



# City of Concord, NH

Engineering Services Division  
City Hall, 41 Green Street  
Concord, NH 03301  
Tel: (603) 225-8520  
Fax: (603) 230-3630  
engineering@concordnh.gov

# Utility Connection Permit Application

Minimum of **Three (3)** Working Days Required for Approval

Emergency Permits must be obtained next business day

### Applicant: Fill out sections 1 – 4 only

### City Use

1. Applicant Name: \_\_\_\_\_  
 Company: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Email: \_\_\_\_\_  
**24 HR EMERGENCY TELEPHONE :** \_\_\_\_\_

Permit #: \_\_\_\_\_  
 Approved By: \_\_\_\_\_  
 Approval Date: \_\_\_\_\_  
 Expiration Date: 30 DAYS FROM APPROVAL  
 Project Name: \_\_\_\_\_  
 Conditions: \_\_\_\_\_

2. **DIGSAFE # :** \_\_\_\_\_ (1-888-344-7233)  
 Effective Date: \_\_\_\_\_, 72 hour notice for Dig Safe  
 Insurance Certificate #: \_\_\_\_\_  
 Insurance Agency: \_\_\_\_\_

**Fees: (ALL FEES ARE NON-REFUNDABLE)**

Tier 1 - Half-day Admin & Inspection at \$255/half-day:  
 # of half-days \_\_\_\_\_ x \$255 = \$ \_\_\_\_\_

Tier 2 - Full-day Admin & Inspection at \$680/full-day  
 # of full-days \_\_\_\_\_ x \$680 = \$ \_\_\_\_\_

Tier 3 - Overtime Admin & Inspection for 4 hour min  
 at \$100/hour plus each hour over 4 hours: \$400 +  
 # of OT hrs over 4 hrs \_\_\_\_\_ X \$100 = \$ \_\_\_\_\_

3. Excavation Location: \_\_\_\_\_  
 Scheduled Start Date: \_\_\_\_\_ Complete : \_\_\_\_\_  
 Excavation Type:  Open Cut  Other: \_\_\_\_\_  
 Type of Utility Connection:  
 Water  Sewer  Storm Sewer  
 Type of Work:  
 New Construction  Alteration  Repair/Replace  
 Material Used: \_\_\_\_\_

SUBTOTAL \$ \_\_\_\_\_  
 Les Previous Payments - \$ \_\_\_\_\_  
**Total Due:** \$ \_\_\_\_\_

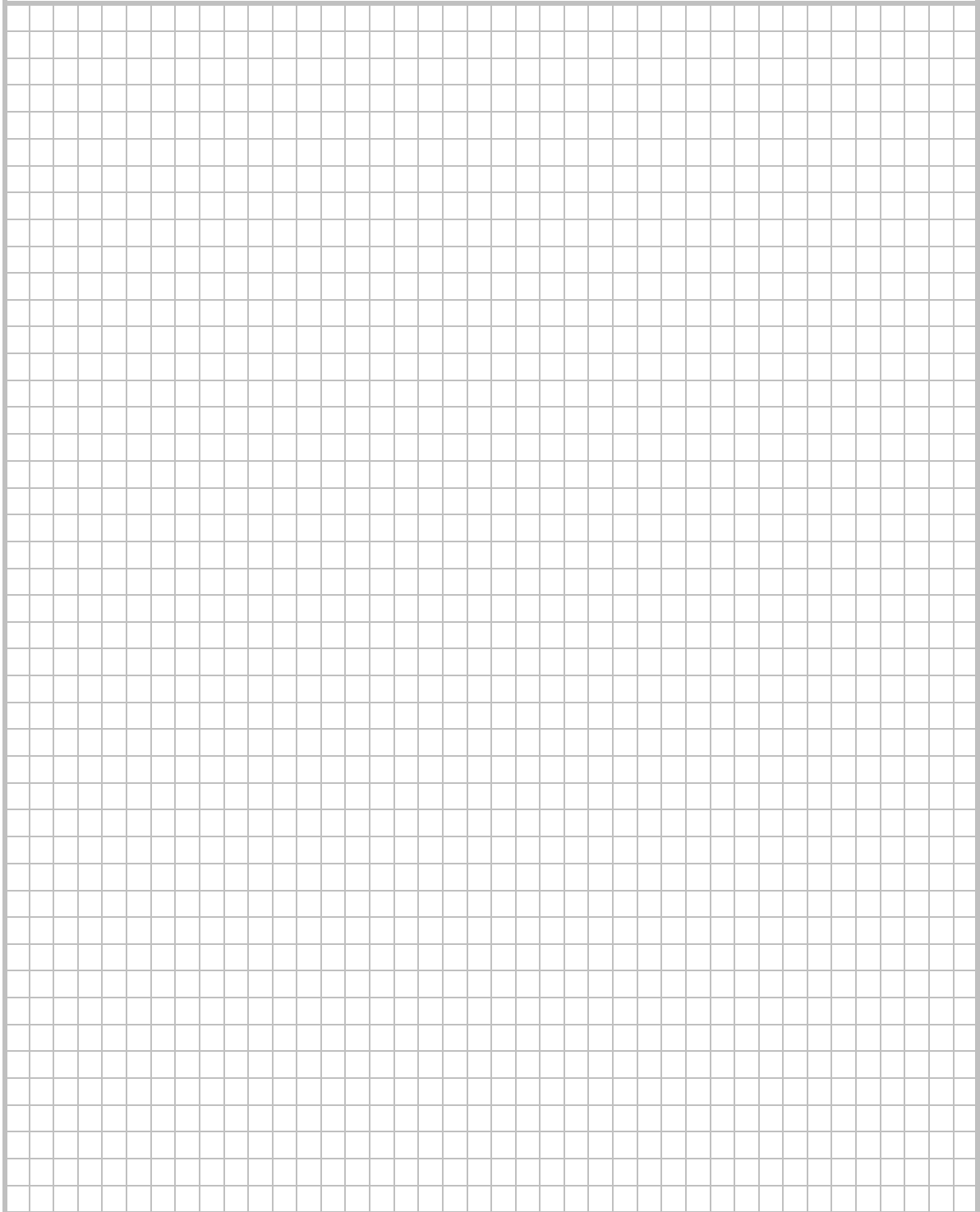
Date Paid: \_\_\_\_\_  
 Form of Payment: \_\_\_\_\_  
 Receipt # : \_\_\_\_\_  
 Field verification of excavation size: \_\_\_\_\_

Additional Fees: \$ \_\_\_\_\_  
 Final Approval: \_\_\_\_\_  
 Date: \_\_\_\_\_

4. By undersigning this application, the Applicant acknowledges that he/she has read and hereby agrees to abide by the City of Concord's Street Excavation Permit General Conditions and Construction Requirements, part of Code of Ordinances, Title 1, General Code, Chapter 5, Public Works, Article 5-1, Highway and Sidewalks – Ordinance No. 2766, the City of Concord Construction Standards, latest edition, and to any other ordinances, special conditions, restrictions, and regulations that may be imposed by the Engineering Services Division.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sketch location of excavation and dimensions of trench,  
in box provided below.



**Please indicate NORTH by placing N on star point**

