side



Chapel Street (North State to North Main)

16' +/- Wide; 2-Way Traffic

5 Parking Spaces (South Side of Road)

**Potential Recommendation: Eliminate On-Street
Parking & Potential 1-Way Conversion**



Chapel Street (North State to North Main)
16' +/- Wide; 2-Way Traffic
5 Parking Spaces (South Side of Road)
Potential Recommendation: Eliminate On-Street
Parking & Potential 1-Way Conversion

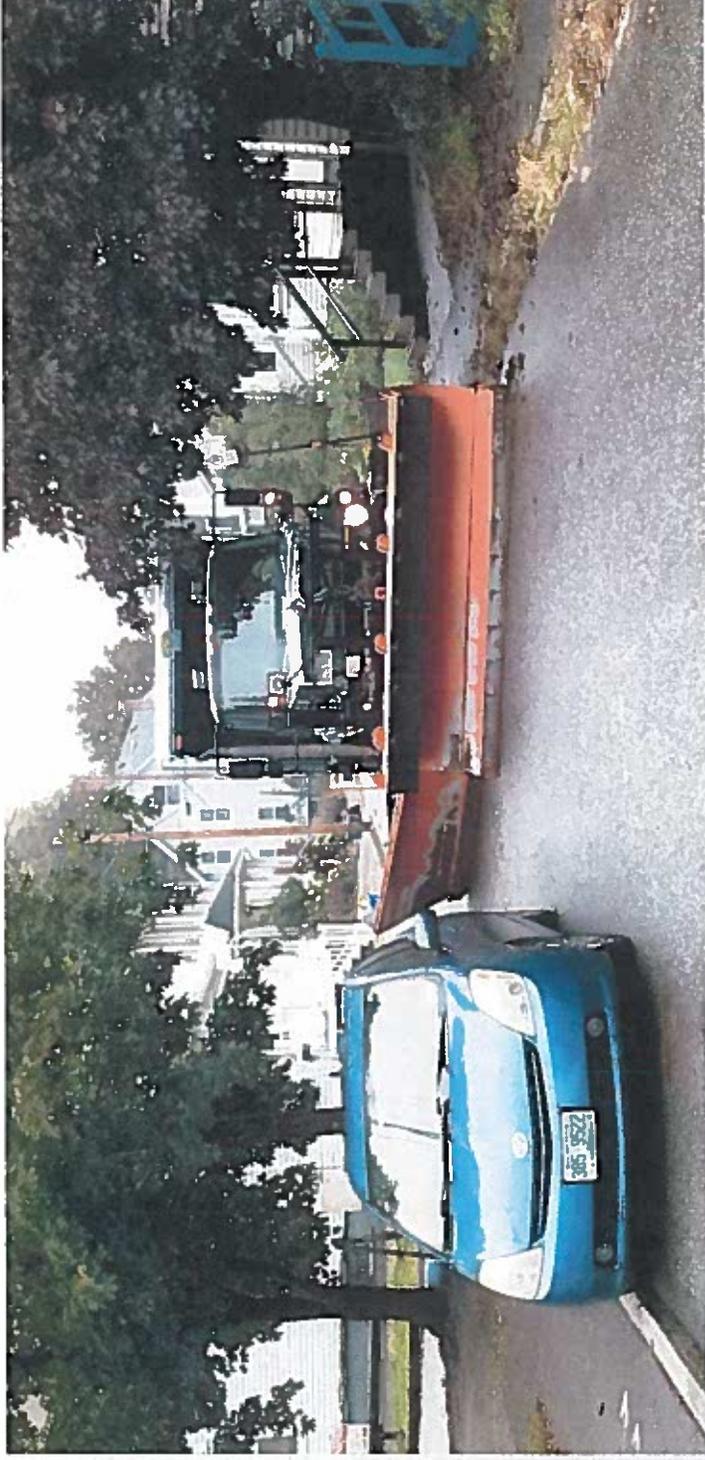


Chapel Street (North State to North Main)

