



City Council Rules Committee  
**Draft Meeting Minutes**  
**January 31, 2017**  
City Council Chambers  
4:30 p.m.

1. Councilor St. Hilaire called the meeting to order at 4:30 p.m.

Committee members present: Councilors St. Hilaire, Matson and Herschlag.

Staff members present: City Clerk Janice Bonenfant and City Solicitor Jim Kennedy.  
Mayor Bouley was also present

2. Councilor Herschlag moved approval of the August 5, 2015 Meeting Minutes. The motion was duly seconded and passed with no dissenting votes. Councilor Matson abstained.
3. Committee Chair, Councilor St. Hilaire indicated the meeting would be focused on reviewing proposed amendments to the Rules of the City Council that were most recently presented to City Council as part of the June 8, 2015 Council agenda. Councilor St. Hilaire noted that the item was tabled, with no action taken, at that June 8<sup>th</sup> Council meeting.
4. Review of Proposed Amendments to Council Rules.

Councilor St. Hilaire turned the meeting over to City Solicitor Jim Kennedy. Solicitor Kennedy distributed copies (*copy on file in committee folder*) of the most recent set of proposed changes he had incorporated into the potentially revised Rules of the City Council.

Rules Committee members reviewed and discussed the proposed edits. Solicitor Kennedy indicated he would make changes to the proposed documents in follow up to the meeting, bringing a revised outline to the next Rules Committee meeting.

5. Councilor St. Hilaire indicated he would have the City Clerk touch base with committee members to set up the next meeting date.
6. The meeting was adjourned at 5:35 p.m.

A true copy: I attest:

Janice Bonenfant

City Clerk