

HERITAGE COMMISSION
Meeting Minutes
April 5, 2012

The Heritage Commission held its regular monthly meeting in the City Council Chambers, at 37 Green Street, Concord, New Hampshire, on Thursday, April 5, 2012, at 4:30 p.m.

1. Call to Order and Seating of Alternates:

The Chair called the meeting to order at 4:31 p.m.

Present at the meeting were Chair Phil Donovan, Members Dr. Bryant Tolles, Robert V. Johnson II, Carol Durgy Brooks, Marilyn Fraser, James McConaha, Frederick Richards and City Councilor Steve Shurtleff. City Planner Gloria McPherson and Administrative Specialist Donna Muir were also present.

2. Minutes of the March 1, 2012 meeting:

The Commission considered the Minutes of the March 1, 2012, Heritage Commission meeting.

Ms. Muir reported that Ms. Hengen asked that the following changes be made:

- a. Item e, 3rd paragraph - "...what the creation of a Neighborhood Heritage District involves..." be changed to "...what the creation of a local historic district involves..."
- b. Item # 5, 1st paragraph – should reflect that only the local historic district listing invokes Heritage Commission approval or denial; the National Register listing does not do so.

Mr. Johnson requested that the Minutes (Page 3, 1st paragraph under Item 2 b) be changed to add that this had been an Eagle Scout project in the past, as well as that this it would be a good project for an Eagle Scout in the future.

A motion was made by Councilor Shurtleff to accept the minutes as revised, and seconded by Ms. Brooks. Motion carried unanimously.

3. New Business:

- a. *Concord's 250th Birthday Celebration – presentation by Brent Todd.*

The Chair stated that Brent Todd was not able to be at this meeting, and this item will be rescheduled.

b. Section 106 Review: 136 North Main Street – Changes to Telecommunications Collocation.

Audra Klumb of A & D Klumb Environmental, LLC explained to the Commission that they are conducting a Section 106 Review for modification to a telecommunication collocation at 136 North Main Street for U.S. Cellular. Currently, there are three telecommunications antennas at the 75-foot elevation of the rooftop of the building at 136 North Main Street. The project proposes rebuilding the existing rooftop access shed that the existing three antennas are on, then relocating the existing three antennas and adding three additional antennas.

Mr. Richards moved to approve the changes to the telecommunications collocation as submitted. The motion to approve was seconded by Mr. Shurtleff. Motion carried unanimously.

The Commission thanked Ms. Klumb for her presentation.

c. Discussion of First Draft of the South Main Street 19th Century Manufacturing Facilities CLG Grant Project.

Lisa Mausolf, Preservation Consultant, presented to the Commission the draft surveys for the South Main Street 19th Century Manufacturing Facilities CLG Grant project. She stated that the research was interesting and challenging, as there were lots of intermingled layers of industry and people.

Discussion ensued regarding the various properties and individuals in the survey area, with Commission members providing comments and suggestions to be included in the surveys.

The Chair directed the Commission to provide written comments to Ms. Mausolf by April 12, 2012, so that she may get the updated surveys to the NH Division of Historical Resources in a timely manner.

The Chair thanked Ms. Mausolf for her work on this project.

d. Governor Isaac Hill Monument.

The Commission discussed the logistics of having the monument moved, the base connection for the monument, and the final location at Eagle Square for the monument and the plaque. Ms. McPherson will coordinate the installation of the monument with the City's General Services Department.

The Chair reported that the explanatory plaque for the Isaac Hill monument needs to be purchased and paid for by the end of the City's current fiscal year, June 30, 2012. Mr. McConaha provided the Commission with a draft for the wording of the explanatory plaque. The Chair suggested that the Commission review the wording and provide comments to Mr. McConaha by April 13th.

e. Stickney Hill Road Neighborhood Heritage District.

Councilor Shurtleff stated that he spoke with the Buntens who are the authors of a petition that was circulated to the Stickney Hill neighbors. The Buntens would like to sell their property in the future and are concerned that any changes could affect a prospective sale.

Mr. McConaha stated that he had spoken with Hope Butterworth, a resident of Stickney Hill, and she is interested in getting the neighbors together for an educational session with a few members of the Heritage Commission. Ms. Butterworth stated that Peter Cowan, another neighbor, was interested in hosting and that she would bring refreshments.

Mr. McConaha stated that he and Ms. Hengen have volunteered to assist at this educational session and that Ms. Hengen is available on both April 24th and April 26th in the evenings. The Chair suggested that the barn preservation easements could be brought up as another tool that the property owners could use.

f. HUD Neighborhood Heritage District Grants.

Mr. McConaha stated Liz Hengen had made him aware of a potential grant funding source through the U.S. Department of Housing and Urban Development (HUD) for Neighborhood Heritage Districts.

Ms. McPherson added that there are two \$30,000 grants available for use within the state to set up Neighborhood Heritage Districts, with a June deadline for grant submission.

The Commission discussed various neighborhoods that may benefit from this funding and the lack of funding available to hire a consultant for this project.

Councilor Shurtleff moved that the Abbott Downing neighborhood and the Penacook Street neighborhood be submitted as recipients for these grants. Mr. Richards seconded the motion. Motion passed unanimously.

The Commission asked Ms. McPherson to discuss the grant opportunity with Ms. Hengen for more details.

g. 2012-2013 Certified Local Government Grants.

Ms. Muir stated that a letter of intent for the 2012-2013 Certified Local Government Grant is due to the NH Division of Historical Resources by May 6th. The Commission discussed various ideas for projects that could be undertaken as a result of this funding. After Mr. Richards volunteered to write and submit the letter of intent for the grant, the Chair suggested that Heritage Commission members get any ideas for the grant to Mr. Richards by April 13th.

h. CCTV April Telethon – Heritage Sign Program.

Ms. Brooks stated that CCTV's April Telethon will air on Sunday, April 15th, and that CCTV would like to air the Heritage Sign Program videotape throughout the year, once the telethon is finished.

Ms. Brooks reported that three new sign applications have been received. She suggested that the Heritage Sign Committee get any comments to her, so that a decision can be made on the applications.

Another workshop is scheduled for May 30th at the Concord City Library.

There being no further business to come before the Commission, a motion was made by Mr. Richards and seconded by Ms. Brooks to adjourn the meeting. The motion carried and the meeting adjourned at 6:10 p.m.

A TRUE RECORD ATTEST:

Gloria McPherson
City Planner

Gm/djm