16' +/- Wide; 2-Way Traffic

5 Parking Spaces (South Side of Road)

**Potential Recommendation: Eliminate On-Street
Parking & Potential 1-Way Conversion**



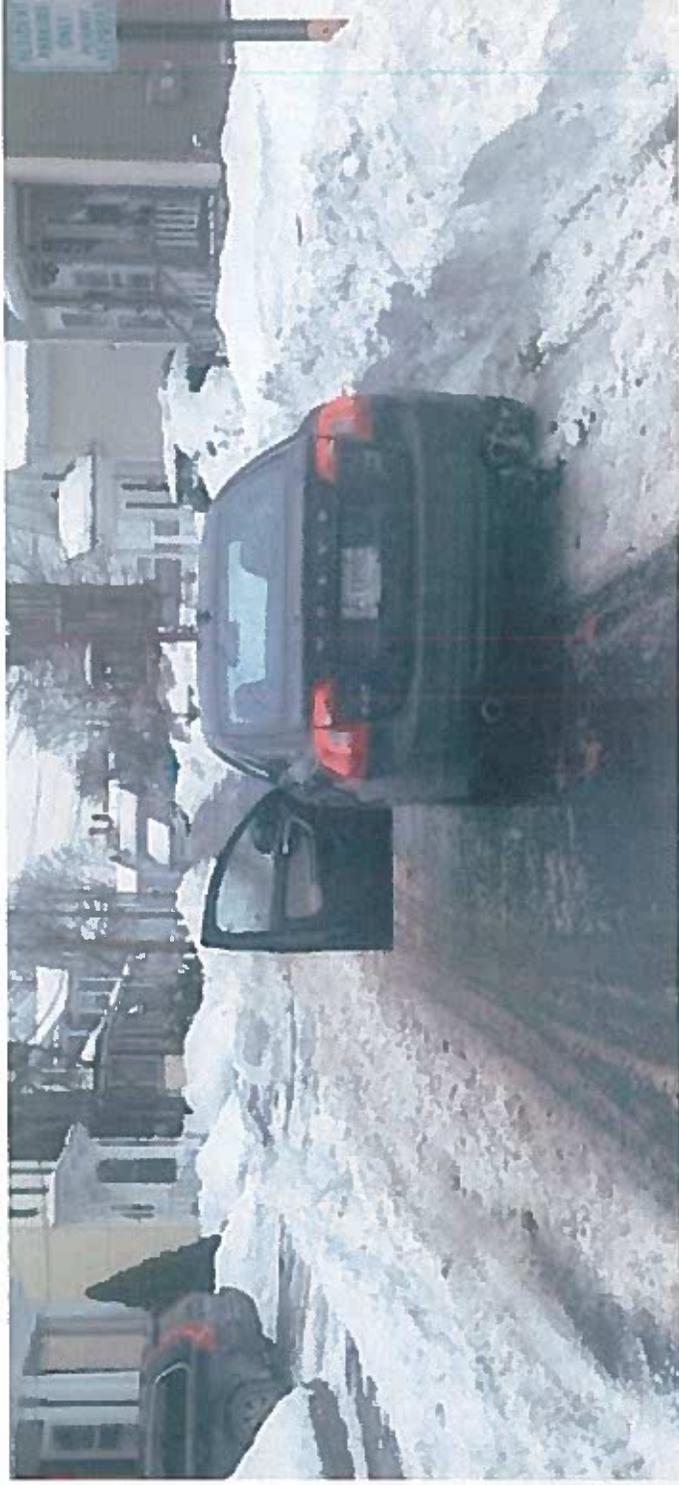
Celtic Street (Rumford to Lyndon)
21' +/- Wide; 2-Way Traffic
10 Parking Spaces (North Side of Road)
Potential Recommendation: Eliminate On-Street
During Winter Months



Essex Street (Washington to Centre)
19' +/- Wide; 1-Way Traffic
17 Parking Spaces (Resident Permit; West Side Only)
Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months



Essex Street (Washington to Centre)
19' +/- Wide; 1-Way Traffic
17 Parking Spaces (Resident Permit; West Side Only)
Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months



Essex Street (Washington to Centre)
19' +/- Wide; 1-Way Traffic
17 Parking Spaces (Resident Permit; West Side Only)
Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months



Essex Street (Blanchard to Rowell)
20' +/- Wide; 1-Way Traffic
8 Parking Space (Resident Permit; East Side Only)
Potential Recommendation: Eliminate On-Street
Parking During Winter Months



Gordon Court (off Jackson)

23' +/- Wide; 2-Way Traffic

8 Parking Spaces (Both Sides of Road)

**Potential Recommendation: Eliminate On-Street
Parking on 1 Side of Street**



Gordon Court (off Jackson)
23' +/- Wide; 2-Way Traffic
8 Parking Spaces (Both Sides of Road)
Potential Recommendation: Eliminate On-Street
Parking on 1 Side of Street



Jackson Street (Washington to Beacon)
19-23' +/- Wide; 2-Way Traffic
15 Parking Spaces (East Side of Road)
Potential Recommendation: Eliminate On-Street Parking During Winter Months

