

HERITAGE COMMISSION

Meeting Minutes

August 2, 2012

The Heritage Commission held its regular monthly meeting in the City Council Chambers, City Hall Annex, 37 Green Street, Concord, New Hampshire, on Thursday, August 2, 2012, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:47 p.m.

Present at the meeting were Chair Phil Donovan, Members Robert V. Johnson II, Carol Brooks and Dr. Bryant Tolles. City Planner Gloria McPherson and Administrative Specialist Donna Muir were also present.

2. Minutes of the July 12, 2012 meeting:

The Commission considered the minutes of the July 12, 2012, Heritage Commission meeting.

A motion was made by Mr. Johnson to accept the minutes as written, and seconded by Ms. Brooks. Motion carried unanimously.

3. New Business:

a. The South Main Street 19th Century Manufacturing Facilities CLG Grant Project

The Chair confirmed the date of the public education forum for the CLG grant project as Tuesday, September 11, 2012, at 7:00 p.m., in the City Council Chambers. He stated that he would contact Lisa Mausolf, the grant consultant, to develop the program.

Ms. Muir provided a list of property owners of the properties that were surveyed and stated that she would prepare a letter inviting the owners to the public education forum.

Ms. Muir provided copies of a poster she created to advertise the forum. It was decided that the posters would be printed on a thicker paper stock, both in landscape and portrait formats. She will notify the Heritage Commission members when the posters were ready so they can pick up the posters and distribute them around town.

b. Update on the next round of the Community Planning Grant

Ms. McPherson reported that she met with Ben Frost, from the NH Housing and Finance Authority, regarding the next round of the Community Planning Grant. She stated that the announcement for the next round of grants would likely take place during the fall and no later than January 2013, and that there are grant funds available for Neighborhood Heritage Districts, noting that the timeframe was shorter than the Heritage Commission had anticipated.

The Chair stated that he will follow up with the Stickney Hill neighbors. The neighbors had said they were going to discuss the options that the Heritage Commission members had provided during their neighborhood meeting and get back to the Heritage Commission.

The Chair explained that three other neighborhoods had been suggested as possibilities for Neighborhood Heritage Districts – Penacook Village, the Morrill Farm area in Penacook and the Abbot Downing neighborhood.

Mr. Johnson stated that East Concord would also be a possibility. He stated he would have a conversation with the neighbors to see if they are interested.

Ms. McPherson explained that whichever neighborhood was selected, there would need to be support from the entire neighborhood.

4. Regular Business

a. Demolition Review Committee Report

The Chair stated that there were no demolitions applications submitted in the past month.

b. Heritage Sign Program

Ms. Brooks reported that there had been no new sign application submitted. She stated that she has been working on summaries and photographs of the signs that are already completed and installed. These will be posted on the City's website.

c. Isaac Hill Monument

Ms. McPherson stated that Advantage Signs had delivered the plaque and that the City's General Services Department currently has the sign. She stated that she was working out the details of moving the Intown Concord sign in the alcove, and that there was the possibility that the monument might be installed as part of the work done on the Eagle Square pavers this fall. General Services would install the plaque.

5. Informational Items

a. Monitoring Letter from NHDHR – Proposed parking lot construction – NHTI

The Chair stated that this item was for informational purposes only and that the Heritage Commission was not required to follow up.

There being no further business to come before the Commission, a motion was made by Ms. Brooks and seconded by Mr. Tolles to adjourn the meeting. The motion carried and the meeting adjourned at 5:06 p.m.

A TRUE RECORD ATTEST:

Gloria McPherson
City Planner

Gm/djm