

HERITAGE COMMISSION

Draft Minutes

December 1, 2011

The Heritage Commission held its regular monthly meeting in the City Council Chambers, at 37 Green Street, Concord, New Hampshire, on Thursday, December 1, 2011, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

Chairperson Donovan called the meeting to order at 4:38 p.m.

Present at the meeting were Chairperson Donovan, Members Elizabeth Durfee Hengen, James McConaha, Stephen Shurtleff, Vice Chair Richards, Carol Brooks, and Dr. Bryant Tolles. City Planner Gloria McPherson and Administrative Specialist Donna Muir were also present.

Chairperson Donovan elevated the alternate members to full member status for the meeting.

2. Minutes of the November 3, 2011 meeting:

The Commission considered the minutes of the November 3, 2011, Heritage Commission meeting. A motion was made by Mr. Shurtleff to accept the minutes as presented and seconded by Mr. McConaha. Motion carried.

3. New Business:

- a. *CLG Grant for 19th Century Manufacturing Facilities – South Main Street Project – Selection of Grant Consultant.*

Chairperson Donovan stated that he would write a press release announcing the grant and the selected consultant, Lisa Mausolf.

He also stated that the NH Division of Historical Resources (NHDHR) has requested a meeting to discuss the scope of work for the grant with members of the Heritage Commission, Planning Staff, the consultant, and NHDHR staff members. Ms. Muir will coordinate.

- b. *Consideration of the NHDHR Project Review for an Environmental Review of Clean Water State Revolving Fund Project for City of Concord Hall Street WWTF Odor Control Project (CS-330157-07).*

Chairperson Donovan stated that this item was for information purposes only, and that no further action by the Heritage Commission was necessary.

4. Old Business:

- a. *Demolition Review Committee.*

Vice Chair Richards stated that a demolition application had been received regarding a barn in Penacook Street. He stated that Carol Foss, a member of the City's Planning Board, has saved the barn from demolition by having the barn moved to her property next door.

The Commission discussed the demolition delay ordinance and the related conversations that have been ongoing regarding the preservation of historic buildings. The Chair stated that the City Council is in the process of forming a study committee to look at these issues.

b. Heritage Commission Sign Program.

Ms. Brooks stated that there is another workshop scheduled for January 18th. She stated that the workshop would not be open to the public as there were 22 individuals on a waiting list from the previous workshop, and they would be invited.

c. Disposition of stone watering troughs on North State Street.

Mr. Shurtleff stated that the City Engineer, Ed Roberge, had done a great job of repairing and replacing the stone watering troughs on North State Street, and that this item could be removed from the Commission's agenda.

d. Isaac Hill Monument.

Mr. McConaha stated that he had undertaken a web search and found some photographs and a story regarding Governor Isaac Hill and his monument. The Commission discussed the merits of locating the monument on North Main Street, as opposed to South Main Street, and decided that the City's recommendation to have the marker in the alcove at the entrance to Eagle Square would be appropriate. It was suggested that an interpretive sign be created to further describe Isaac Hill's accomplishments.

The Commission moved and unanimously voted that the Isaac Hill monument and an interpretive marker be installed in the alcove at the entrance to Eagle Square, and that the Chairperson Donovan would talk with the City about the placement.

e. Stickney Hill Historic District.

Mr. Shurtleff informed the Commission that he would be submitting a request to City Council to designate the Stickney Hill area as the City's second historic district.

The Commission agreed that this was a great idea and it fits into creating neighborhood historic districts that the Commission has been talking about and the study committee that the City Council is putting together.

There being no further business to come before the Commission, a motion was made by Mr. Shurtleff and seconded by Ms. Brooks to adjourn the meeting. The motion carried and the meeting adjourned at 5:55 p.m.

A TRUE RECORD ATTEST:

Donna Muir
Administrative Specialist