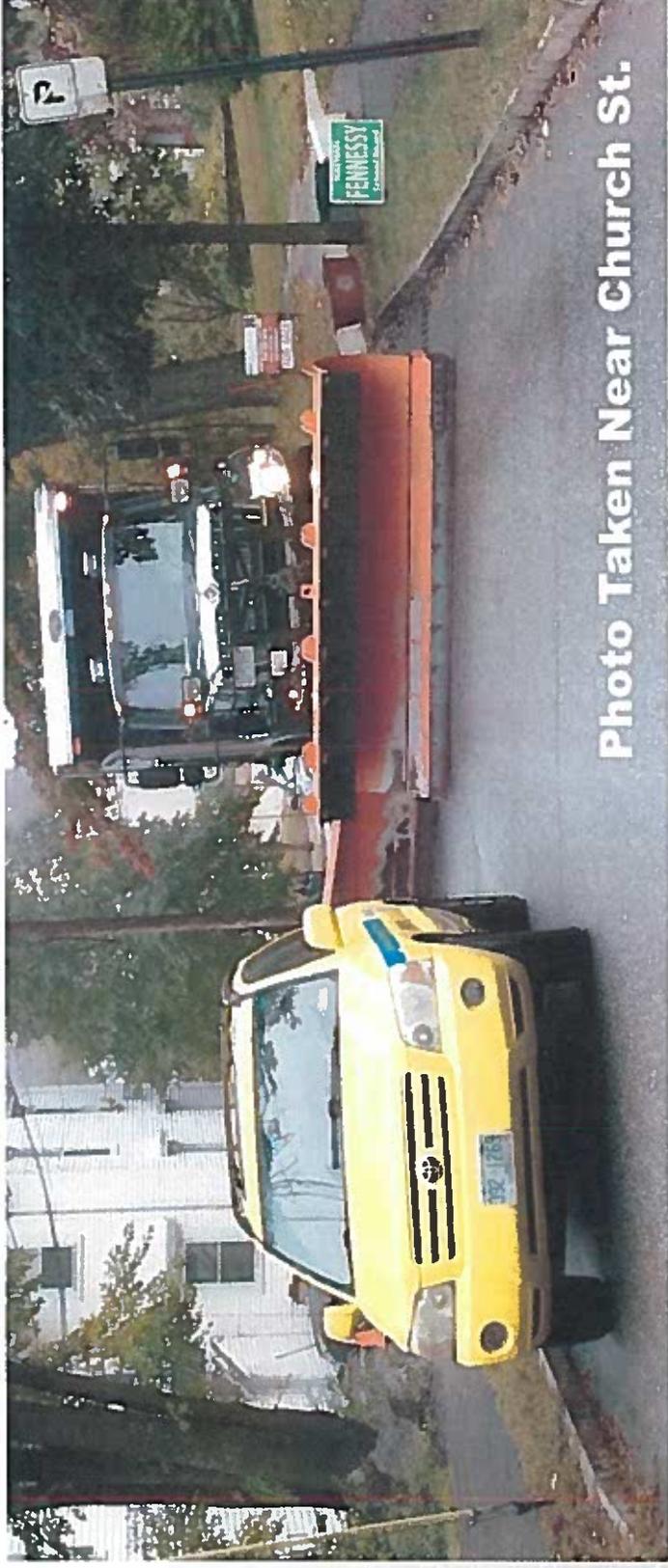


Photo Taken Near Church St.

**Jackson Street (Washington to Beacon)
19-23' +/- Wide; 2-Way Traffic
15 Parking Spaces (East Side of Road)
Potential Recommendation: Eliminate On-Street
Parking During Winter Months**



**Maple Street (North Spring to Union)
19' +/- Wide; 1-Way Traffic
9 Parking Spaces (South Side of Road)
Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months**



Maple Street (North Spring to Union)

19' +/- Wide; 1-Way Traffic

9 Parking Spaces (South Side of Road)

**Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months**



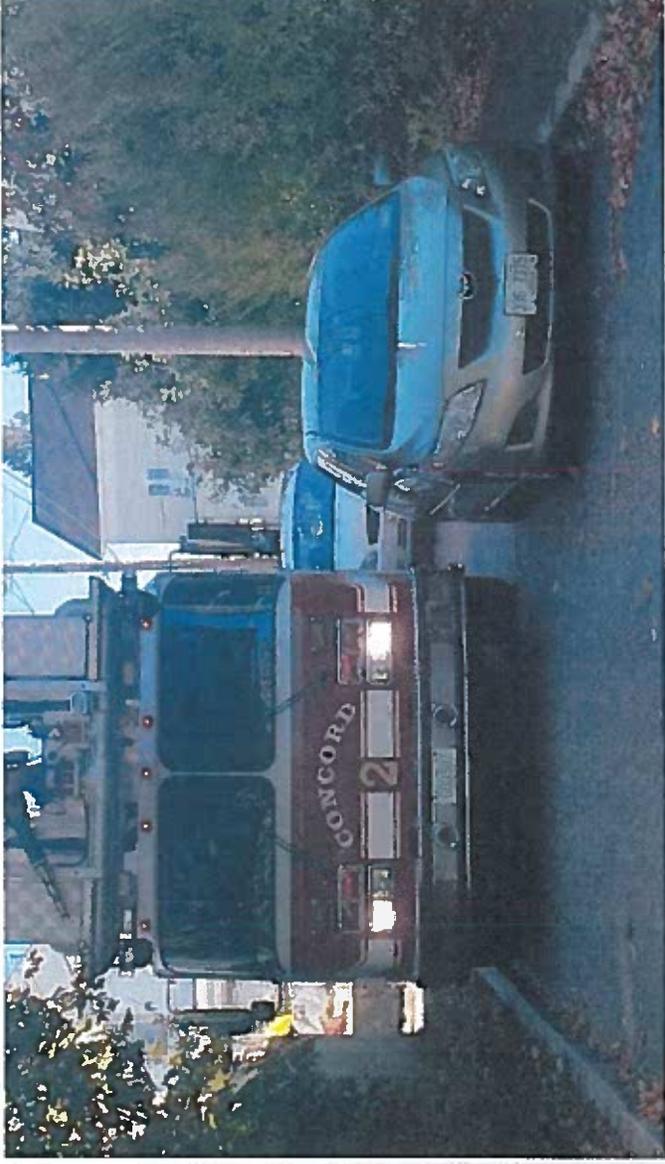
Montgomery Street (North Spring to Curve)
19' +/- Wide; 1-Way Traffic
4 Parking Spaces (South Side of Road)
Potential Recommendation: Eliminate On-Street
Parking OR Eliminate During Winter Months



North Spring (Centre to Maple)
26' +/- Wide; 2-Way Traffic
6 Parking Spaces (East Side of Road)
Potential Recommendation: Eliminate On-Street Parking



North Spring (Centre to Maple)
26' +/- Wide; 2-Way Traffic
6 Parking Spaces (East Side of Road)
Potential Recommendation: Eliminate On-Street Parking



Perry Avenue (Centre to Washington)
16' +/- Wide; 1-Way Traffic
14 Parking Spaces (Resident Parking; West Side)
Potential Recommendation: Eliminate On-Street Parking



Perry Avenue (Centre to Washington)
16' +/- Wide; 1-Way Traffic
14 Parking Spaces (Resident Parking; West Side)
Potential Recommendation: Eliminate On-Street Parking



Perry Avenue (Centre to Washington)
16' +/- Wide; 1-Way Traffic
14 Parking Spaces (Resident Parking; West Side)
Potential Recommendation: Eliminate On-Street Parking



