



CITY OF CONCORD

New Hampshire's Main Street™

MINUTES

Public Transportation Subcommittee of the Transportation Policy Advisory Committee

March 20, 2018, 5:30 PM
2nd Floor Conference Room
City Hall, 41 Green Street, Concord, NH

Members Present:

Sheila Zakre, Chair
Dean Williams (CNHRPC)
Karen Davies

Staff and Guests:

Rob Mack (Traffic Engineer)
J. St. Hillaire

Members Absent:

Dick Lemieux
Brent Todd
Cathy Wyrenbeck

1. Call to Order

The Chair called the meeting to order.

2. Approval of Minutes

The minutes of the February 20, 2018 meeting were approved as submitted (Motion-Zakre, Second-Williams, unanimous).

3. Referrals - None

4. Public Comment – None.

5. Updates/Old Business

a. CAT Web Site Update

No report.

b. Bus Stop Snow Maintenance

Attendees discussed observations of sidewalk conditions at the State House and Eagle Square bus stops on Main Street following the 17-inch snow storm of March 13-14, 2018. Karen Davies

shared a photograph of the State House stop taken on Wednesday, March 14, 2018 around noon and the sidewalk was clear at the bus shelter and a wide pass-through was cleared between the bus shelter and the street. Rob Mack also noted that at the same time, he observed that the Eagle square stop was also clear of snow and a pass-through of about 30 feet was cleared along the curb north of the clock tower.

c. CAT Vehicle Replacement Program

Rob Mack noted that the first two of the new large buses were expected to be in service in April. CAT has also received delivery of two new smaller paratransit buses.

d. CAT Quick Report

A CAT Quick Report for February 2018 was not available. CAT ridership graphs for February 2018 were reviewed. It was noted that ridership along the Penacook Route has been dropping thus far in 2018. An attendee mentioned that it could be due to issues on the bus and it would be beneficial if riders filled out a comment card if they experience concerns.

e. NHDOT's CAT Bus Service Study

Dean Williams reported that RLS met with him, Rob Mack and Fred Butler (NHDOT) last Friday to field view the downtown bus-service area as well as ride the Penacook route. Discussion included: potential bus-transfer locations on Storrs Street; having fewer bus stop locations in order to speed up route times; maintenance of dirty bus windows; and bus schedule signs which are currently mounted facing the street rather than the sidewalk. RLS also interviewed CAT drivers the following day. This is all part of RLS data collection efforts. RLS recommendations for the CAT system are not yet available and are anticipated later this summer.

Attendees concurred that it would be appropriate for the bus schedule signs to be repositioned to face the sidewalk. Staff will check to see if the planned Loudon Road bus schedule sign replacements can also be so positioned, if not yet installed.

6. Other Discussions

Attendees briefly discussed the continued observation of the USPS delivery truck parking at the Eagle Square bus stop, generally in the period just after 1:00 PM.

7. New Business - None

8. Upcoming Meetings

The next meeting is scheduled for April 17, 2018 at 5:30 PM.

9. Adjourn

The meeting was adjourned by unanimous consent at about 6:40 PM.