

**HERITAGE COMMISSION**  
**Meeting Minutes**  
**March 2, 2017**

The Heritage Commission held its regular monthly meeting at City Hall, 41 Green Street, Concord, New Hampshire, on Thursday, March 2, 2017 at 4:30 p.m.

***1. Call to Order and Seating of Alternates***

Chairman Donovan called the meeting to order at 4:38 p.m.

Present at the meeting were Chair Phil Donovan, Vice-Chair Frederick Richards, members Bryant Tolles, Jr., Rich Woodfin, and Richard Jaques. City Planner Heather Shank and Planning Division Administrative Specialist Lisa Fellows-Weaver were also in attendance.

***2. Approval of Minutes of February 2, 2017***

Mr. Jaques moved to approve the February 2, 2017 minutes, as written. Mr. Tolles seconded the motion, and the motion was unanimously approved.

***3. New Business***

**a. Update for CLG Grant Kick off Meeting**

An overview of the joint meeting relative to the Gas Holder Building grant was provided by Ms. Shank. Members from NH Division of Historical Resources (NHDHR) and John Daly from Public Archeology Laboratory of Rhode Island (PAL) were present. Ms. Shank stated that a schedule was presented noting the various submission deadlines of the application materials to DHR, and that members from DHR provided an overview of the process. Ms. Shank stated that a meeting will need to be held with the Historical Resources Committee in October after the application has been reviewed and signed off by DHR.

Mr. Richards noted that the Gas Holder building likely wouldn't be added to the National Register until 2018 even if the application is accepted, due to the overall process. However, he noted that since the structure was found eligible by the state a few years ago, it was already afforded the same level of protection that it would have being listed, simply as a result of being eligible.

**b. Inventory of Historic Granite Markers/Walking Tour Guide**

A discussion was held regarding the many granite markers throughout the City. Mr. Donovan stated that he and Mr. Tolles feel that the markers should be showcased somehow. It was suggested that there be a walking tour of the City of Concord highlighting historic places and features such as the markers. Mr. Donovan noted that the Chamber of Commerce was trying to revise the former downtown tour. He suggested that maybe the walking tour could incorporate the granite markers along with noting houses and other structures of historic significance that have participated with the sign program. Discussion ensued. Mr. Donovan stated that he believes that there is an inventory for the granite markers at the City. Mr. Richards suggested that a subcommittee could document the locations with photography.

Staff will follow up for next month's meeting.

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**4. Regular Business**

**a. Demolition Review – Committee Report**

Mr. Richards stated that there were no permits or activities of the Demolition Review Committee (DRC) over the past month.

**5. Informational Items**

**6. Any other business to come before the Commission**

A discussion was held regarding the archiving of the photos of demolished buildings over the past 8-10 years. Mr. Woodfin stated that he has put the pictures onto a Flickr site where the Commission can view them. The Commission discussed available options of how to get the public involved through a Heritage Commission Facebook page or direct access to Flickr. Members felt that the public having access to the site may assist the Commission with labeling the pictures or even being able to add to the pictures. The Commission also discussed creating a subcommittee to further discuss addressing the pictures as a group effort.

Staff will follow up with regards to social media rules and guidelines.

There being no further business to come before the commission, on a motion made by Mr. Jaques and seconded by Mr. Richards, Chairman Donovan adjourned the meeting at 5:26 p.m.

Respectfully Submitted,  
Lisa Fellows-Weaver,  
Administrative Specialist