

**Transportation Policy Advisory Committee
Public Transportation Sub-Committee**

Members Present:

Councilor Jennifer Kretovic, Chair
Brent Todd
Dick Lemieux
Ruairi O'Mahony
Laura Aibel (Staff Representative)
Steve Henninger (Staff Representative)

Members Absent:

Ed Roberge (Staff Representative)

Others Attending:

Jim Sudak

I. Call to Order/Introductions

Ms. Kretovic called the meeting to order and reviewed the agenda.

II. Approval of Minutes

Minutes from the September 17, 2013 meetings were approved.

III. Public Comments

There was no public comment.

IV. Referrals

There were no council referrals this month.

V. Updates/Old Business

- i. Ridership Report** – Mr. Sudak distributed the ridership reports. Approximately 40 people rode the bus to the Holiday dinner at the Grappone Center.
- ii. CAT Quick Report** – Mr. Sudak distributed the Quick Report. Rides provided by the Volunteer Rider program continue to rise. The Travel Trainer completed the Video Editing class offered by Concord TV in order to learn how to edit the Travel Training video.
- iii. CAT Monthly Productivity Report**

VI. New Business

- i. CAT Outreach** – The Mobility Manager and Travel Trainer continue to reach out to ESL students, Riverbend clients, Concord High School students and others to encourage people to use CAT as a means of transportation.

VII. Other Discussions

- i. Reserved for CIP/Private Development Projects-** Mr. Lemieux introduced and described the Loudon Road safety improvement project to the subcommittee in an effort to garner feedback for a report from TPAC to City Council. The subcommittee was encouraged by the reduction of traffic conflicts as well as the upgraded bus pull outs. The subcommittee requested Mr. Lemieux forward their support to TPAC for inclusion in the report to City Council.
- ii. CAPBMCI/CAT Staff Updates** – The new Mobility Manager, Larisa Djuvelek-Ruggiero will start January 13, 2014. Mr. Sudak continues to search for drivers. CAT has found it difficult to retain drivers because of the salary constraints imposed by DOT.
- iii. Adopt a Bench Program** –No update.

VIII. Adjournment

The meeting adjourned at 7:15 PM.