



CITY OF CONCORD

New Hampshire's Main Street™

MINUTES

Public Transportation Subcommittee of the Transportation Policy Advisory Committee

February 20, 2018, 5:30 PM
2nd Floor Conference Room
City Hall, 41 Green Street, Concord, NH

Members Present:

Sheila Zakre, Chair
Dean Williams (CNHRPC)
Karen Davies

Staff and Guests:

Rob Mack (Traffic Engineer)
Jim Sudak (CAT)
J. St. Hillaire

Members Absent:

Dick Lemieux
Brent Todd
Cathy Wyrenbeck

1. Call to Order

The Chair called the meeting to order.

2. Approval of Minutes

The minutes of the January 16, 2018 meeting were approved as submitted (Motion-Zakre, Second-Williams, unanimous).

3. Referrals - None

4. Public Comment – None.

5. Updates/Old Business

a. CAT Web Site Update

Jim Sudak reported that the updated CAT website is live. Jim is now familiar with the web page editor and will doing a few minor edits shortly.

b. Bus Stop Snow Maintenance

Attendees discussed observations of sidewalk conditions at downtown bus stop locations pursuant to the recent City decision to priority-clear the top-ten bus stop areas, including a pass-through in snow banks for bus riders to access stopping buses. Jim Sudak noted that bus drivers observed that 9 of 10 stops were cleared of snow a day after the last snow storm; only the Memorial Field stop still had snow after one day. Karen Davies shared a photograph of a large mound of snow at the State House stop a day after a storm. Attendees would continue to monitor GSD progress on the snow maintenance at the 10 high-priority bus stops.

c. CAT Vehicle Replacement Program

Jim Sudak noted that delivery of the first two buses is expected in March. They will need some final retrofitting, with equipment such as Wi-Fi, and should be ready for transit service by April.

d. CAT Quick Report

Jim Sudak summarized items presented in the January 2018 CAT Quick Report. Shepherd Brothers delivered two of the complementary para-transit vehicles scheduled for FY2018. Jim and other CAT staff members continue to handle the duties of the Mobility Manager until the position is filled. CAT staff will be interviewed by RLS on March 16-17 as part of their data-gathering program for the CAT Bus Service Study. Eight Loudon Road bus schedule holders were inadvertently removed during the street construction project and are being replaced.

e. NHDOT's CAT Bus Service Study

Dean Williams reported that RLS plans to meet with CAT and study team members on March 16-17, 2018. A final study report is anticipated this summer.

6. Other Discussions

Attendees discussed potential ways to attract new folks to TPAC-PT meetings. Inviting bus driver(s) to attend was one option, although Jim noted it would have to be voluntary as CAT could not afford to pay drivers for their time to attend. The Chair noted the I-93 Bow-Concord study and potential impacts to the bus terminal on Storrs Street were discussed. The issue of the USPS delivery truck parking in the Eagle Square bus stop for extended periods and blocking wheelchair access to stopping buses was also discussed. Rob Mack noted that a parking enforcement officer had spoken to the USPS driver about the issue, although Jim Sudak noted that the behavior continues. The Chair offered to research potential avenues to communicate this concern to the USPS.

7. New Business - None

8. Upcoming Meetings

The next meeting is scheduled for March 20, 2018 at 5:30 PM.

9. Adjourn

The meeting was adjourned by unanimous consent at about 7:00 PM.



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