



# CITY OF CONCORD

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## MINUTES

### Public Transportation Subcommittee of the Transportation Policy Advisory Committee

August 22, 2017, 3:30 PM  
2<sup>nd</sup> floor Conference Room  
City Hall, 41 Green Street, Concord, NH

**Members Present:**

Sheila Zakre, Chair  
Dick Lemieux  
Dean Williams (CNHRPC)

**Staff and Guests:**

John Stoll (Senior Planner)  
Jim Sudak (CAT)

**Members Absent:**

Brent Todd  
Cathy Wyrenbeck

**1. Call to Order**

The Chair called the meeting to order.

**2. Approval of Minutes**

Dean Williams requested that "\$30,000" be struck from the third sentence under *Potential Use of Taxi Voucher Program* so the sentence would read "The funding available each year cannot be used for administrative costs.

The minutes of the July 25, 2017 meeting were approved as amended (motion-Lemieux; second-Williams; unanimous).

**3. Referrals - None**

**4. Public Comment - None**

**5. Updates/Old Business**

**a. Bus Stop Snow Maintenance**

The Chair requested that the Transit subcommittee be moved above Bike-Pedestrian in order to report on Bus Stop Snow Maintenance during the full TPAC meeting.

**b. CAT Vehicle Replacement Program**

Jim Sudak stated that he has received invoices for the local match from New Hampshire DOT, and that he has passed those on to the City Engineer for a decision.

**c. CAT Quick Report**

Attendees reviewed the CAT Quick Report for April 2017 and related CAT ridership statistics. Jim Sudak expressed concern over downtown street closures for events, and this info being relayed to CAT in a timely manner from the City.

**d. NHDOT's CAT Bus Service Study**

Attendees discussed strategies for maximizing public input for the ridership survey.

**e. CNHRPC's Franklin-Concord Transit Feasibility Study**

Referencing a July 26, 2017 email from Dick Lemieux to Dean Williams, Dean Williams explained that the conclusion reached in the draft Franklin-Concord Feasibility Study was that the bus route is not practical at this time. Dick Lemieux felt that the study was recommending a course of action, and if the transit route was not feasible now then there should be no action. Dick Lemieux suggested a study of the feasibility of expanding current "park and ride" lots to include potential bus service to those lots.

**6. Other Discussions**

**a. Potential Use of Taxi Voucher Program**

At the request of the Chair at the last meeting, discussion continued on the potential use of Taxi Voucher Program funds for Concord-area travel. Dean Williams had no additional information to report, but suggested that it would be best to apply for the program in the next cycle of grant funding.

**7. New Business - None**

**8. Upcoming Meetings**

The next meeting was scheduled for September 19, 2017 at 6:00 PM.

**9. Adjourn**

The meeting was adjourned by unanimous consent at about 5:00 PM.