Perry Avenue (Centre to Washington)
16' +/- Wide; 1-Way Traffic
14 Parking Spaces (Resident Parking; West Side)
Potential Recommendation: Eliminate On-Street Parking



Rowell Street (Essex to White)
16' +/- Wide; 1-Way Traffic
5 Parking Spaces (Resident Parking; North Side Only)
Potential Recommendation: Eliminate On-Street Parking



Rowell Street (Essex to White)
16' +/- Wide; 1-Way Traffic
5 Parking Spaces (Resident Parking; North Side Only)
Potential Recommendation: Eliminate On-Street Parking



Rowell Street (Essex to White)

16' +/- Wide; 1-Way Traffic

5 Parking Spaces (Resident Parking; North Side Only)

Potential Recommendation: Eliminate On-Street Parking



Rumford Street (Washington to Celtic)

22-23' +/- Wide; 2-Way Traffic

9 Parking Spaces (East Side of Road)

Potential Recommendation: Eliminate On-Street Parking



**Rumford Street (Washington to Celtic)
22-23' +/- Wide; 2-Way Traffic; Parking East Side Only
Potential Recommendation: Eliminate On-Street
Parking**



Washington Street (North Spring to North Main)
21' +/- Wide; 1-Way Traffic;
7 Parking Spaces (South Side Only)
Potential Recommendation: Eliminate On-Street
Parking During Winter Months



Washington Street (North Spring to North Main)
21' +/- Wide; 1-Way Traffic;
7 Parking Spaces (South Side Only)
Potential Recommendation: Eliminate On-Street
Parking During Winter Months

Benefits

- Improved Access for Emergency Response Vehicles
- Easier Driveway Access
- Improved Delivery of Non-Emergency Public Services
- Improved Winter Maintenance

Concerns

- Loss of 146 Parking Spaces
- Parking May Shift to Other Streets
- Traffic Speeds May Increase
- Traffic Volumes May Increase

Potential Benefits & Concerns Associated with Removal of On-Street Parking



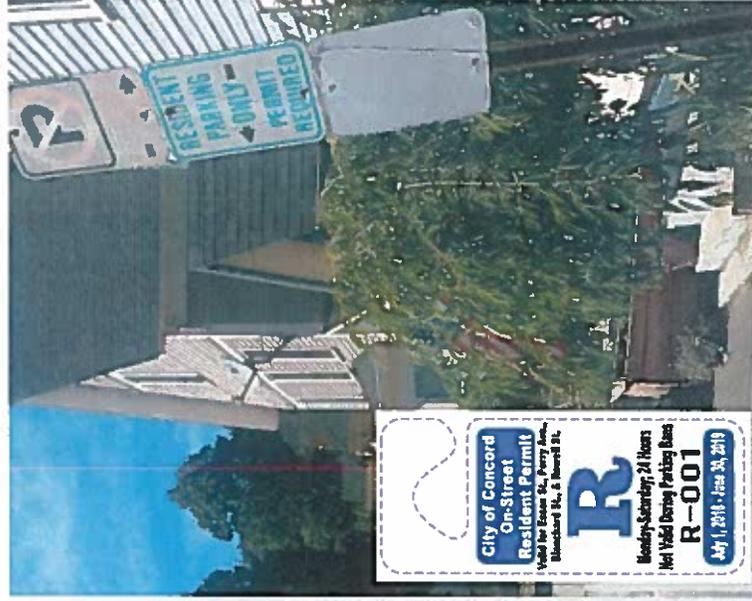
RESIDENT PERMIT PARKING

- Enacted in 1981
- Essex, Perry, Blanchard, & Rowell Only
- 40 Eligible Properties; 61 Dwelling Units
- 40+/- On-street Spaces
- Exclusive Use for Residents Only
- Revised July 1, 2018



Resident Permit Parking – Overview

**Option 1:
No Changes**



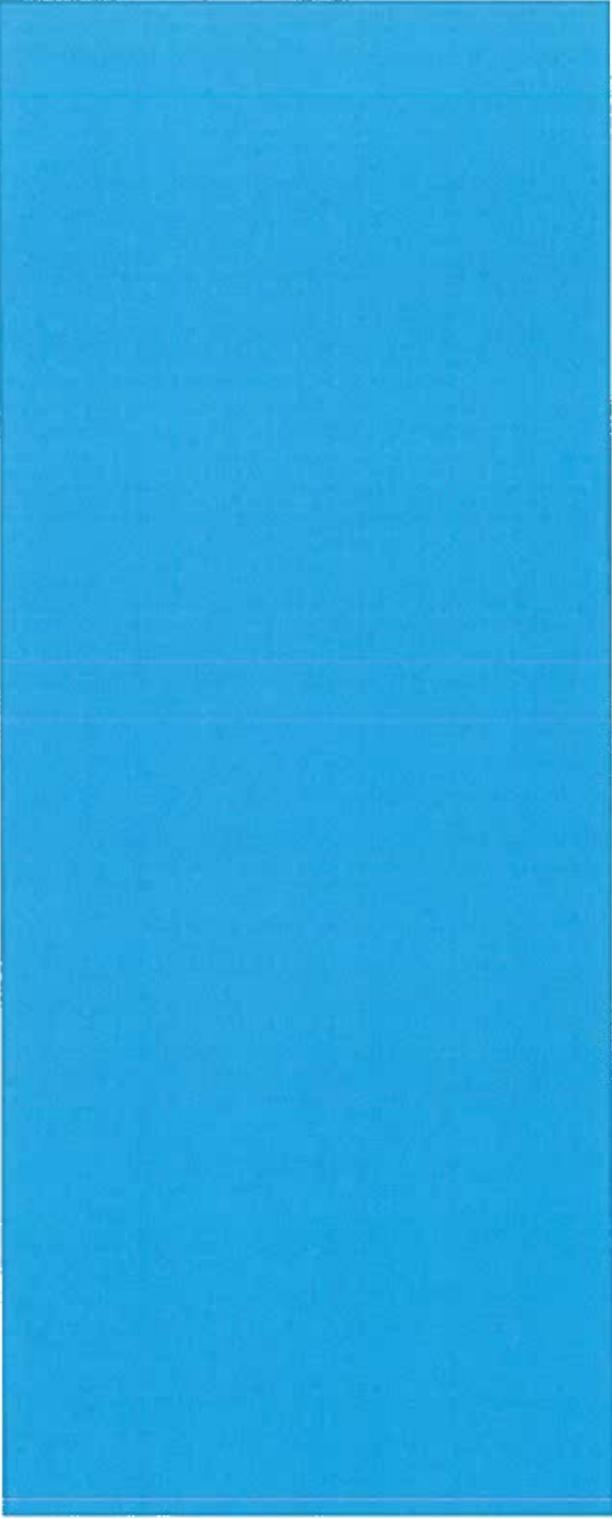
**Option 2:
Repeal & Allow
Public Parking
(or No Parking)**



