

**Transportation Policy Advisory Committee
Public Transportation Sub-Committee**

Members Present:

Tom Irwin, Chair
Dick Lemieux
Councilor Brent Todd
Dean Williams, CNHRPC
Cathy Wyrenbeck
Laura Aibel (Staff Representative)

Members Absent:

Councilor Byron Champlin
Ed Roberge (Staff Representative)

Others Attending:

Jim Sudak
Larisa Djuvelek-Ruggiero

I. Call to Order

II. Approval of Minutes

Minutes from the April 21, 2015 meetings were approved.

III. Referrals

There were no referrals.

IV. Public Comments

There were no public comments.

V. Updates/Old Business

- i. Ridership Report-** The ridership report was distributed. Year to date ridership is down from last year. This may be due to the lower gas prices.
- ii. CAT Quick Report** Mr. Sudak provided the subcommittee with a history of Saturday Service in the past. With the existing financial climate, it is unlikely NHDOT would consider an increase in funding for a service whose ridership was declining each year. Mr. Sudak informed the subcommittee there is a problem with the bus kneeling policy. The riders are stepping off the bus before the kneeling procedure is complete.
- iii. Vehicle Replacement Program-** The DoT money for the vehicle replacement should be approved by the Governor and Council at their May or June meetings. The city match will be considered during the budget hearings in June, with the final vote anticipated in late June. Mr. Irwin asked if the City or State need additional letters of support. The subcommittee felt that presentation at the City budgetary hearings would be adequate.

VI. Other Discussions

- i. CAT Program Goals** –Mr. Williams presented a Draft Mission/Vision/Goals for the TPAC Public Transportation Subcommittee. Discussion followed regarding definition of performance measures and how much direction the Subcommittee should be giving the Public Transportation provider. Chairman Irwin said he's attended regional transportation meetings where MPOs are

working on similar Mission/Vision/Goal statements. Chairman Irwin will coordinate with these organizations and report back to the subcommittee.

- ii. **Legislative Parking Garage** – The legislative parking garage does not have an elevator.

VII. New Business –

- i. Vehicle temperature- Ms. Wyrenbeck requested CAT pay close attention to the temperatures within the vehicles now that the warmer weather is arriving. Mr. Sudak said he would review the climate control systems with each driver to reinforce the urgency of maintaining a comfortable atmosphere.
- ii. Councilor Todd suggested CAT connect with Concord TV for additional publicity. There are two shows, “Non-profit Connection” and “City Stories” that may do spots on CAT.
- iii. Ms. Djvelek-Ruggiero requested subcommittee members take trips as mystery riders to better understand the system. Mystery riders provide value feedback to CAT.

VIII. Adjournment

The meeting adjourned at 8:05 PM. Due to scheduling conflicts, there will not be a June TPAC-PT meeting.