

August 20, 2013
Meeting Minutes

**Transportation Policy Advisory Committee
Public Transportation Sub-Committee**

Members Present:

Councilor Jennifer Kretovic, Chair
Brent Todd
Dick Lemieux
Ruairi O'Mahony
Laura Aibel (Staff Representative)
Steve Henninger (Staff Representative)

Members Absent:

Ken Hazeltine
Ed Roberge (Staff Representative)

Others Attending:

Jim Sudak

I. Call to Order/Introductions

Ms. Kretovic called the meeting to order and reviewed the agenda.

II. Approval of Minutes

Minutes from the July 16, 2013 meetings were approved.

III. Public Comments

There was no public comment.

IV. Referrals

There were no council referrals this month.

V. Updates/Old Business

- i. **Ridership Report** – Mr. Sudak distributed the ridership reports. It was noted ridership was up in July.
- ii. **CAT Quick Report** – Mr. Sudak distributed the Quick Report. Mr. Sudak noted Terri Paige, the Mobility Manager, has left CAT and will be working to coordinate the Volunteer Driver Program/Purchase of Service Contract throughout the region.
- iii. **TPAC Accomplishments- PT**
The Subcommittee reviewed and revised the draft accomplishments which were then forwarded to TPAC for final revisions.

VI. New Business

- i. **Year End Report** – Subcommittee members suggested reviewing the annual report electronically.

VII. Other Discussions

- i. **Reserved for CIP/Private Development Projects**- Mr. Henninger updated the subcommittee on various CIP and Private Development projects.
- ii. **CAPBMCI/CAT Staff Updates** – Mr. Sudak mentioned he's looking for a new Mobility Manager and one driver.

VIII. Adjournment

The meeting adjourned at 7:25PM.