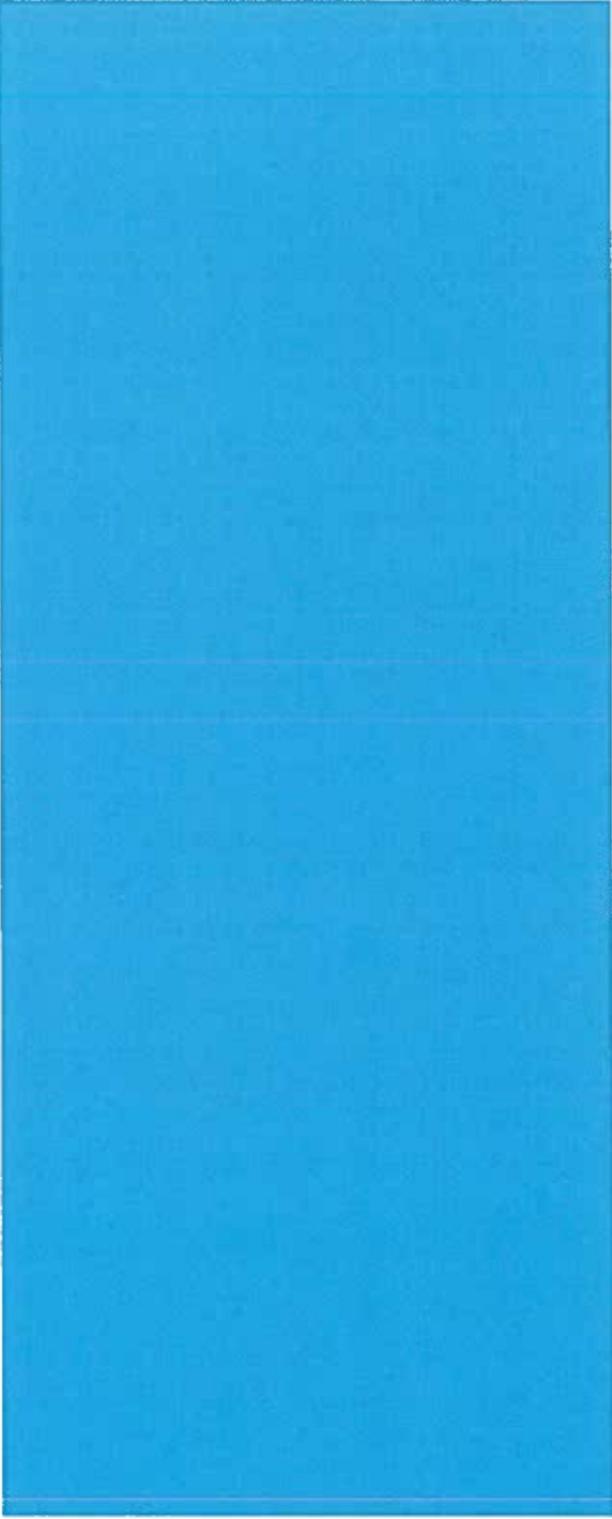
**Option 3:
Hybrid**



Resident Permit Parking – Options 58



Discussion



More Comments or Questions?

Matt Walsh, City of Concord NH

mwalsh@concordnh.gov

603-225-8570

3a

CITY CLERK'S OFFICE
CITY COUNCIL REFERRAL SLIP

TO: Parking Committee

DATE: October 15, 2018

The attached document was received for City Council consideration.

The following action is required:

- Prepare a report together with related documents, if applicable, such as an ordinance, a resolution or an agreement and submit to the City Clerk's Office for inclusion in the City Council's _____ agenda.
- You are the only department or committee this communication was referred to.
- Along with your department, this item was referred to the following departments:

Please feel free to contact the City Clerk's Office if you have any questions.

