



CITY OF CONCORD

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MINUTES

Public Transportation Subcommittee of the Transportation Policy Advisory Committee

August 7, 2018, 5:30 PM
2nd Floor Conference Room
City Hall, 41 Green Street, Concord, NH

Members Present:

Sheila Zakre, Chair
Karen Davies
Steve Henninger (CNHRPC)

Staff and Guests:

Rob Mack (Traffic Engineer)

Members Absent:

Brent Todd
Dick Lemieux

1. Call to Order

The Chair called the meeting to order. Steve Henninger attended as CNHRPC representative since Dean Williams had a conflict with another meeting.

2. Approval of Minutes

The minutes of the June 19, 2018 meeting were approved as submitted (Motion-Zakre, Second-Davies, unanimous).

3. Referrals - None

4. Public Comment – None

5. Updates/Old Business

a. CAT Web Site Update

Not discussed.

b. CAT Vehicle Replacement Program

Rob Mack reported that the two new buses have been delivered to CAT and are in the final stages of being fitted out. CAT anticipates that they will be put into service in the next few weeks.

c. CAT Quick Report

Attendees reviewed the CAT Quick Report for July 2018. It was noted therein that CAT would be undergoing some organizational changes and improvements over the next few months.

d. NHDOT's CAT Bus Service Study

Attendees reviewed RLS's draft Technical Memorandum 1, Boarding/Alighting Study, dated June 19, 2018. Staff led the review by also noting staff and NHDOT comments to date. Significant discussion focused on RLS assumptions in use of census data in the demographic summary. At issue was the seemingly high 'transit propensity' noted in Exhibit 10 for the block area in the southwest quadrant of the city (among other areas). It was noted that although this area is generally a low-density residential area, there are several uses that would include a high density of reportedly 'zero vehicle' households that would, in fact, have limited need for public transit service as they have access to private transportation or don't travel at all, including: student-residents at St. Paul School; patient-residents at NH State Hospital; and residents at several assisted-care/nursing-home facilities (Granite Ledges, The Birches, Presidential Oaks, Pleasant View). Another item discussed related to populated density and other demographic-related exhibits that are limited to the City of Concord boundary; the high residential density in southern Boscawen just north of Penacook Village could be additive to potential transit demand for the Penacook Route.

A number of minor editorial suggestions and comments were also made by attendees and included on a markup copy of the report. Staff will submit TPAC-PT's review comments and suggestions to CNHRPC and the study team. It is anticipated that RLS will complete the Technical Memorandum 2 report in the next few weeks which will include recommendations for bus routes, alignments and schedules.

6. Other Discussions

Karen Davies noted that she has not recently seen the 'comment boxes' on the fixed-route buses.

7. New Business – None

8. Upcoming Meetings

The next meeting is scheduled for September 18, 2018.

9. Adjourn

The meeting was adjourned by unanimous consent at about 7:15 PM.