

# HERITAGE COMMISSION

## Meeting Minutes

September 6, 2012

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, September 6, 2012, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:32 p.m.

Present at the meeting were Chair Phil Donovan, Members Robert V. Johnson II, Dr. Bryant Tolles, Richard Jaques, Councilor Shurtleff, and Vice Chair Richards. Administrative Specialist Donna Muir was also present.

2. Introduction of New Member

The Chair introduced Richard Jaques, the new member of the Heritage Commission. He welcomed Mr. Jaques to the Commission and asked him to tell the Commission members a little bit about himself.

Mr. Jaques stated that he is a Penacook resident and very interested in history. He is currently the president of the Penacook Historic Society and on the board of the Penacook Community Center.

3. Minutes of the August 2, 2012 meeting:

The Commission considered the minutes of the August 2, 2012, Heritage Commission meeting.

A motion was made by Mr. Johnson to accept the minutes as written, and seconded by Councilor Shurtleff. Motion carried unanimously.

4. Public Hearing

- a. Application for Certificate of Approval in the Historic District, 11 Horseshoe Pond Lane

The Chair outlined the application process for the Historic District and opened the public hearing.

Mr. Eric Steinhauser, property owner of 11 Horseshoe Pond Lane, was present. He stated that he submitted the application to remove a leaning maple tree with a crack in the center. He said that since the time he submitted the application, the crack increased in length and width and he took the tree down. He provided the Commission with before and after photos. Mr. Steinhauser stated that he needed to take the tree down because of the impending storms and he was worried that the tree was going to fall. He explained that the tree would have fallen on the roof above his daughter's bedroom and the garage. Mr. Steinhauser reported that he had a tree expert look at the tree prior to making his decision to take the tree down and the tree expert agreed that the tree was a hazard. Mr. Steinhauser stated that he was willing to replace the tree and would work with the City Forester to decide on the type of tree to use.

The Chair asked whether any of the neighbors made comments regarding the removal of the tree. Mr. Steinhauser said that there were no comments made.

Mr. Johnson stated that because the tree has already been removed, he believes that the Commission should not vote and provide a Certificate of Approval, but instead annotate the application that the tree was removed due to exigent circumstances prior to the Commission acting on the application. The Commission agreed with Mr. Johnson to annotate the application.

5. New Business:

*a. The South Main Street 19<sup>th</sup> Century Manufacturing Facilities CLG Grant Project*

The Chair confirmed the date of the public education forum for the CLG grant project as Tuesday, September 11, 2012, at 7:00 p.m., in the City Council Chambers. He stated that Lisa Mausolf, the grant consultant, would be presenting using a power point presentation. He also announced that he would not be able to attend the public forum and that Mr. Richards would be facilitating the program.

Ms. Muir stated that she heard from the owners of one of the properties who are interested in attending – David and George Segal, from the Holt property.

The Chair stated that the posters were distributed around town by the Commission members and announced that he had been in contact with the Concord Monitor to invite them to the forum.

Councilor Shurtleff said that he would speak with CCTV to invite them to tape the forum.

*b. Update on the next round of the Community Planning Grant*

The Chair stated that he needs to follow up with the neighbors at Stickney Hill to see if they would be interested in pursuing a Neighborhood Heritage District.

6. Regular Business

*a. Demolition Review Committee Report*

The Chair stated that there were no demolitions applications submitted in the past month.

*b. Heritage Sign Program*

The Chair reported that there had been no new sign applications submitted to his knowledge. He announced that Ms. Brooks was away.

*c. Isaac Hill Monument*

The Chair announced that the plaque and marker were installed by the City's General Services Department the week of August 6<sup>th</sup>. He stated that this item would now be removed from the agenda.

7. Informational Items

*a. Project Review Request from NHDHR – Energy Retrofit of the Unitarian Universalist Church*

*b. Project Review Request from NHDHR – St. Paul’s School – Dunbarton Road Restoration and Drainage*

The Chair stated that these items were for informational purposes only and that the Heritage Commission was not required to follow up.

8. Future Agenda Items

*a. Sewalls Falls Bridge – Update from Ed Roberge, City Engineer*

Mr. Johnson asked if there was anyone else who may appear before the Heritage Commission who would be able to talk about the options for the Sewalls Falls Bridge.

The Chair stated that the state and federal governments would be looking at the options, as funding for the bridge will be from both entities.

Mr. Richards expressed that Mr. Roberge is very sensitive to doing the right thing and feels that he is an ally of the Heritage Commission. The Commission discussed the various projects that Mr. Roberge was involved in on behalf of the Heritage Commission, including the troughs on North State Street and the old directional sign at the intersection of Fisherville Road and Sewalls Falls Road.

9. Other Business

Councilor Shurtleff stated that he is on the State Legislative Committee that is planning to have a public monument put in front of the State Library in honor of Governor Winant. He stated that the Concord Historic Society may be involved with the fundraising for the monument.

There being no further business to come before the Commission, a motion was made by Councilor Shurtleff and seconded by Mr. Richards to adjourn the meeting. The motion carried and the meeting adjourned at 5:00 p.m.

A TRUE RECORD ATTEST:

Donna Muir  
Administrative Specialist