Bonenfant, Janice

From: Walsh, Matthew
Sent: Monday, September 24, 2018 4:47 PM
To: Bonenfant, Janice
Cc: Aspell, Thomas; Florence, David
Subject: FW: Parking
Attachments: School St Garage Permit Application FY2019.pdf; State Street Garage Permit Application FY2009.pdf

Hi Janice / Tom -

I emailed Debbi (see below) and spoke to her by phone today too. Got some additional clarification. She is asking that the City reserve a section of the Storrs Street garage for the creation of a "24 / 7" resident permit parking for said reserved spaces. She has indicated that demand for parking in the garage for space after 7PM is already very high when there are many events / heavy traffic downtown. She is concerned that this circumstance will worsen as the new Concord Theatre and other development projects move forward. She also reiterated complaints about inappropriate activities occurring in the garage (like drag racing at night). I would suggest that we forward this on to the Parking Committee for review.

Thanks
Matt

-----Original Message-----

From: Walsh, Matthew
Sent: Monday, September 24, 2018 3:03 PM
To: 'jjdroy@comcast.net'
Cc: Bonenfant, Janice; Aspell, Thomas; Florence, David
Subject: FW: Parking

Hi Debbi -

I hope you're doing well. The City Clerk's Office forwarded me your email below regarding permits for the Storrs Street (Capital Commons) Garage.

I appreciate your thoughts about permits for the Storrs Street Garage. As you know, the Garage currently features a mixture of metered and lease parking spaces. Of the 516 total spaces, 391 are leased. All 391 spaces are subject to long-term agreements with other property owners / tenants downtown. The balance are metered and handicap parking spaces.

In accordance with the City's recently adopted Strategic Parking Plan, the City plans to enter into negotiations with the lease holders to transition from lease to a permit system. That process has already begun.

In the meantime, the City does have 8 covered lease spaces available in the Storrs Street Garage. Cost is \$130 / month / space (billed quarterly). Spaces are exclusive use during the hours of 8AM to 7PM Monday - Friday. We would be happy to lease you a space if you're interested. Just let me know.

Alternatively, the City is offering permits in the State Street and School Street Parking Garages. FYI - The State Street Garage (near the YMCA) was permanently transitioned to permits on July 1, 2018 as the facility was not subject to any long-term leases. The School Street Garage (near Margaritas) was transitioned to permits on a temporary basis last December to facilitate ongoing repairs / renovations. The City has been

having discussions with long-term lease holders about making the permit program permanent when the repairs are completed in summer 2020.

I've attached permit applications for both garages if you're interested.

If the City is successful with our negotiations, we would transition the Storrs Street Garage to a permit program, where we currently offer 4 different types of permits in order to better meet the public's needs.

At this time, the City has no specific plans to offer a "resident permit" for parking garages, as we believe the multi-tier offerings like those available in the State Street Garage will meet the needs of most downtown residents.

In closing, thank you again for your thoughts about parking. Let me know if you have any questions or concerns.

Best Regards,
Matt Walsh
Dir. of Redevelopment, Downtown Services, & Special Projects City of Concord
41 Green Street
Concord, NH 03301
Phone: 603-225-8570
Email: mwalsh@concordnh.gov
www.concordnh.gov

-----Original Message-----

From: debbi roy [mailto:jjdroy@comcast.net]
Sent: Monday, September 24, 2018 7:48 AM
To: Bonenfant, Janice
Subject: Parking

Dear City Council,

Many of you know who I am. My name is Debbi Roy, I am a lifelong resident of Concord. I currently live at The Endicott Hotel. I've addressed this concern to Matt Walsh numerous times. I'm really very concerned about parking going forward. Imagine working 10-12 hours, coming home around 9:00 pm and not having a parking spot. I park in the Storrs Street garage. When there's a large event at the Capital Center, Market Days, Midnight Merriment, etc. to name a few. The spaces are far and few between. Now add the Hotel (I know they have 50 designated spots), the new Concord Theater and the numerous residential additions, it's not going to get better. I'm definitely not opposed to any of these additions.

I have been to other cities (Manchester, Portsmouth), have parked in parking garages, asked to pay \$3.00 and have no problem paying that (they have designated spots for Residents Only) and I park.

I look at these events and see potential for making money, charge people to park at these events. How many spots are there x \$3.00? AND I'm willing to pay \$100-\$125 a month for a Resident Only spot. I am sure there are other residents willing to do the same.

I know this isn't something that's a priority but, please consider making it one before it gets worse (and it will) It is very discouraging, coming HOME to no parking. Yes, it's a challenge of living downtown, however I think there's a solution.

Thank you for your consideration,

Debbi Roy
603.494.7742



Parking Fund Budget Performance Report

Fiscal Year to Date 10/31/18
Only Show Rollup Account and Rollup to Account

5a

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 2200 - Parking Fund										
REVENUE										
Department 16 - Finance										
70011	Transfer In-General Fund	40,706.00	.00	40,706.00	3,392.17	.00	13,568.68	27,137.32	33	.00
74200	Transfer In-Sears Block TIF	223,910.00	.00	223,910.00	18,659.17	.00	74,636.68	149,273.32	33	68,376.68
Department 16 - Finance Totals		\$264,616.00	\$0.00	\$264,616.00	\$22,051.34	\$0.00	\$88,205.36	\$176,410.64	33%	\$68,376.68
Department 31 - Police										
34050	Metered Parking	1,089,994.00	.00	1,089,994.00	100,791.06	.00	461,877.59	628,116.41	42	259,628.51
35020	Investment Income	200.00	.00	200.00	.00	.00	.00	200.00	0	44.43
35031	Parking Rental	627,441.00	.00	627,441.00	1,706.25	.00	272,930.76	354,510.24	43	266,560.00
35042	Finance Charges	500.00	.00	500.00	2,631.76	.00	2,908.40	(2,408.40)	582	3,909.36
35043	Parking Penalties	478,651.00	.00	478,651.00	35,083.56	.00	132,268.56	346,382.44	28	96,914.00
35082	Contribution In Aid	10,500.00	.00	10,500.00	.00	.00	.00	10,500.00	0	.00
35099	Miscellaneous	.00	.00	.00	.00	.00	145,000.00	(145,000.00)	+++	.00
Department 31 - Police Totals		\$2,207,286.00	\$0.00	\$2,207,286.00	\$140,212.63	\$0.00	\$1,014,985.31	\$1,192,300.69	46%	\$627,056.30
REVENUE TOTALS		\$2,471,902.00	\$0.00	\$2,471,902.00	\$162,263.97	\$0.00	\$1,103,190.67	\$1,368,711.33	45%	\$695,432.98
EXPENSE										
Department 16 - Finance										
83400	Transfer Out - Capital Prof Fund	30,000.00	.00	30,000.00	.00	.00	30,000.00	.00	100	.00
Department 16 - Finance Totals		\$30,000.00	\$0.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	\$0.00	100%	\$0.00
Department 31 - Police										
41100	Permanent Full Time	303,792.00	.00	303,792.00	19,588.64	.00	79,772.70	224,019.30	26	106,787.20
41150	Permanent Part Time	49,902.00	.00	49,902.00	.00	.00	.00	49,902.00	0	.00
41151	Part Time	27,934.00	.00	27,934.00	1,019.32	.00	3,912.40	24,021.60	14	.00
41200	Temporary	9,925.00	.00	9,925.00	.00	.00	.00	9,925.00	0	627.44
41300	Overtime	3,230.00	.00	3,230.00	2,349.31	.00	9,186.51	(5,956.51)	284	1,035.53
42100	Retirement	34,939.00	.00	34,939.00	2,496.50	.00	10,123.37	24,815.63	29	12,270.19
42110	FICA	30,199.00	.00	30,199.00	1,693.08	.00	6,857.18	23,341.82	23	8,052.05
42300	Beneflex	108,418.00	.00	108,418.00	7,146.44	.00	29,451.83	78,966.17	27	32,794.08
42600	Worker's Compensation Insurance	5,561.00	.00	5,561.00	.00	.00	5,503.91	57.09	99	4,734.31
42900	Unemployment Insurance	499.00	.00	499.00	2.95	.00	11.35	487.65	2	2.89
43000	Professional Development & Expen	3,750.00	.00	3,750.00	.00	.00	.00	3,750.00	0	7.98
43300	Prof & Tech Serv	205,817.00	.00	205,817.00	20,504.39	77,653.80	56,605.63	71,557.57	65	67,242.43
43800	Communications Services	26,120.00	.00	26,120.00	731.88	70.00	1,350.30	24,699.70	5	1,178.40
43810	Postal and Delivery Services	11,855.00	.00	11,855.00	188.13	.00	2,018.05	9,836.95	17	3,320.12
44000	Office IT and Printed Supplies	22,090.00	.00	22,090.00	2,449.28	3,567.93	2,881.08	15,640.99	29	4,468.36
44500	Minor Tools and Equipment	9,750.00	.00	9,750.00	381.00	4,448.16	409.65	4,892.19	50	.00
44600	Uniforms and Personal Equipment	9,772.00	.00	9,772.00	.00	.00	86.50	9,685.50	1	158.40
44900	Gasoline Diesel and Lubricants	4,055.00	.00	4,055.00	196.07	.00	643.46	3,411.54	16	507.23
47200	Liability Insurance	3,360.00	.00	3,360.00	.00	.00	3,360.00	.00	100	3,510.00
47300	Auto Liab and Comp Insurance	550.00	.00	550.00	.00	.00	550.00	.00	100	1,170.00

Parking Fund Budget Performance Report

Fiscal Year to Date 10/31/18
Only Show Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 2200 - Parking Fund										
EXPENSE										
Department 31 - Police										
48570	Taxes-Real Estate	136,530.00	.00	136,530.00	33,262.47	.00	33,262.47	103,267.53	24	32,164.98
59991	Principal on Bonds and Notes	731,580.00	.00	731,580.00	.00	.00	417,775.00	313,805.00	57	406,775.00
59992	Interest on Bonds and Notes	224,035.00	.00	224,035.00	.00	.00	114,973.40	109,061.60	51	99,124.62
80011	Transfer Out-General Fund	97,610.00	.00	97,610.00	8,134.17	.00	32,536.68	65,073.32	33	32,516.68
89100	Transfer Out-Trust	10,500.00	.00	10,500.00	.00	.00	10,500.00	.00	100	10,500.00
Department 31 - Police Totals		\$2,071,733.00	\$0.00	\$2,071,733.00	\$100,143.63	\$85,739.89	\$821,771.47	\$1,164,261.64	44%	\$828,947.89
Department 40 - General Services										
41100	Permanent Full Time	50,766.00	.00	50,766.00	4,192.74	.00	15,590.53	35,175.47	31	19,150.17
41150	Permanent Part Time	.00	.00	.00	.00	.00	.00	.00	+++	1,384.89
41200	Temporary	.00	.00	.00	.00	.00	.00	.00	+++	2,460.00
41300	Overtime	.00	.00	.00	384.00	.00	384.00	(384.00)	+++	4,119.97
42100	Retirement	5,776.00	.00	5,776.00	520.83	.00	1,852.73	3,923.27	32	2,681.16
42110	FICA	3,884.00	.00	3,884.00	344.24	.00	1,201.24	2,682.76	31	2,012.74
42300	Beneflex	28,444.00	.00	28,444.00	603.28	.00	2,358.68	26,085.32	8	5,677.59
42600	Worker's Compensation Insurance	1,147.00	.00	1,147.00	.00	.00	1,135.23	11.77	99	1,220.70
42900	Unemployment Insurance	52.00	.00	52.00	.00	.00	1.40	50.60	3	9.90
43200	Building Services and Repairs	180,527.00	.00	180,527.00	2,174.50	73,352.99	6,914.13	100,259.88	44	3,868.32
43490	Other Repairs or Installations	54,481.00	.00	54,481.00	617.00	1,401.00	954.00	52,126.00	4	579.90
44400	Building Maint & Repair Supplies	15,800.00	.00	15,800.00	748.01	595.57	1,335.34	13,869.09	12	2,601.30
46100	Electricity	57,770.00	.00	57,770.00	.00	.00	11,526.05	46,243.95	20	12,332.85
47100	Property Insurance	18,870.00	.00	18,870.00	.00	.00	18,890.00	(20.00)	100	21,570.00
80011	Transfer Out-General Fund	8,460.00	.00	8,460.00	705.00	.00	2,820.00	5,640.00	33	3,160.00
Department 40 - General Services Totals		\$425,977.00	\$0.00	\$425,977.00	\$10,289.60	\$75,349.56	\$64,963.33	\$285,664.11	33%	\$82,829.49
EXPENSE TOTALS		\$2,527,750.00	\$0.00	\$2,527,750.00	\$110,433.23	\$161,089.45	\$916,734.80	\$1,449,925.75	43%	\$911,777.38
Fund 2200 - Parking Fund Totals										
REVENUE TOTALS		2,471,902.00	.00	2,471,902.00	162,263.97	.00	1,103,190.67	1,368,711.33	45%	695,432.98
EXPENSE TOTALS		2,527,750.00	.00	2,527,750.00	110,433.23	161,089.45	916,734.80	1,449,925.75	43%	911,777.38
Fund 2200 - Parking Fund Totals		(\$55,848.00)	\$0.00	(\$55,848.00)	\$51,830.74	(\$161,089.45)	\$186,455.87	(\$81,214.42)		(\$216,344.40)
Grand Totals										
REVENUE TOTALS		2,471,902.00	.00	2,471,902.00	162,263.97	.00	1,103,190.67	1,368,711.33	45%	695,432.98
EXPENSE TOTALS		2,527,750.00	.00	2,527,750.00	110,433.23	161,089.45	916,734.80	1,449,925.75	43%	911,777.38
Grand Totals		(\$55,848.00)	\$0.00	(\$55,848.00)	\$51,830.74	(\$161,089.45)	\$186,455.87	(\$81,214.42)		(\$216,344.40)

**Winter Parking Ban Summary
Parking Committee Meeting on November 26, 2018**

1. Winter of 2017-2018 (Data November 1, 2017 – March 14, 2018)
 - a. 7 City-wide Bans
 - b. 4 Downtown Bans
 - c. 322 Winter Parking Ban Citations Issued
 - d. 147 Vehicles Towed

2. November 16, 2018 City-wide Winter Parking Ban:
 - a. 70 Citations issued, 39 Vehicles Towed
 - b. 1 PEO, 1 Police Office (Detail), Other Police Officers as Emergency Call Volume Allowed
 - c. Towed Vehicle Locations:
 - i. Christian Ave 9
 - ii. Storrs/Theatre 2
 - iii. Perley 5
 - iv. N. Spring 5
 - v. Blake 4
 - vi. Pierce 2
 - vii. S. State 2
 - viii. South 3
 - ix. West 3
 - x. Downing 1
 - xi. Ormond 1
 - xii. Oak 1
 - xiii. Marshall 1

3. Rates:

	2017-2018	2018-2019 (Dec. 1, 2018)	Notes
Citation	\$100	\$100	
Tow	\$120	\$125	
Gate Fee	\$60	\$60	Only Charged if Picked Up Outside of Normal Business Hours (8AM-5PM, M-F)
Daily Storage	\$50 / Day	\$55 / Day	First 24 Hours Free

4. Tickets:
 - a. \$100 / Violation. Accrues to **General Fund** not Parking Fund.
 - b. Costs to enforce charged to Parking Fund (PEOs, Police Details, Etc.)
 - c. 2017-2018: \$100 X 332 Winter Ban Tickets Written = \$32,000 (does not reflect actual collected)

5. Towing:
 - a. 4 Tow Companies on Call
 - b. Paid by Vehicle Owner directly to Tow Company. City does not administer or receive any portion of tow fees.
 - c. 2017-2018: \$120 X 147 Vehicles Towed = \$17,640 (Excludes Gate & Storage Fees)

6. Declaration & Notice:

- a. Declared by GSD Director
- b. Notification:
 - i. "Notify Me" (Email)
 - ii. Emergency Alert on City website (scrolls at top)
 - iii. City's Main Facebook Page
 - iv. Parking Division's Facebook Page
 - v. General Services Facebook Page
 - vi. City Twitter Account
 - vii. TV / Radio

7. Parking Options:

- a. City Garages (1,222 spaces). Free after 7PM. Vacate lease / permit spaces by 8AM; metered spaces by 9AM (or pay)
- b. For Discussion: Consider closing uncovered parking in garages & municipal lots to facilitate snow removal.

8. Downtown Ban Map:

